

UNIVERSITY of ALASKA ANCHORAGE  
  
 CONFERENCE SERVICES

\*3700 Sharon Gagnon Lane Suite 602\* Anchorage, AK 99508\*(907) 751-7211\*FAX (907) 751-7377\*

\* E-MAIL: [TINAV@UAA.ALASKA.EDU](mailto:TINAV@UAA.ALASKA.EDU) \* [WWW.UAA.ALASKA.EDU/CCS](http://WWW.UAA.ALASKA.EDU/CCS) \*

## SUMMER GUEST HOUSING RESERVATION FORM

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ GENDER \_\_\_\_\_ DAYTIME PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

GROUP/CONFERENCE NAME \_\_\_\_\_ CONTACT PERSON \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

SCHEDULED CHECK-IN DATE \_\_\_\_\_ SCHEDULED CHECK-OUT DATE \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

**ACCOMMODATIONS TYPE:**     SINGLE SUITE     DOUBLE SUITE     QUAD SUITE     APARTMENT

**PAYMENT METHOD:**

Check # \_\_\_\_\_ Payable to: **UAA Conference Services, P.O. Box 141606 Anchorage, AK 99514-1606**

Purchase Order # \_\_\_\_\_ UA Journal Voucher. ORG: \_\_\_\_\_ FUND: \_\_\_\_\_

Credit Card (Please circle type)    **Visa**    **Master Card**

Credit Card Number \_\_\_\_\_ Expiration: \_\_\_\_\_

Printed Name (as it appears on the card): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment must be made at the time of reservation or guaranteed with valid credit card or purchase order. Please make checks payable to UAA Conference Services. Reservations must be canceled 24 hours in advance of arrival to avoid cancellation charge of one night's stay. Any additional charges incurred by the guest during the stay, including damages, lost keys, or additional nights, that are not paid for at check-out will be charged to the credit card listed above.

**GUEST SIGNATURE:**

Please sign below to confirm your reservation and agreement to all stated terms.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ROOMMATE REQUESTS:**

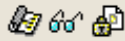
Please list below guests or family members you would like to be roomed with:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*All Hall Check-In Desks are open 24/7\***

**All guests of UAA Housing** must agree to indemnify and hold harmless the University of Alaska, its officers, employees and agents from any and all liability, loss, damage, costs and all other claims for expenses asserted against the University which arises from injuries to person or property occasioned by attendance at or participation in the conference/event or stay. All personal belongings of housing guests are their own responsibility and are not covered by University insurance.

Guests agree to abide by all university policies, including alcohol policies. Guests will not tamper with any furnishings or equipment, including, tables, chairs and beds. Guests will be held responsible for damages or above normal clean up if required.



[UAA Home](#) > [Conference and Catering](#) > Summer Guest Housing

**Summer Guest Housing**

- Amenities & Room Types
- Additional Facilities & Services
- Housing Map
- Housing Rates
- Floor Plan

Meeting Facilities

Catering and Food Service

Find Us

Contact Us

## Conference Services

 [printer friendly version](#)

### Summer Guest Housing at UAA... a great experience!

UAA Conference Services offers economical guest lodging in the on-campus Residence Halls and Apartments each summer from mid-May through mid-August. Designed for student housing with privacy and security in mind, rooms are available in Single suite, Double suite and Quad suite arrangements. All rooms have single-person beds and private bathrooms.

While the majority of summer guests do attend conferences, classes, or events held on campus, lodging is also available for individuals and groups not affiliated with the University.

[Summer Reservation Form](#)

