University of Alaska
Property Transfer Form

See the Statewide Property Manual, Section P-10 for completion instructions if needed

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Tag # _____ Serial # _____

Description: _____

Org: _____ Account: _____ Fund: _____ Value: _____

Date equipment was last inventoried: _____

Does the title vest with the University? Yes ☐ No ☐

Federally funded? Yes ☐ No ☐

(If Federally owned, a copy of the authorization from the sponsoring agency must accompany transfer form)

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*** For transfer between University departments only ***

TRANSFER FROM:

Department: _____

Date Released: _____

Approval: _____
Director/Department Head (Transferor)

TRANSFER TO:

Department: _____

New Dept Org #: _____ Bldg: _____ Room: _____

Date Accepted: _____

Approval: _____
Director/Department Head (Transferee)

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