

College of Health
Curriculum Committee

December 7, 2011
8:30 – 10:30 am
PSB 213

Meeting Minutes

Members present: Sue Fallon, Department of Human Services
Brad Myrstol, Justice Center
Jenny Miller, Department of Health Sciences
Cathy Sullivan, School of Nursing
Janet Emerman, School of Social Work
Quentin Reuer, WWAMI
Gloria Tomich, School of Allied Health

Alternate present: Lynn Senette, School of Nursing

Others present: Harriet Paule (Recording Secretary), Dean's office
Mary Dallas Allen, School of Social Work
Tara Smith, Community and Technical College
Hilary Seitz, College of Education

- I. The meeting was convened by Sue Fallon and introductions were made.
- II. Approval of the minutes: Minutes from the November 30, 2011, were reviewed and unanimously approved. (Motion made/seconded: Myrstol/Sullivan)
- III. Program/Couse Action Request – 2nd reading
 - A. School of Nursing

Add: SWK A410 Trauma in Childhood
Approved for second read with the following recommendations: (Motion made/seconded: Myrstol/Miller)

CAR 13a. – Complete lines 1 & 2 and initiator's enter name.
- IV. Old Business: Bylaws
The secretary reported that the revised bylaws had been approved by the required two-thirds of the COH faculty. The vote recorded: 70 approved, 6 abstained or didn't respond, 0 disapproved.
- V. Program/Couse Action Request – 1st reading
 - A. School of Social Work

Add: SWK A685 Social Work Services in Schools
Accepted for first read with the following recommendations:

CAR 13a. – Remove initiator's name.

Add: SWK A685 Social Work Services in Schools (continued)

- CCG 2.J. – Make same as CAR box 15.
3. – Rewrite to define level justification per Curriculum Handbook.
4. – Outcomes 3, 5 & 6: reword to clarify what students will be doing in the classroom.
6. – Add another recommended text.

Add: SWK A686 Social Work Services in Alaska Schools

Accepted for first read with the following recommendations:

- CAR 13a. – Remove initiator's name.
CCG 3. – Rewrite to define level justification per Curriculum Handbook.
4. – Outcomes: reword to clarify what students will be doing in the classroom.
7. – Bates: need date.

B. Center for Civic Engagement

Add: CEL A392 Advanced Civic Engagement: Community Inquiry & Action

Waived first read and approved for second read with the following recommendations: (Motion made/seconded: Myrstol/Sullivan)

- CAR 13a. – Lines 1-3, box 2: replace page numbers with note: courtesy.
14. – Uncheck Oral Communication box.
– Add Tracey Burke as initiator.

Change: Civic Engagement Certificate

Accepted for first read with the following recommendations

- PAR – Add Tracey Burke as initiator.
Catalog copy – Check proper, consistent capitalization of nouns.
– Faculty Committee list: be consistent in format; change Deb to Deborah Periman.

C. Department of Health Sciences

Add: HS A698 MPH Project Practicum

Waived first read and approved for second read with the following recommendations: (Motion made/seconded: Myrstol/Sullivan)

Find out if need to submit PAR and catalog copy.

- CAR 13. – Complete a, b, and c.
CCG III.B. – Outcome 2: delete space before comma.
VII. – Bryman: delete space before author's name.

- VI. New Business:
 - A. Request to UAB: The chair, as a sitting member of UAB, was asked to submit a request to that committee, that they issue a policy memo whenever they make changes to procedures that are not reflected in the published Curriculum Handbook.

- VII. Next Meeting: December 14, 2011