

How to Do a Master Promissory Note (MPN)

✓ **Need to complete a MPN for your [Stafford Loans?](#)**

Go to your lender's website where you can locate Student loans. Next go to [Stafford Loan](#) link. Follow the online instructions, usually a button that says APPLY NOW. This will take you through the process to apply for a Stafford Loan and sign the Promissory Note electronically.

Contact our office with the lender information once you have received a completed MPN confirmation.

✓ **Need to complete a Master Promissory Note for [Alaska Advantage Supplemental](#) Education Loan?**

Go to our lender list on the UAA Financial Aid webpage at www.uaa.alaska.edu/financialaid. Select Alaska Commission on Post Secondary Education and click on the link to their site. At the very top of the page, just under the scene of the Mountains, you will see [LOAN PROGRAMS](#); click on this link. Look on the right-hand side of the page that comes up. There will be a list all the loans they have. Go down to the [ALASKA SUPPLEMENTAL Loan](#) and click on that link. Click on the APPLY NOW BUTTON and this will take you through the process to complete a Master Promissory Note.

Contact our office with the lender information once you have received a completed MPN confirmation.

✓ **Other Loans**

Other loans such as an [Alternative Loans](#), [Parent PLUS](#) loans will require an additional MPN for them. Please contact your lender.

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