Summary

Called to order: 8:00 called to order

I. Roll
- Bennett, Brian (Chair)
- Herrick, Paul (proxy to Donn/Tom)
- Ketner, Donn
- Condon, Joel
- Harman, Tom
- King, Carrie (UAB Rep)
- LeCompte, Cathy (Ex Officio)
- Marcey, Jean
- Marshall, Darrin

Other Attendees

II. Approval of Agenda

Motion to approve: Joel
Second: Darrin
Passed unanimously

III. Approval of Meeting Summary – January 23, 2015

Motion to approve: Joel
Second: Darrin
Passed unanimously

IV. Program/Course Action Request-Second Reading

Change CAR/CCG ADT A102 Introduction to Automotive Technology
Presented by Darrin Marshall

Motion to approve: Joel
Second: none
Motion fails

Motion to approve for second read: Joel
Second: Tom
Discussion leads to confused vote

Motion to approve for second read with changes reviewed by Chair: Tom
Second: Donn
In favor of motion: Donn, Jean, and Tom
Opposed: Joel
Motion passed
V. Program/Course Action Request-First Reading

VI. Administrative Report

VII. Chair’s Report

Course Sequencing Project
Additional documents from HPER have replaced previous documents on the PICR Blackboard site. HPER is being moved to College of Health as of AY 16. It has been suggested the program could be divided, so the courses relevant to recreation would stay with CTC, maybe within Culinary Arts & Hospitality.

No new information from Provost/ OAA regarding their development of a course sequencing template. CTC is waiting to see what they come up with before moving forward with development of its template. Conversation with Susan Kalina has pointed out difficulties with some programs fitting into a standard template due to programs having multiple paths to completion. For many of CTC programs it is not a linear path.

Brian previewed E-Catalog which will significantly affect CARs and PARs. Hard copy forms will go away. CARs and PARs will be auto populated with data from E-Catalog. E-Catalog will auto fill CAR/PAR based on current information within the database. E-Catalog should go live for fall 2015. There will be a workflow that allows committee members to make comments. Committee responsibilities will remain the same. Changes in process will result in fewer corrections to forms (because of auto fill), allowing committee to focus on content of curriculum and how it effects programs.

Brian invited as chair of PICR and Assessment committees to look at Digications’ presentation of E-Portfolio product. This tool could be used for assessment at program and college level. Ability to data mine is fairly sophisticated, producing graphs and charts. Substantial and complex upfront work will fall on students and faculty. Some faculty will opt to not adapt which will cause holes in data.

VIII. Old Business

IX. New Business

Winter Camping curriculum for second read needs to be added to the next agenda.

X. Informational Items

Tom reports CAS has determined it will no longer offer sections of MATH A105. The CAS curriculum will be passed on to CPDS. This is part of a Statewide alignment of GER numbering, descriptions, and outcomes. These changes need to be completed for fall semester. There is current discussion of moving CPDS Math to the CAS Math department sometime in the future.

XI. Adjournment

Motion to adjourn at 9:15: Tom
Second: Donn