

# UAA Assembly

---

## Agenda

Thursday, January 11, 2007  
1:00 - 3:30 p.m.  
ADM 204

I. Call to Order

II. Introduction of Members

President - Kim Stanford

**APT**

Bob Kizer  
Elizabeth Downing  
Jim Cummings  
Joyce Colajezzi  
Suzanne Browner

**Classified**

Jennifer Myrick  
Lois Hall  
Megan Carlson  
Marilyn Borrell

Vice President – Bob Kizer

**Faculty**

Kerri Morris  
Bogdan Hoanca  
Deb Narang  
Suzanne Strisik  
Jan Vandever

**USUAA**

Anthony Rivas  
Karl Wing  
Kristina Hurlburt  
Samuel Abney

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary (pg. 3-5)

V. President's Report (pg. 6)

VI. Administrative Reports

- A. Chancellor Maimon
- B. Provost Driscoll
- C. Vice Chancellor of Administrative Services Ejigu
- D. Vice Chancellor of Advancement Lindbeck
- E. Vice Chancellor for Student Services Lazzell (pg. 7-8)
- F. Vice Chancellor for Community Partnerships Carter-Chapman
- G. Jim Mullen- HRS Director

VII. Governance Reports

- A. System Governance Council (pg. 9-10)
- B. Faculty Alliance/Faculty Senate
- C. Staff Alliance (pg. 11)
- D. APT Council
- E. Classified Council
- F. Coalition of Students/Union of Students
- G. Alumni Association

VIII. Old Business

- A. Paperless Process at UAA
- B. UAA Family Friendly Campus- Kerri Morris and Megan Carlson

IX. New Business

X. Information/Attachments

- A. Next UAA Assembly Meeting – February 15<sup>th</sup>

XI. Adjourn

# UAA Assembly Summary

Thursday, December 14  
1:00 - 3:30 p.m.  
ADM 204

## I. Call to Order

## II. Introduction of Members

x	President - Kim Stanford			x	Vice President – Bob Kizer	
	<b>APT</b>		<b>Classified</b>		<b>Faculty</b>	<b>USUAA</b>
	Bob Kizer	x	Jennifer Myrick	x	Kerri Morris	Anthony Rivas
x	Elizabeth Downing		Lois Hall		Bogdan Hoanca	Karl Wing
x	Jim Cummings	x	Megan Carlson	x	Debbie Narang	Kristina Hurlburt
x	Joyce Colajezzi		Marilyn Borrell	x	Suzanne Strisik	Samuel Abney
x	Suzanne Browner			x	Jan Vandever	

## III. Approval of Agenda (pg. 1-2) **Approved**

## IV. Approval of Meeting Summary (pg. 3-5) Marilyn Borrell add to roll **Approved w/ change**

## V. President's Report (pg. 6)

## VI. Administrative Reports

### A. Chancellor Maimon (pg. 7-9)

Carnegie classification awarded UAA as a community engaged university  
UAA is 1 of 62 institutions awarded two Carnegie categories  
Federal earmarks are in a state of suspension  
Encouraging competitive grant proposals  
Civic Engagement Certificate approved by Board of Regents

### B. Provost Driscoll

Enjoyed production at UAA

### C. Vice Chancellor of Administrative Services Ejigu

Athletics teams are doing exceptionally well  
Women's basketball team won and are 9-0  
Men's basket ball team is 7-3  
Hockey team beat nationally 3<sup>rd</sup> and 9<sup>th</sup> teams

Voice over IP network- Rich Whitney

Finished installing phones at University Center and IT phones

Goals- install 300 phones a week and have 3500 phones done by March

Process will begin first part of January with Administrative Building

Focus on minimal disruption to offices

Repairing old phone system would have been more costly than the new system

Jim Mullen now in HR Director position and planning for Staff Development Day  
Budget '07- UAA is in fairly good financial condition  
Addressing deficit issues  
Awaiting President decisions on budget  
Strategic Opportunity Fund will be announced by mid-April  
UAA requested 17.5 million dollars in fixed costs- only 15 million was in governor's proposal  
UAA requested 14.5 for program enhancement- none of it was approved in proposal  
Palin likely to set aside 200-400 million dollars in withholding to maintain flexibility, do not know the impact of this decision

