

University of Alaska
Report of Stolen or Unlocated Property

Property Tag # _____ Serial # _____

Description: _____

Capitalized Value: \$ _____ Org: _____ Account: _____ Fund: _____

Acquired by donation less than 2 years ago? Yes No

Does the title vest with the University? Yes No

Federally funded? Yes No

If Federally funded, date loss was reported to sponsoring agency: _____

STOLEN

Date of incident: _____

Attach a copy of police report/face sheet.

UNLOCATED

Date loss was discovered: _____

University employee whom discovered unlocated equipment:

Specific action taken to locate the equipment:

Signature of responsible Director/Department Head

Title

Date

For property use only - Action taken

Updated record on Banner FAS: _____ Date: _____