

College of Health
Curriculum Committee

November 16, 2011
8:30 – 10:00 am
PSB 213

Meeting Minutes

Members present: Gloria Tomich, School of Allied Health
Jenny Miller, Department of Health Sciences
Ly Tibayan, School of Nursing
Cathy Sullivan, School of Nursing
Janet Emerman, School of Social Work
Quentin Reuer, WWAMI

Alternate present: Jason Brandeis, Justice Center

Others present: Harriet Paule (Recording Secretary), Dean's office
Lara Madden, Center for Human Development

I. The meeting was convened by Gloria Tomich, acting chair in absence of chair and vice-chair. Introductions were made.

II. Approval of the minutes: Minutes from the November 9, 2011, were reviewed and unanimously approved. (Motion made/seconded: Emerman /Tibayan)

III. Old Business: Bylaws

The committee discussed distribution of the revised bylaws to the COH faculty. In order to allow faculty review prior to a vote, a tracked changes and a clean copy will be emailed to all faculty, and they will be given one week to submit comments. Any comments received will then be reviewed by the committee at their next meeting. A final revised bylaws will then be circulated for approval by the college faculty.

IV. New Business: Meetings

The committee set the following schedule of meetings for the remainder of the semester: 11/23, 11/30, and 12/7; meeting on 12/14 to be determined .

The first meeting of the Spring semester will be 1/11/12.

V. Program/Course Action Request – 1st reading

A. Center for Human Development

Change: Children's Behaviorla Health

Accepted for first read with the following comments:

PAR 6b,c. – Add dates.

8. – 1st sentence: begin with: **Upon...**

– 3rd sentence: correct spelling **supplement.**

Delete: DLS A101, Introduction to Children's Behavioral Health

Accepted for first read as submitted.

Change: DLS A201, Introduction to Children's Behavioral Health

Accepted for first read with the following comments:

- CAR 8. – Check box: **Title**.
 15. – Reword; be more concise. Identify practicum **project**.
 19. – Make two sentences
- CCG II.I. – Make same as CAR box 15.
 III.A. – Change verbs from objective to goals, i.e. **present, introduce, explore** instead of identify and **demonstrate** instead of describe.
 III.A.6. – Delete ...**and identify**...
 III.B. – Fix numbering and remove periods at end of assessment methods.
 III.B.1. – Outcome: reword **Document notes, assessment and treatment**...
 III.B.2. – Outcome: begin with **Gather**...
 III.B.5. – Outcome: reword **Practice communicating sensitivity**...
 III.B.9. – Outcome: condense; match to outline.
 VI. – Cochran citation: move before McMorro. – Correct capitalization in titles.
 VII. – Update references.

Add: DLS A204, Person-centered Planning

Accepted for first read with the following comments:

- CAR 15. – Reword.
 19. – Reword: This is a new course to introduce....
- CCG II.I. – Make same as CAR box 15.
 III.A. – Change verbs from objective to goals.
 III.B.3. – Assessment Methods: confirm if **projects** should be plural.
 III.B.5. – Define PCP before using.
 IV. – Provide justification for course.
 VI. – 1st citation: add volume number.
 . – 2nd citation: change semi-colon to colon.

VIII. Next Meeting: November 23, 2011