

Accommodation at UAA: Campus-wide Responsibility and Commitment

The university wide commitment encourages all eligible individuals to participate fully in university offerings, which means providing reasonable accommodation for those who experience disabilities and would otherwise face barriers. At times there have been questions/concerns such as:

1) How the accommodation process should unfold

2) What kinds of requests should campus entities plan for

Accommodation Process

Include Accessibility Notices in course syllabi, event advertisements, program brochures, etc. There are sample statements available from DSS.

Student request for academic accommodation which should be made to DSS.

Non-course program or event request made to sponsoring entity

Employee request made to department and/or HR.

When a request is made by a student for access within an academic offering - DSS coordinates arrangements with faculty and DSS covers costs.

When a request is made by a student or community member for access to a non-course related program or event - DSS helps to coordinate arrangements - the sponsoring entity covers costs.

The department covers costs - DSS may help if requested

Accommodation Strategies We Should Plan For

Realtime Communication Access

Alternate Format Materials

ASL Interpreters

Usually work in teams with each charging around 45 per hour. Performance rates are higher and there can be a differential for evening assignments.

TypeWell Transcribers

May work alone or in teams, charging 35 to 40 per hour each. This approach is often used to produce transcripts of video or audio.

CART (Court Reporters)

Usually a single professional who charges between 100 and 150 per hour.

Accessible Documents

Typically, an accessible electronic version is needed when materials are print or scans

Fillable Forms

Processes that require users to fill out forms should use forms that are accessible to assistive tech

Captioned AudioVideo

Depending on the source of the video, it may be important to request a transcript or produce one

Accommodation at UAA: Campus-wide Responsibility and Commitment

The university wide commitment encourages all eligible individuals to participate fully in university offerings, which means providing reasonable accommodation for those who experience disabilities and would otherwise face barriers. At times there have been questions/concerns such as:

- 1) **How the accommodation process should unfold**
- 2) **What kinds of requests should campus entities plan for**

A. Accommodation Process

1. Include Accessibility Notices in course syllabi, event advertisements, program brochures, etc. There are sample statements available from DSS.
 - a. ***Student request for academic accommodation which should be made to DSS.***
When a request is made by a student for access within an academic offering DSS coordinates arrangements with faculty and DSS covers costs.
 - b. ***Non-course program or event request made to sponsoring entity***
When a request is made by a student or community member for access to a non-course related program or event - DSS helps to coordinate arrangements. The sponsoring entity covers costs.
 - c. ***Employee request made to department and/or HR***
The department covers costs - DSS may help if requested

B. Accommodation Strategies We Should Plan For

1. Realtime Communication Access
 - a. ***ASL Interpreters***
Usually work in teams with each charging around 45 per hour.
Performance rates are higher and there can be a differential for evening assignments.
 - b. ***TypeWell Transcribers***
May work alone or in teams, charging 35 to 40 per hour each.
This approach is often used to produce transcripts of video or audio.
 - c. ***CART*** (Court Reporters)
Usually a single professional who charges between 100 and 150 per hour.
2. Alternate Format Materials
 - a. ***Accessible Documents***
Typically, an accessible electronic version is needed when materials are print or scans
 - b. ***Fillable Forms***
Processes that require users to fill out forms need to use forms are accessible to assistive
 - c. ***Captioned Audio/Video***
Depending on the source of the video, it may be important to request a transcript or produce one

Contact UAA Disability Support Services with any questions about this handout which is also available online
www.uaa.alaska.edu/dss 907-786-4530 (V) or 786-4536 (TTY) Email: aydss@uaa.alaska.edu

This Concept Map and Outline were designed simultaneously using software called Inspiration (available at UAA through DSS)