



UNIVERSITY of ALASKA ANCHORAGE

TUITION WAIVER FORM

University of Alaska Anchorage
Office of Student Financial Assistance
PO Box 141608 Anchorage, AK 99514

www.uaa.alaska.edu/financialaid (907)786-1480 Fax (907)786-6122 financial.aid@uaa.alaska.edu

Official Use Only

Tuition Waiver Type _____ (See below for qualifications) **Semester** _____

ATW (available to undergraduate and graduate students)

Eligibility: Undergraduate students receiving academic tuition waivers must be officially enrolled at UAA for at least 3 credits and be formally admitted into a degree-seeking program, or certificate, and maintain a cumulative grade point average of 2.8 for Academic Department awards, and 2.5 for Student Service awards. If the student's GPA is less than 2.8, a written memo explaining why, must be sent to Rick Weems, Associate Vice Chancellor of Enrollment Management, for approval of the ATW. Graduate students must be formally admitted into a graduate program and maintain a minimum GPA of 3.0. Undergraduate and graduate students must also be in current satisfactory academic standing with the University of Alaska system policy. Please see the Satisfactory Academic Progress policy at <http://www.uaa.alaska.edu/financialaid/sap.cfm>.

GTW (available to full-time, nine (9) credits, graduate students who also are receiving a stipend)

Eligibility: The student must be a graduate teaching/research assistant during the period of time for which this tuition waiver is awarded. Students **must also be receiving a stipend with this award**. This amount is unspecified, but should be commensurate with the work performed. Additional Stipend forms must be completed in addition to the Departmental Tuition Waiver Form. Students must be formally admitted into a graduate program by the start of the semester of the award, and maintain a minimum grade point average of 3.0. Students also must be in current satisfactory academic standing with the University of Alaska system policy. Please see the Satisfactory Academic Progress policy at <http://www.uaa.alaska.edu/financialaid/sap.cfm>.

Name _____ **UA Student ID#** _____

Address _____ **City** _____ **State** _____

Zip _____ **Telephone** (____) _____ **UA Email** _____

***Citizenship** _____ ***Non-United States Citizens must complete and attach the following:**

The University of Alaska International Scholarship Form and International Student Scholarship Withholding Worksheet and Certification. A Photocopy of the student's social security card. All forms must be completely filled out every semester. Forms can be found at the Human Resources Services web page at <http://www.uaa.alaska.edu/financialaid/sap.cfm>.

Academic School/College or other source Providing Tuition Waiver _____
i.e. ACE, CAS, CBPP, CTC, etc.

Contact _____ **Extension** _____

Teaching Assistant Research Assistant

Faculty Member Contact: _____ **Phone** _____

Work to be performed: _____

Tuition Waiver Calculation (This portion MUST be completed by dept. staff/faculty only)

		Credits	Tuition Rate	Amount waived
AK Resident _____	**Students who are not considered for resident tuition are subject to non-resident or WUE tuition fees; please indicate under tuition waiver calculation if the Tuition Waiver will cover these costs. If the waiver form does not have the additional non-resident or WUE tuition fee calculated, it will only cover resident tuition and may result in tuition that the student is responsible for paying.	Lower Division _____	x \$ _____	= \$ _____
**Non-Resident _____		Upper Division _____	x \$ _____	= \$ _____
**WUE _____		Graduate _____	x \$ _____	= \$ _____
		Total Credits _____	Total Amount= \$ _____	

Routing: ATW and GTW applications are completed at the department level and forwarded to the dean/director for school/college approval. Any questions regarding the status of a specific waiver should be directed to the Dean or Chair in the office of the student's college. The approved/signed application is then sent or presented to the Office of Student Financial Aid, by the payment deadline date. Please consult the class schedule for the date.

By January 8, 2010

Please consult the class schedule for the exact date for the semester you are giving the tuition waiver.

Note: If the GPA is not maintained and/or all course(s) are not completed, the student will be ineligible for an academic tuition waiver the following semester and will also be placed on Financial Aid Suspension (please see catalog for policy).

Academic and graduate tuition waivers are **equal to the cost of tuition only**. Student fees, lab fees, and all special course fees **are not subject to this waiver**.

By signing below attests that the eligibility requirements listed have been met.

Student Signature _____ **Date** _____

Approval Signature _____ **Date** _____

Dean/ Director