



UNIVERSITY OF ALASKA ANCHORAGE

College of Education

3211 Providence Drive, PSB Suite 225, Anchorage, Alaska 99508-4614

Counselor Program

Practicum Candidate Evaluation: SUPERVISOR FORM

Candidate: _____	Date: _____
Supervisor: _____	Phone: _____
e-mail: _____	Fax: _____
Practicum Site: _____	

The goals of the Counselor Graduate Program are to support and develop:

1. counseling professionals with high standards of professional preparation, ethical practices, and personal accountability.
2. reflective counseling practitioners, with sound theoretical preparation, who can respond appropriately to individual client situations and needs.
3. dynamic counseling advocates and program managers prepared to provide leadership at local, state, and national levels.
4. holistic counseling practices and strategies with attention to mental, physical, and spiritual wellness for both counselors and clients.

The goals of the counseling practicum are to offer Candidate opportunities to:

1. work with a diverse population, experiencing a variety of problems and using varied intervention methodologies,
2. demonstrate ability to integrate counseling knowledge and skills in an agency or school setting, and
3. acquire new knowledge and skills in an agency or school setting.

Instructions:

This form is designed to help supervisors provide feedback about the performance of practicum Candidate. This form will become part of the Candidate’s record for this course and may be considered in assigning grades for the practicum. Please answer each item using the scale provided. Space is provided following each category group for specific comments. There is also space at the end of this form for general comments. If you feel it would be helpful to put anything into context from the outset, please feel free to do so below.

Comments: _____

WORK PLACE PERFORMANCE STANDARDS

- NA *Not Applicable* - not enough information to for a judgment, or not observed
 1 *Far Below Expectations* – needs much improvement, a concern
 2 *Below Expectations* – needs some improvement to meet standards
 3 *Acceptable* – meets standards at average level for practicum Candidate
 4 *Above Expectations* – performs above average level for practicum Candidate
 5 *Far Above Expectations* – a definite strength. performs well beyond average levels

NA	1	2	3	4	5	
						Arrives on time consistently.
						Uses time effectively.
						Informs supervisor or makes arrangements for absences.
						Reliably completes requested or assigned tasks on time.
						Completes required total number of hours or days on site.
						Is responsive to norms about clothing, language, etc., on site.

Comments: _____

Suggested areas for further study: _____

II. Ethical Awareness and conduct

NA	1	2	3	4	5	
						Knowledge of general ethical guidelines.
						Knowledge of ethical guidelines of practicum placement.
						Demonstrates awareness and sensitivity to ethical issues.
						Personal behavior is consistent with ethical guidelines.
						Consults with others about ethical issues if necessary.

Comments: _____

Suggested areas for further study: _____

III. Knowledge and Learning

Knowledge of Client Population

NA	1	2	3	4	5	
						Knowledge level of client population at beginning of practicum.
						Knowledge level of client population at end of practicum.

Knowledge of Counseling Approaches

NA	1	2	3	4	5	
						Knowledge level of client population at beginning of practicum.
						Knowledge level of client population at end of practicum.

Knowledge of Counseling Setting

NA	1	2	3	4	5	
						Knowledge level of client population at beginning of practicum.
						Knowledge level of client population at end of practicum.

Learning

NA	1	2	3	4	5	
						Receptive to learning when new information is offered.
						Actively seeks new information from staff or supervisor.
						Ability to learn and understand new information.
						Understanding of concepts, theories, and information.
						Ability to apply new information in clinical setting.

Comments: _____

Suggested areas for further study: _____

IV. Response to Supervision

NA	1	2	3	4	5	
						Actively seeks supervision when necessary.
						Receptive to feedback and suggestions from supervisor.
						Understands information communicated in supervision.
						Successfully implements suggestions from supervisor.
						Aware of areas that need improvement.
						Willingness to explore personal strengths and weaknesses.

Comments: _____

Suggested areas for further study: _____

V. Interactions with Clients

NA	1	2	3	4	5	
						Appears comfortable interacting with clients.
						Initiates interactions with clients.
						Communicates effectively with clients.
						Builds rapport and respect with clients.
						Is sensitive and responsive to client's needs.
						Is sensitive to cultural differences.
						Is sensitive to issues of gender differences.

Comments: _____

Suggested areas for further study: _____

VI. Interactions with Co-workers

NA	1	2	3	4	5	
						Appears comfortable interacting with other staff members.
						Initiates interactions with staff.
						Communicates effectively with staff.
						Effectively conveys information and expresses own options.
						Effectively receives information and options from others.

Comments: _____

Suggested areas for further study: _____

VII. Work Products

NA	1	2	3	4	5	
						Reliably and accurately keeps records.
						Written or verbal reports are accurate and factually correct.
						Written or verbal reports are presented in presented in professional manner.
						Reports are clinically or administratively useful.

Comments: _____

Suggested areas for further study: _____

General Comments

Overall, what would you identify as the candidate's strong points?

What would you identify as areas in which the candidate should improve?

Do you believe the candidate is prepared for employment as a counselor at his/her present level? Please explain.

Would you recommend that this candidate receive a “pass” for practicum/internship? Please explain.

Additional Comments:

Site Supervisor Signature

Date

Please return original to the Candidate. Alternatively, please mail to:
Counselor Education Program Coordinator
University of Alaska Anchorage
College of Education
Counseling and Special Education
3211 Providence Drive, PSB225
Anchorage, AK 99508 – 4614

Thank you for your time in supervising this practicum candidate and for completing this evaluation.