

UNIVERSITY of ALASKA ANCHORAGE

Enrollment Management
PO Box 141629
Anchorage, AK 99514-1629
Phone: (907) 786-1480 Fax: (907) 786-1581
Email: aydegree@uaa.alaska.edu

For Official Use Only

APPLICATION FOR GRADUATION

For a complete list of degree policies please see <http://www.uaa.alaska.edu/records/graduation>

Degree Audits for graduation applications received by the deadline will be processed on or before the first day of the semester for which graduation is sought. Submit a **\$25.00 application fee** with this form by the deadlines: SPRING—September 15; SUMMER—March 1; FALL—May 1

Name: _____ UA Student ID#: _____
Last First Middle

Mailing Address: _____
Street City State Zip

Expected Date of Graduation: *may apply only 1-year out*

MAY AUG DEC Year _____

Degree/Certificate: _____

Major: _____

Minor: _____
(if applicable)

Concentration: _____
(if applicable)

Degree Services Use Only

Please Provide an Audit for Catalog Year – Choose only one

Active at the time I was admitted to program

Active at the time of my graduation

I understand that my degree audit will be sent to my UAA student email account only.

I understand that if my email account is full I will not receive my audit letter.

Student's Signature

Date

Important Notes:

- The name on your diploma will be the official name on file at the time you earn your degree/certificate. Diplomas will be printed with full first and last name and middle initial; and if applicable mailed to 'address of record'. Please verify your name and current address on UAOnline. Change Form (for name and address) can be found at <http://www.uaa.alaska.edu/admissions/forms.cfm>
- Students with directory holds/confidential flags on record will not be printed in program or released to Hometown News—verify your account via UAOnline. Changes can be made at <http://www.uaa.alaska.edu/admissions/forms.cfm>
- Students who complete the requirements and meet the Application for Graduation deadline during the academic year (fall & spring semesters) are invited to participate in the annual commencement ceremony in May. Students who complete the requirements and meet the Application for Graduation deadline during the summer semester are invited to participate in the commencement ceremony the following May. **Participation in Commencement does not guarantee graduation.**
- Students who apply for graduation and do not complete their degree requirements at the end of the semester must REAPPLY for graduation for the following semester. Students who are within 6 credits will automatically be rolled forward to the next term with no additional fees.
- Late applications will be considered on a case-by-case basis. Policies regarding late applications can be found at http://www.uaa.alaska.edu/records/degree_Services/late-applications.cfm