

College of Health
Curriculum Committee

October 5, 2011
8:30 – 10:30 am
PSB 213

Meeting Minutes

Members present: Sue Fallon, Department of Human Services
Janet Emerman, School of Social Work
Jenny Miller, Department of Health Sciences
Brad Myrstol, Justice Center
Quentin Reuer, WWAMI
Cathy Sullivan, School of Nursing
Ly Tibayan, School of Nursing
Gloria Tomich School of Allied Health

Others present: Harriet Paule (Recording Secretary), Dean's office
Ryan Parnell, School of Allied Health
Robin Wahto, School of Allied Health
Lara Madden, Center for Human Development
Katie Wheeler, Center for Human Development

- I. The meeting was convened by Sue Fallon. Introductions were made. No adjustments to the agenda were requested.
- II. Approval of the minutes: Minutes from the September 28, 2011, were reviewed and unanimously approved. (Motion made/seconded: Emerman/Sullivan)
- III. Program/Couse Action Request – Second reading
 - A. Social Work

Delete: SWK A470, Social Work with the Aging and Elderly
Approved for second read. (Motion made/seconded: Myrstol/Reuer)
- IV. Program/Couse Action Request – First reading
 - A. Allied Health

The following recommendations apply to all DMS CARs/CCGs submitted.

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|-----|--------|---|
| CAR | 9. | – Repeat status: insert No . |
| | 11. | – Change Spring to Fall . |
| | 13b-c. | – Use standard date format: mm/dd/yyyy . |
| | 16a-c. | – Check if use of N/A is preferred by UAB. |
| | 16d. | – Uncheck Major box. |
| | 16e. | – Change to Department approval. |
| | 19. | – Delete new before course . |

- CCG II.B. – Change to **DMS**.
II.H. – Change **Spring** to **Fall**.
II.K-L – If necessary, change to **N/A** to match CAR 16a-c.
II.M. – Change to N/A
II.N. – Change to **Department** approval.
III.B-C.– Consider reformatting as table.
B. – This section should explain why the course is taught at designated (100-200-300) level.
C. – Consider condensing outline/subsections.

Add: DMS A195, Clinical Practicum I

Course accepted for first read with following comments:

- CAR 3. – Change number to **295A**.
15. – 2nd sentence: add **with** after **assist**.
17. – Delete **\$42.00**.
- CCG II.C. – Change number to **295A**.
II.J. – 2nd sentence: add **with** after **assist**.
III.B.2.– Consider rewording.
III.B.3.– Replace **receive** with another verb such as adhere
III.C. – Consider adding expected tasks to outcomes.

Add: DMS A205, Principles and Instrumentation II

Course accepted for first read with following comments:

- CCG III.A.1.– Correct spelling: **advanced**.
III.B.2.– Reword: **Explain** the...
VII. – Hagan-Ansert: update edition.

Add: DMS A207, Abdominal Sonography II

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A209, OB & GYN Sonography II

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A211, Small Parts Sonography

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A213, Vascular Technology

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A215, Breast Sonography

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A217, Fundamentals of Sonography Lab

Course accepted for first read with following comments:

- CAR 5b. – Determine/correct contact hours.
17. – Delete **\$53.00**.
- CCG II.E. – Match to CAR box 5b.
III.B.1. – Add **of** after ...**applications**.

Add: DMS A221, Pediatric Sonography

Course accepted for first read with comments on CARs/CCGs noted above.

Add: DMS A295, Clinical Practicum II

Course accepted for first read with following comments:

- CAR 3. – Change to A295**B**.
16a. – Change A195 to **A295A**.
16c. – Consider requiring **A392**.
- CCG II.C. – Change to A295**B**.
II.K. – Change A195 to **A295A**
III.B. – Make same as A295A.
IV. – Change A195 to **A295A**.

Add: DMS A392, Pathophysiology

Course accepted for first read with following comments:

- CAR 6. – Add **Seminar** to title.
16a. – Change A195 to **A295A**.
16c. – Consider requiring **A295B**.
- CCG II.F. – Make same as CAR box 6.
II.K. – Change A195 to **A295A**.
II.L. – Make same as CAR box 16c.
III.B. – Consider using higher-level verbs.
IV. – Change A195 to **A295A**.

Add: DMS A395, Clinical Practicum III

Course accepted for first read with following comments:

- CAR 16a. – Change A295 to A295**B**.
- CCG II.K. – Change A295 to A295**B**.
III. – Need to differentiate from Practicum I & II; show advanced-level of work required with minimal supervision.

B. Center for Human Development

Provide cover memo to explain program.

Add: DLS A094A, TAPESTRY Orientation Seminar

Course accepted for first read with following comments:

- CAR 13. – Leave all fields in this box blank.
 13b-c. – Add dates.
 19. – Consider identifying targeted students for this program.
- CCG III.A.8. – Reword: Provide examples of syllabi usage.
 III.B. – Outcome 2: make plural. (**Choose....**)
 – Outcome 4: make plural. (**Map...**)
 – Outcome 5: begin with **Register....**
 – Outcome 7: being with **Use....**
 – Assessments: make specific to outcomes.
- IV. – Consider adding **People Mover**.
- VII. – Should not be the same as VI. For instructor's use; make more extensive.

IV. Old Business: deferred to next meeting

V. New Business: none

VI. Next Meeting: October 12, 2011