

College of Health
Curriculum Committee

November 30, 2011
8:30 – 10:30 am
PSB 213

Meeting Minutes

Members present: Sue Fallon, Department of Human Services
Brad Myrstol, Justice Center
Jenny Miller, Department of Health Sciences
Cathy Sullivan, School of Nursing
Janet Emerman, School of Social Work
Quentin Reuer, WWAMI
Gloria Tomich, School of Allied Health

Others present: Harriet Paule (Recording Secretary), Dean's office
Beth Sirles, School of Social Work

- I. The meeting was convened by Brad Myrstol.
- II. Approval of the minutes: Minutes from the November 23, 2011, were reviewed and unanimously approved. (Motion made/seconded: Sullivan/Tomich)
- III. Program/Couse Action Request – 2nd reading

A. School of Nursing

Change: NS A315 Health I: Nursing Therapeutics

Approved for second read with the following recommendations: (Motion made/seconded: Emerman/Miller)

CCG III.B.1. – Replace ...**the application**.. with ...**delivery**.

Change: NS A315L Health I: Nursing Therapeutics Laboratory

Approved for second read with the following recommendations: (Motion made/seconded: Emerman/Reuer)

CAR 6. – Correct spelling: **Therapeutics**.

CCG III.A.1. – Begin with: **Model**... and make **theory** plural.

V. – Add heading: **Outline** and Roman Numeral; renumber subsequent sections.

B. Center for Human Development

Following programs approved for second read as a packet with the following recommendations: (Motion made/seconded: Reuer/Emerman)

Change: Children's Behaviorla Health

PAR 16a-c. – Add dates.

Delete: DLS A101, Introduction to Children's Behavioral Health

CAR Approved as submitted.

Change: DLS A201, Introduction to Children's Behavioral Health

- CAR 8. – Remove check for Course Prerequisites.
13a. – Line 1: add CBH program and complete all fields.
13b-c. – Add dates.
15. – Last sentence: add...practicum **project**.
- CCG II.A. – Delete ...**and Social Welfare**.
II.I. – Make same as CAR box15.
III.A.6. – Delete ...**and identity**.
III.B. – Correct numbering for boxes 3-6 and use measureable verbs in place of **Demonstrate** (#s 1, 2, 4, 5 & 9).
IV.D. – Capitalize:..**Maintaining Therapeutic Relationships**.
V.E. – Replace **&** with **and**, and capitalize title.

Add: DLS A204, Person-centered Planning

- CAR 13b-c. – Add dates.
15. – Start with verb; reword.
16a. – Change to ...**with a minimum grade of C**.
- CCG II.I. – Make same as CAR box15.
II.J. – Make same as CAR box16a.
III.A. – Goals 1, 2, & 4: Replace with objective verbs.
III.B. – Assessment methods: use plural – **Assignments**.
IV. – Replace **services** with **supports**.
V. – **Wrap-around supports** should be included in outline; be consistent in capitalization.
V.C. – Make capitalization consistent with other sections.

IV. Program/Course Action Request – 1st reading

A. School of Social Work

Add: SWK A410 Trauma in Childhood

Accepted for first read with the following recommendations:

- CAR 13b-c. – Add dates.
16a. – Change to: [EDSE A212 or PSY A365] **with a minimum grade of D**.
- CCG II.L. – Make same as CAR box 16a.
III.B. – Outcomes 2, 4 and 5: replace **Demonstrate** with higher level, measureable verbs.

B. Center for Civic Engagement

Add: CEL A392 Advanced Civic Engagement: Community Inquiry & Action

No initiator present; courtesy review comments to be forwarded to unit:

- CAR 13a. – Complete initiator's name.
 13c. – Add date.
 15. – Second sentence: delete first **practices**.
 16a. – Change to read: ...**with minimum grade of C**.
 19. – Delete first sentence or reword for clarity.
 – If there was a change to CEL A395, need to add in box 13a.
 – Confirm if there should only be one initiator listed.
- CCG II.I. – Make same as CAR box 15.
 II.J. – Make same as CAR box 16a.
 III.A. – Goals 2 & 3: replace **Develop** with objective (vs goal) verbs.
 III.B. – Box in headings.
 V. – Second sentence: delete double ands (...skills and **and**...).
 VI. – Make numbering consistent w/rest of document. (V.A.1. instead of V.1.1.1).

V. Old Business: Bylaws

It was recorded that committee members Reuer and Tomich electronically approved the motions made at the November 23rd meeting and that the revised final draft was distributed to all COH faculty for approval. The committee members should send the final tally of votes from their units to the secretary by December 6th.

VI. New Business:

- A. Unit representation on the committee: The question was raised by faculty in Allied Health as to why there were two representatives from the School of Nursing on the Curriculum Committee. The committee discussed possible reasons (size of school, number of faculty, number of programs) but no-one had the historical knowledge to provide a definitive answer.
- B. Request to use CTC format for CCGs: The committee discussed a request from Allied Health faculty to submit CCGs in the format used by CTC. A sample was provided, and the committee agreed to accept the CTC format.

VII. Next Meeting: December 7, 2011