- D. Vice Chancellor of Advancement Lindbeck  
Did not attend
- E. Vice Chancellor for Student Services Lazzell  
Decrease in Academic dishonesty  
Decrease in alcohol and drug use  
Taylor Branch coming to UAA campus on January 25
- F. Vice Chancellor for Community Partnerships Carter-Chapman  
Did not attend

## VII. Governance Reports

- A. System Governance Council (pg. 10)
- B. Faculty Alliance/Faculty Senate  
Advising Assembly was successful  
First step map out existing advising processes
- C. Staff Alliance (pg. 11-12)  
Had presentation from WIN Alaska  
Discussions on blackboard issues  
Results from HRA's are at statewide  
Rebates should be in December paycheck  
Participation was same, increase in spouse participation
- D. APT Council (pg. 13)  
Liz Downing will be leaving Kachemak Bay Campus and APT
- E. Classified Council (pg. 14)
- F. Coalition of Students/Union of Students
- G. Alumni Association (pg. 15-18)

## VIII. Old Business

- A. Paperless Process at UAA  
Possibility of cost saving and efficiency  
Hopes to move toward electronic signatures  
Statewide may be investigating this sort of movement to paperless  
Vice Chancellor Ejigu suggests that Assembly and other gov. groups put together one page proposal on what kinds of process can benefit and present this to him

## IX. New Business

- A. UAA Family Friendly Campus- Kerri Morris  
Faculty are largely misinformed about children on campus  
It is up to faculty discretion to decide if children should be in class

Goal- to see families of students, faculty and staff getting together  
There may be HR policy that prohibits staff children on campus  
Ideas:  
Organizing babysitting session, while others are at university event  
Working with sustainability council - children making art out of recyclables  
Faculty and staff picnic, sledding event, etc.  
Tours of campus and labs for children  
Some areas of the university may be doing some of these events- need to build on already existing events and make them more public  
Create logo to put on event that makes it known that it is child friendly  
Megan and Kerri will gather more info to bring back

Provost comments:  
Children are always welcome  
Students should not be unaccompanied or disrupting work  
Safety issues should always be a concern  
Strategic guidance- strengthening community and public square  
Need to carefully think about guidance or child approval seal  
Provost will speak with Jim Mullen and Kim will try to schedule him for January

**B. WIN Alaska- Summer and Engel**

Presentation available on governance website  
<http://www.uaa.alaska.edu/governance/classified/upload/WINAlaskaPresentation2.pdf>

**C. UAA Facilities/PBAC Update- Larry Foster**

Two new activities:  
PBAC Facilities Sub-committee- designed for absolute transparency, are beginning to make progress, committee member list is on website

Sustainability Council- last year had several noble issues; this year will focus on global climate change as the primary issue

3 Tasks-

- Create UAA carbon footprint
- Looking for indicators and trends
- Plan to send info to students, faculty & staff

(Then do the same thing with U-Med district and Anchorage)

Currently working on getting resolutions to Faculty Senate and then to Legislature to ask them to take measurable activities to reduce the carbon footprint

**D. Emergency Preparedness- Lieutenant Ron Swartz**

Presentation on governance website <http://www.uaa.alaska.edu/governance/>

**X. Information/Attachments**

**A. Revised 2006 – 2007 University Assembly Membership / Schedule**

<http://www.uaa.alaska.edu/governance/>

**X. Adjourn**

**Meeting Adjourned**

PRESIDENT'S REPORT TO UAA ASSEMBLY, JANUARY 2007

Prepared by Kim Stanford

- **PBAC**  
Next PBAC meeting is scheduled for January 26<sup>th</sup>.
- **FACULTY ASSOCIATION**  
Continue to attend regular meetings of the UAA Faculty Association.
- **SERVICE RELATED TO UAA**  
Participated in Classified Council's fall clothing drive event, collecting, sorting, and helping to deliver clothing. AWAIC, Covenant House, Anchorage Rescue Mission, and Brother Francis Shelter all received clothing.

