

College of Health
Curriculum Committee

September 28, 2011
8:30 – 10:30 am
PSB 211

Meeting Minutes

Members present: Sue Fallon, Department of Human Services
Brad Myrstol, Justice Center
Quentin Reuer, WWAMI

Alternates present: Randy Magen, School of Social Work
Robin Wahto, School of Allied Health

Others present: Harriet Paule (Recording Secretary), Dean's office
Ryan Parnell, School of Allied Health
Erica Wight, School of Allied Health

- I. The meeting was convened by Sue Fallon. Introductions were made. Agenda change noted: remove first read of NS A659 as course was put through CHSW Curriculum Committee in February 2011.
- II. Approval of the minutes: Minutes from the September 14, 2011, were reviewed and unanimously approved. (Motion made/seconded: Myrstol/Reuer)
- III. Program/Course Action Request – First reading

A. Social Work

Delete: SWK A470, Social Work with the Aging and Elderly

Accepted for first read.

B. Allied Health

Add: Diagnostic Medical Sonography Program

Program accepted for first read with the following comments:

- PAR – Recommend submitting a cover memo.
- 6a. – Complete; recommend sending a coordination email to all health-related programs.
- 6b-c. – Use standard date format: **mm/dd/yyyy**.

Catalog Copy:

- Pg 1. – Advising: delete 2nd sentence.
– Admission Requirements, 2nd sentence: reword to read
...admitted to the university as a pre-major...

Add: DMS A101, Introduction to Sonography

Course accepted for first read with the following comments:

- CAR 9. – Repeat status: insert **No**.
 11. – Change **Spring** to **Fall**.
 13b-c. – Use standard date format: **mm/dd/yyyy**.
 16a-c. – Check if use of **N/A** is preferred by UAB.
 16e. – Determine if appropriate to add **departmental approval**.
 19. – Delete **new** before course.
- CCG II.B. – Change to **DMS**.
 II.H. – Change **Spring** to **Fall**.
 II.K-M – If necessary, change to **N/A** to match CAR 16a-c.
 II.N. – Match CAR 16e (if changed).
 III.B-C. – Consider reformatting as table.
 IV. – This section should explain why the course is taught at
 designated (100-200-300) level.
 V. – Consider condensing outline/deleting 3rd level subsections.

Note: the above recommendations apply to all DMS CARs/CCGs submitted.

- CCG III.A.4. – Use parallel structure (terminology) with III.B.4. (normal and
 abnormal.. or ...anatomy and pathology).
 III.B.2. – Clarify: are students identifying or employing measures?
 III.B.3. – Do you need **recognize**?

Add: DMS A103, Patient Care in Sonography

Course accepted for first read with the following comments:

- CAR – See general comments in DMS A101.
 15. – 2nd sentence: replace **nursing** with another term.
- CCG . – See general comments in DMS A101.
 II.J. – Make same term change as in CAR box 15.
 III.A.2. – Change **proving** to **providing** and replace **medical** with
 health.
 III.B.4. – Delete **proper**.
 III.B.5. – Reword: ...and **administration procedures**.
 IV. – Delete first sentence and replace **nursing** with term used in
 CAR box 15.

Add: DMS A105, Principles and Instrumentation I

Course accepted for first read with the following comments:

- CAR – See general comments in DMS A101.
CCG . – See general comments in DMS A101.

Add: DMS A107, Abdominal Sonography I

Course accepted for first read with the following comments:

- CAR – See general comments in DMS A101.
- CCG – See general comments in DMS A101.

Add: DMS A109, OB & GYN Sonography I

Course accepted for first read with the following comments:

- CAR – See general comments in DMS A101.
- 15. – Correct spelling: **female**.
- CCG – See general comments in DMS A101.
- III. – Reduce/condense the number of goals & outcomes.

IV. Old Business

V. New Business:

VI. Next Meeting: October 5, 2011