

Megan Carlson

From: FRANCES PEKAR
Sent: Thursday, October 18, 2007 5:38 PM
To: Bill Myers
Subject: RE: October 15 assessment memo

I have an email to you sent Oct 5 stating that the Liberal Studies Department had approved the assessment report from June with no changes. I hope that was what you were looking for.

From: Bill Myers [mailto:afwlm@uaa.alaska.edu]
Sent: Thursday, October 18, 2007 3:53 PM
To: FRANCES PEKAR
Subject: October 15 assessment memo

Hello Fran,

I have been compiling and sending forward to Academic Affairs the October 15 assessment memos and plans from all the CAS programs. I have not received a memo from you yet. Did you send one to me or to Patty Linton already? I have taken over the CAS assessment coordination efforts from Patty. Could you let me know the status of the BLS assessment memo and plan? Academic Affairs needs a memo that states that the department has reviewed the June 15 assessment report and concurs with the recommendations made in that report. The memo should also list the recommendations in the June report (and note if there are any budgetary implications). If you have made any revisions to your department's assessment plan (the Word document), you could forward me the revised version.

Do not hesitate to contact me if you have any questions.

Thanks,
Bill