---

### Academic & Multicultural Student Services Division

- Advising and Testing hosted a NACADA Webinar on academic advising which explored the link between advising and teaching and identified student learning outcomes associated with a systematic advising process. The concept of an advising syllabus was presented as a tool to articulate the purpose of academic advising and expected student learning outcomes.
- Advising and Testing received notification that UAA has been approved by Thompson Prometics to serve as an official internet testing site for the Graduate Record Exam beginning fall 2007.
- The Adaptive Computing Lab was used heavily during the fall 2006 semester with close to 500 appointments including approximately 100 final exams that were proctored by Disability Student Services staff. In addition to providing test proctoring the lab was also used for training in adaptive software and study by students with disabilities.
- Native Student Services will sponsor a UAA outreach/recruitment table at the Cook Inlet Tribal Council (CITC) job fair on January 16 and at the 33<sup>rd</sup> Bilingual and Multicultural Education/Equity Conference (BMEEC) from January 29 thru January 31.
- New Student Orientation hosted *HOWL DAYS* (for first time students) on January 9. All Schools and Colleges were invited to participate.
- The TRIO website is up and running and can be accessed by going to [uaa.alaska.edu/trio](http://uaa.alaska.edu/trio)
  - Educational Opportunity Center (EOC)  
Quarterly Report Statistics:
    - 547 new participants since September 1
    - 87% are both first generation and low income
    - 59% are male and 41% are female
    - 51% are white and 49% are minority
    - 107 enrolled in a postsecondary program
    - 35 enrolled at UAA
    - 25 completed 2 UAA credits at Gateway Learning Center (an EOC extended site)
- On January 15, nine AHAINA student leaders will be speaking about "service for peace", at six different Anchorage community centers in celebration of Martin Luther King Jr. Day.
- Native Student Services will host its spring semester Welcome Potluck on Friday January 19 from noon until 2:00 pm.
- The Martin Luther King Celebration & AHAINA Open House on Wednesday, January 24 in Rasmuson Hall 106 from 1:00 p.m. to 3:00 p.m.

### Enrollment Management Division

- Student Financial Aid spring disbursements began Monday, January 8.
- Student Records is completing the degree audit process for spring 2007, with requests up 26% over last spring 2006. There is a record number of 1370 degree application requests for spring 2007.
- Student Financial Aid continues to work on preparation for College Goal Sunday for February 11 and February FAFSA Frenzy.
- On-Base went live on December 4. This applies to all areas of Enrollment Management
- Over 500 transcript requests were received during the winter break.
- Faculty web grading for fall semester was successful. In a comparison to fall 2006, requests for hard copy bubble sheets went from 5,000 to 200. 95% of grades were in by the deadline. The number of missing grades from fall 2006 is down from previous fall. There are approximately 1000 missing grades. 7

---

### Student Development Division

- Mavis Staples, a Rock and Roll Hall of Fame inductee and legendary lead singer of The Staples Singers, will perform at the University of Alaska Anchorage (UAA) on Thursday, February 8 at 7:30 p.m. at the Wendy Williamson Auditorium. Reserved tickets are now on sale at [www.uaatix.com](http://www.uaatix.com). The event is sponsored by UAA Student Activities.
- The Human Services Club collected 343 pounds of peanut butter and jelly during a directed food drive for the Food Bank of Alaska.
- The Alaska Debate Society will hold their annual Cabin Fever Debates on February 6 in the Student Union Den.
- Club Council and Enrollment Services are collaborating for UAA Preview Day on February 16 in the Student Union. Members of the Council and student organizations will set up and host tables during the luncheon.
- Student Judicial Services and Ethical Development is hosting a Division of Student Development audio conference titled, *Trends in Judicial Affairs*. Please join us on Wednesday, January 17, at 9:30 a.m. to engage in a national dialogue with fellow colleagues to explore these issues.
- The Concert Board, working with KRUA 88.1FM, has confirmed the rock band Cursive ([www.cursivearmy.com](http://www.cursivearmy.com)) for a concert February 17, in conjunction with KRUA's 15<sup>th</sup> anniversary.
- 2007 Student Appreciation Luncheon on Friday, January 26. 280 students and the nominating 117 faculty/staff members received the invitations.
- Pulitzer Prize winning historian, Taylor Branch, will speak on campus, Thursday, January 25 at 7:30 p.m. in the Williamson Auditorium. Reserve your seats through [UAAatix.com](http://UAAatix.com).
- The Engineering and Geomatics Expo will take place on February 6, 10:00 a.m. to 3:00 p.m. in the Student Union.
- The General Employer Expo will take place on April 12, 10:00 a.m. to 3:00 p.m. in the Student Union.
- Career Services Center has contact with employers who would like to reach students with information on internships or careers within their company. The Center would like to collaborate with professors in order to have these employers visit appropriate classes for the benefit of UAA students and departments.
- Residence Life had over 400 guests register during the week December 6-13 using the new guest registration process in West Hall. This process gave students a better understanding of safety procedures, community monitoring, and pride on campus.
- On December 12, Residence Life and Housing staff members served over 300 pancakes to students living in the Residential Community as a way to say thank you for a great semester and good luck on finals. Special guests represented the following areas UPD, ANPsych, RRANN, and the Dean of Students Office.
- Alaska Native Rural Outreach Program (ANROP) coordinator, Karla Booth gave a presentation at Chugiak High School about the ANROP program and the Cama-i Room, and Residence Life. This event was in collaboration with Native Student Services and Enrollment Services and provided information to students about college processes and to answer questions.
- 700 happy soup eating students were fed "brain food" Free Soup Lunch during fall semester finals week.

