

UNIVERSITY OF ALASKA ANCHORAGE  
MEDICAL IMAGING SCIENCES DEPARTMENT  
***APPLICATION INSTRUCTIONS***

***OVERVIEW:***

The admission process is competitive. Completion of the admission requirements does not guarantee selection for admission into this program.

The information given here is for general guidance only. Students are encouraged to contact the department directly for additional information.

**APPLICATION MUST BE TYPED, NOT HAND WRITTEN.**

***APPLICATION ELIGIBILITY:***

1. **Applicants must be admitted as a degree-seeking student to the University of Alaska Anchorage.** Students are not required, but encouraged to apply for admissions to the AAS degree in radiologic technology. Students will be admitted as a pre-major and can only be awarded full-major status upon success application and admissions to the radiologic technology program. *Please see the Applications Instructions for information regarding transcripts from other universities.*
2. **Applicants must complete all prerequisites courses before applying.** You must earn a grade of "C" or better in: BIOL 111, BIOL 112, and MA 101 (Anatomy and Physiology I & II with lab and Medical Terminology I) before applying to the program. Only the highest grade received in prerequisite courses will be calculated in the initial application review. However, overall GPA will be calculated with ALL undergraduate courses.
3. **Applicants must have a GPA of 3.0 or above.** We will not consider applicants with a cumulative college GPA below 3.0. Cumulative GPA will be calculated from coursework from all prior universities.
4. **Applicants must submit a complete application packet to the Radiologic Technology Department no later than May 15<sup>th</sup>. The packet must be received by the department by that date.** The application should include the following:

- Main Application Form
- Narrative Response
- Completed, signed and certified Immunization Record form
- Clinical Observation Form
- Clinical Observation Essay
- Proof of CPR/BLS Certification included with application

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**APPLICATION DEADLINE IS MAY 15TH**

Complete applications must be **received** by the Program Assistant **no later than May 15<sup>th</sup>**. Late or incomplete applications will not be considered for review. It is recommended that preparation of application begin in December in order to allow time to complete observation hours.

Complete application should be submitted in a *manila file folder*. **Do not submit application with staples, protective pages, binders, folders with pockets, or comb bound.** Do not submit pictures or academic transcripts. It is the responsibility of each student to confirm that a completed application is on file. All applicants should complete all listed requirements and submit them to the Medical Imaging Sciences Department by May 15<sup>th</sup>. A complete application includes the following:

*A-D. MAIN APPLICATION FORM:*

Complete sections A-D on the main application form. Students are able to select only one site per application year. Anchorage and Fairbanks accept students annually. Our extended sites accept students on a rotating basis. Juneau and Kenai accepts students during even numbered years; Ketchikan and Bethel during odd numbered years.

*E. NARRATIVE RESPONSES:*

The main application essay should be no longer than 2 pages 1 ½ spaced. The essay should include what influenced your decision to choose the Radiologic Technology Program and/or describe what you hope/expect to get out of this program.

*F. COMPLETED, SIGNED AND CERTIFIED IMMUNIZATION RECORD FORM:*

The Immunization Record form must be completed, signed, and certified by a health care professional. Submission of personal shot records directly to the department is not acceptable without a signed and certified Immunization Record. You must submit your application packet in complete form, although you may provide us with updates to your immunization record after the application deadline. If you are currently admitted to UAA and are taking classes, please call UAA Student Health Center at (907) 786-4040 to schedule an appointment. The Health Center is an excellent and affordable healthcare resource for students.

*G. CLINICAL OBSERVATION FORM:*

Applicants must complete a Radiology or Imaging Department Observation. The observation will require you to spend a total of 16 hours divided into eight hour segments in an approved radiology or medical imaging department. If you are re-applying to the program, you are required to spend eight hours of observations at an approved facility (in addition to the previous 16 hour observation). Observations should be scheduled with a local radiology or imaging department. The student may need to schedule their observation at times when specific exams are prominent. We understand that this may not be possible. Please observe as many exams as possible. Below is a list of approved observation sites and contact information for scheduling purposes. If you wish to observe examinations at a hospital, clinic, or private office that is not listed, please contact the Medical Imaging Sciences Department for approval. During observations, students are expected to wear clean and professional dress (as if you were attending an interview). Please remember you are entering a hospital environment and should not wear perfume/cologne. Observations are an opportunity for prospective students to further explore the field. The opportunity to spend time in a radiology department is a privilege and students are expected to act professionally and respect patient privacy.

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***APPROVED FACILITIES:***

<b>Facility:</b>	<b>Contact:</b>	<b>Phone:</b>
Ketchikan General Hospital	Scott Smith	(907) 228-7644
Providence Imaging Center	Gia Janvrin	(907) 786-6930
Providence Medical Center	Gia Janvrin	(907) 786-6930
ANMC Radiology	Wendy Luft	(907) 729-2345
Fairbanks Memorial Hospital	Dept. Manager	(907) 458-5660
Southwest Peninsula Hospital	Donna Rufsholm	(907) 235-8101
Providence Kodiak Island Medical Center	Dept. Manager	(907) 486-3281
Bartlett Regional Hospital	Melissa Moriss	(907) 586-8419
Central Peninsula Hospital	Katherine Leslie	(907) 714-4591
Mat-Su Regional Medical Center	Jean Forrester	(907) 861-6656

***H. CLINICAL OBSERVATION ESSAY:***

The clinical observation essay should be no longer than 2 pages, 1 ½ spaced, font – Times New Roman. The essay should include your experiences and observations during the exams which you viewed.

***I. PROOF OF CPR/BLS CERTIFICATION INCLUDED WITH APPLICATION:***

Application should include proof of CPR certification or proof that CPR certification will be complete prior to enrollment in full-major program. There are many CPR training opportunities throughout the state of Alaska. UAA Medical Imaging Sciences Department does not endorse a particular training program. However, training must include Adult, Child, and Infant CPR as well as AED training and be accredited by the American Heart Association.

***TRANSCRIPTS:***

If you are a student within the University of Alaska system (UAF, UAS, or UAA) and all the classes you have taken are through the UA system, you do not need to submit transcripts directly to the program. All transcripts from prior colleges/universities should be sent to the University of Alaska Anchorage Enrollment Services office for evaluation as part of the University admissions process. The Medical Imaging Sciences Department will no longer be accepting paper transcripts with the departmental application. All transcripts from prior colleges or universities must be on file with UAA Enrollment Services by the application deadline.

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***EVALUATION PROCESS:***

Student applications will be evaluated on two main categories:

- Application
  - Points on the application will be awarded for the following:
    - The number of General Education Requirement courses completed prior to applying to the program.
    - The applicant's overall college GPA (including GPA of previous schools attended).
- Interview
  - Selected applicants will be interviewed by a panel of imaging professionals from the University and the community. Interview points will be based on:
    - Student overall ability to answer interview questions completely and will be averaged.

***The applicant must personally appear to the panel at the site of application for their interview.***

***ADDITIONAL ADMISSION REQUIREMENTS:***

If you are accepted to the Radiologic Technology Program you must:

- Submit to an FBI & State of Alaska criminal background check and fingerprinting.
  - Information will be provided by the program during orientation. This must be completed prior to clinical assignment.
- Provide proof of medical insurance

**FOR ADDITIONAL INFORMATION, PLEASE CONTACT THE UAA MEDICAL IMAGING SCIENCES PROGRAM AT:**

University of Alaska Anchorage  
Medical Imaging Sciences Department  
3211 Providence Dr., AHS 169  
Anchorage, AK 99508  
907.786.6930