

College of Health
Curriculum Committee

January 11, 2012
8:30 – 10:30 am
PSB 213

Meeting Minutes

Members present: Brad Myrstol, Justice Center
Jenny Miller, Department of Health Sciences
Cathy Sullivan, School of Nursing
Janet Emerman, School of Social Work
Quentin Reuer, WWAMI

Others present: Harriet Paule (Recording Secretary), Dean's office
Troy Payne, Justice Center

- I. The meeting was convened by Brad Myrstol. Additions to the agenda - added as item#2: Vote for replacement chair and vice-chair. Change to agenda: moved JUST A494 to beginning of course reviews to accommodate initiator present.
- II. Appointment of chair and vice-chair: Effective with the beginning of the term, committee chair Sue Fallon was no longer the Human Services representative to the committee; therefore, new officers needed to be elected. Following a vote of the members present, which represented a quorum, Brad Myrstol was elected chair and Jenny Miller vice-chair.
- III. Approval of the minutes: Minutes from the December 14, 2011, were reviewed and unanimously approved. (Motion made/seconded: Miller/Sullivan)
- IV. Program/Course Action Request – 2nd reading

A. Justice Center

Add: JUST A494, Crime Analysis and Mapping

Approved for second read with following correction: (Motion made/seconded: Sullivan/Emerman)

CCG VII. – Guerette citation: delete & asterisk at end of title.

Change: PARL A340 & JUST A340, Family Law

Approved for second read as presented. (Motion made/seconded: Emerman/Sullivan)

CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
13a. – Remove **N/A**.

Add: JUST A374, The Criminal Courts

Accepted for first read with the following recommendations

- CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
16a. – Change to read: ...**with a minimum grade of D.**
19. – 1st sentence: replace **required** with **available.**
- CCG II.L. – Change to read: ...**with a minimum grade of D.**
III.A.3.– Replace **Identify** with objective verb, i.e. **Present.**
III.B.5.– Delete **Critically.**
V. – Reword; make more concise.
VI. – Correct outline format: change lower case alphas to numbers
– Delete A.b.i.
VII. – Add * notation for classic texts.

Change: JUST A445, Probation, Parole and Community Corrections

Accepted for first read with the following recommendations

- CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
13b, c.– Update dates.
15. – 1st sentence: begin with: **Covers....**
– 2nd sentence: begin with **Investigates...** and delete **are investigated** at end of sentence.
16a. – Change to read: ...**with a minimum grade of D.**
- CCG II.K. – Match CAR box 15.
II.L. – Change to read: ...**with a minimum grade of D.**
III.A.1.– Match verbage with III.B.1: **demise** or **influence** [of rehabilitation] or **demise of the influence...?**
IV. – 1st sentence: change to **foundational.**
– Last sentence: correct spelling of **policies.**
VIII. – Add * notation for classic texts.

Change: JUST A484, Corrections Theory and Policy

Accepted for first read with the following recommendations

- CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
13b,c. – Add dates.
16a. – Change to read: ...**with a minimum grade of D.**
- CCG II.L. – Change to read: ...**with a minimum grade of D.**
III.A.2.– Change **Analyze...** to **Present analysis of...**
III.A.3,4 – Replace **Evaluate** and **Examine** with objective verbs, i.e. review, discuss, prepare... .
IV. – 1st sentence: change to **foundational.**
– Last sentence: correct spelling of **policies.**
V. – A: delete **Explaining.**
– B.3: change **Interests** to **Interest.**
– B.4: remove extra space at beginning of line.
– D.4: capitilze **Corrections.**
VII. – Add * notation for classic texts.

Add: JUST A494, Crime Analysis and Mapping

Accepted for first read with the following recommendations

- CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
16a. – Change to read: ...**with a minimum grade of D.**
- CCG VII. – Delete **doi** references in citations.

Delete: JUST A498, Individual Research

First read waived and approved for second read as submitted. (Motion: Emerman/Fallon)

Change: JUST A650, Policing Theory & Research

First read waived and approved for second with following corrections. (Motion made/seconded: Emerman/Fallon)

- CAR 1c. – Be consistent on all CARs. (JUST, Justice or Justice Center)
11. – Change to:**Fall.**
- CCG III.B.3 – Measures: move **Analytic memos** to new line
V.F. – Capitalize **Connections.**
VII. – Add * notation for classic texts.

B. Department of Health Sciences

Change: Master of Public Health

Waived first read and approved for second read with the following recommendations: (Motion made/seconded: Myrstol/Sullivan)

- PAR 2. – Change program title to: **Master of Public Health**
4. – Mark **Change.**
8. – Change to: **A minor programmatic change offering an option...**
– Remove space between **A699,**

V. New Business: None

VI. Next Meeting: January 11, 2012