

**University of Alaska Anchorage  
WOLFcard Office**

Phone (907) 786-HOWL

**REQUEST FOR REFUND OF BALANCE**

I, \_\_\_\_\_, hereby request refund of the balance in my WOLFbucks account for the following reason (check one):

- Withdrawing from the university.
- Graduating from the university.
- Terminating employment at the university.
- Other

I understand that any refund will be made by check issued from the University Accounting Office and that I will be charged a \$10.00 processing fee which will be deducted from my balance. The refund will be processed by UAA Accounting Services within 30 business days. **I understand that the refund amount will be reduced by any money I owe the University of Alaska.** The check will be sent to address on file with the University. Please check here if this is a different address

Mailing Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Student ID # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

---

FROM: WOLFcard ID Office

TO: Accounting Services

The above account has been closed. Please process an adjustment charging 0616-104110 and crediting the cardholders A/R account in the amount of

\$ \_\_\_\_\_

\_\_\_\_\_  
WOLFcard Office

\_\_\_\_\_  
Date

White: Accounting Services

Yellow: WOLFcard Office

Pink: Cardholder