## SYSTEM GOVERNANCE REPORT TO UAA ASSEMBLY, JANUARY 2007

Prepared by Kim Stanford

- UA System Governance Council met December 15, 2006 (regular meeting)
- **BUDGET DISCUSSIONS/UPDATES**  
Budget updates and discussion focused on the initial submission from Governor Palin's office, and the need to impress upon her the importance of UA's budget. It is hoped that this is merely a starting point and the final result will improve related to UA.
- **STUDENT SUCCESS INITIATIVE**  
This initiative is lagging a bit behind. A tentative draft has been prepared by SGC members and will be shared with the remaining members soon.

Kim Stanford

President Hamilton, Chair Hughes and members of the Board of Regents. My name is Kim Stanford and I am an employee of the University of Alaska Anchorage, coming up soon on my sixteen year anniversary with UAA. I currently serve in governance as President of UAA's Classified Council, President of the UAA Assembly, and a member of UA Staff Alliance. I consider UAA and the University of Alaska as a whole to be an important part of my life. I am grateful for the opportunity to work at a university, helping people reach their educational goals, and for the opportunities for service I have found here.

I would like to thank the Board of Regents for their hard work and support over the last year. Such efforts are what make us a better university. I am especially thankful for the efforts to complete funding for the Integrated Science Building which will provide the resources for our faculty and students to reach their full potential as they study the sciences.

I would also urge the Board as you work on the FY08 budget to maintain the will necessary to guide us through the year ahead, bring what it may. Recent events affecting oil production and the frightening PERS/TERS situation are enough to make us all feel perhaps a little less bold and visionary. We are at a point where we could sit back and feel grateful for a good year and decide to be content and cautious. We could allow ourselves to be stagnant or perhaps backslide for a year or so, not wanting to appear too greedy. Investment in the future of our university, our state, and our people is not greedy. It is necessary. You are all respected leaders, which is what brought you to serve on this Board. Your leadership and strength of conviction are sincerely needed as we strive to keep positive momentum.

I appreciate the opportunity to address you this morning and would like to leave you with a well-known and relevant quote from Michelangelo:

(quote)

“The greater danger for most of us lies not in setting our aim too high and falling short; but in setting our aim too low, and achieving our mark.” (end quote)

Thank you again for your dedication to the University and for your time this morning.

## STAFF ALLIANCE REPORT TO UAA ASSEMBLY, JANUARY 2007

Prepared by Kim Stanford

- Staff Alliance met December 14<sup>th</sup> (regular meeting)
- **WIN FOR ALASKA PRESENTATION**  
Presentation given by Shannon from WIN for Alaska regarding services to be provided to benefits eligible UA employees.
- **STUDENT SUCCESS**  
Brief discussion of student success as a collaborative effort among staff, faculty, and students. Staff must acknowledge their role and the importance of a commitment to student success across the university.
- **BENEFITS/WELLNESS UPDATE**  
Rebates (\$100) for those who participated in the fall Health Risk Assessment (HRA) will be seen in the December 22<sup>nd</sup> payroll run. Participation overall was similar to 2005 (approximately 50%). However, there was an increase in the number of dependent/spouses participating.