

Thursday, October 9, 2008

1:00 - 3:30 p.m.

ADM 204

I. Call to Order

II. Introduction of Members

President – Kim Stanford

APT

Julia Martinez

Russell Pressley

Karol Weatherby

Bob Kizer

Sandy Gravley

Classified

Megan Carlson

Lois Hall

Craig Mead

Judi Spry

Lisa Sparrell

Vice President – Ryan Buchholdt

Faculty

Anne Bridges

Genie Babb

Larry Foster

Deborah Narang

Jan Vandever

USUAA

Karl Wing

Seth Holtshouser

Ryan Buchholdt

P= Present E= Excused

III. Approval of Agenda (pg. 1)

IV. Approval of Meeting Summary (pg. 2-3)

V. President's Report (pg. 4)

VI. Administrative Reports

A. Chancellor Ulmer

<http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm>

B. Provost Driscoll

C. Vice Chancellor of Administrative Services Spindle

D. Vice Chancellor of Advancement Olson

E. Vice Chancellor for Student Services Lazzell (pg. 5-6)

F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support
Carter-Chapman

VII. Governance Reports

A. System Governance Council

B. Faculty Senate/ Faculty Alliance (pg. 7)

C. Staff Alliance (pg. 8)

D. APT Council

E. Classified Council

F. Union of Students/ Coalition of Students

G. Alumni Association

VIII. Old Business

IX. New Business

A. University Assembly Goals

B. Ad hoc committee for review of Constitution and Bylaws

C. Advocacy (Pete Kelly)

X. Information/Attachments

A. Accreditation Update

<http://edit.www.uaa.alaska.edu/accreditation/2010.cfm>

XI. Adjourn

Possible items for the November agenda:

Community Climate Action Team

Emergency Preparedness Exercise (Ron Swartz)

Chancellor's Awards and Convocation Feedback (Camille Oliver/ Jim Mullen)

Thursday, September 11, 2008

1:00 - 3:30 p.m.

ADM 204

I. Call to Order

II. Introduction of Members

President – Kim Stanford				Vice President – Ryan Buchholdt			
<i>APT</i>		<i>Classified</i>		<i>Faculty</i>		<i>USUAA</i>	
X	Julia Martinez	X	Megan Carlson	X	Anne Bridges	X	Karl Wing
X	Russell Pressley	X	Kim Stanford	X	Genie Babb	X	Seth Holtshouser
X	Karol Weatherby	X	Craig Mead	X	Larry Foster	X	Ryan Buchholdt
X	Bob Kizer	X	Vicky Warren	X	Deborah Narang	X	Kathleen Ahern-Karnes (guest)
X	Sandy Gravley	E	Lisa Sparrell	X	Jan Vandever	X	Menekathiru (guest)

P= Present E= Excused

III. Approval of Agenda (pg. 1)

Approved

IV. Approval of Meeting Summary (pg. 2-3)

Page 2 F. Capitalize Karl Wing's last name

Approved

V. President's Report (pg. 4)

Sept 18th and 19th Board of Regents is in Anchorage
Assembly Constitution

President and Vice President are not part of their constituent groups

System-wide Governance Council clarification

Clarification for Campus voting in Student Union is not considered a questionable ballot, it is absentee ballot

VI. Administrative Reports

A. Chancellor Ulmer

<http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm>

Feed back on FAQ website is greatly appreciated

B. Provost Driscoll

Office of Research and Graduate Studies

Doug Causey has returned to the faculty

Thinking about a split appointment for the interim, then hold a national search

C. Vice Chancellor of Administrative Services Spindle

Parking solutions:

top of parking garage is for yellow stickers

north lot has several spaces

building parking garage (350 cars) and new loop road (August 2009)

building temporary gravel parking lot by were the new health science building will be (by October) and will be eventually replaced by a parking garage

Sports Complex- final stages of picking a design engineer

Stuart Roberts is leaving UAA, will be working at UAF

Joan Haring will be interim

D. Vice Chancellor of Advancement Olson (pg. 5-6)

Simulation of Emergency Preparedness Exercise- eastside of campus

Partisan Political Activities Caution Email

Groundbreaking for Martin Luther King Avenue (connecting Elmore and Boniface)

Will be scheduling legislative tours

- E. Vice Chancellor for Student Services Lazzell
Late report was submitted and is posted online
Had 900 parents and students go through new student orientation
 - F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support
Carter-Chapman
- VII. Governance Reports
- A. System Governance Council
 - B. Faculty Senate/ Faculty Alliance (pg. 7)
 - C. Staff Alliance (pg. 8)
 - D. APT Council
Elected Vice President Russell Pressley
Accreditation Update
Kristi Elkins is a new APT Council member
 - E. Classified Council
1st Annual Retreat on October 2nd
 - F. Union of Students/ Coalition of Students
Homecoming Dance October 3rd
Funding for ice cream surveys, late night tutors
Increasing budget for Homecoming Dance
Vice president resigned, looking for new vice president
 - G. Alumni Association
- VIII. Old Business
- IX. New Business
- A. FY10 Budget
k-12 Outreach is Presidents focus
Capital budget- system-wide number one project is the BIOS Building now going to be called Life Science Building
Highest priority for UAA is Sports Complex
UAS has a road alignment they are trying to fix
Working on housing for all campuses
Different projects will be listed in the Capital Budget
FY10 Budget is on the Board of Regents website
 - B. Degree Works- John Allred
<http://degreeworks.alaska.edu/uaa/>
Students will have access in April (will include 5 catalogs)
- X. Information/Attachments
- A. Legislative Candidate Fair- September 22 12-3 in South Cafeteria of Student Union
 - B. Pat Pitney (pg. 9)
 - C. Accreditation Update
<http://edit.www.uaa.alaska.edu/accreditation/2010.cfm>
- XI. Adjourn

Next meeting: Follow up on Emergency Preparedness Exercise
Advocacy- Wendy Redman or Pete Kelley
Chancellor's Awards
Endowment for Post Secondary Education
Goals

Meeting adjourned @ 2:54 pm

PRESIDENT'S REPORT TO UAA ASSEMBLY – OCTOBER 2008

PREPARED BY KIM STANFORD

- I attended Board of Regents as much as possible on September 18-19. Most of public testimony centered on support for a new Engineering facility from students, faculty, and businesses. The FY10 initial budget presentation from Statewide to BOR was also part of this meeting. There was little to no comment from Regents regarding the Operating Budget. There does seem to be a reasonable amount of concern regarding new projects in the Capital Budget – particularly the Life Sciences at UAF and Engineering at UAA. The Board will finalize the budget at the November meeting in Fairbanks, after which it is sent to the Governor's Office.
- The Director of Sustainability search should have on-campus visits scheduled soon, which I expect will include time for open forums.
- Many thanks to those who helped organize the Alaska Legislative Candidate Fair on September 22nd! We had fifteen candidates attend the event. There was a small rush of activity near the beginning, as students were coming through for lunch, it seems. After that, it tapered off. I did not see many faculty and staff unfortunately. It is hoped that this will be an annual event, and ideas/suggestions will be forwarded to Chancellor Ulmer regarding what can be done differently to increase participation by the UAA community.
- System Governance Council was also held on September 22nd, and unfortunately I did not get out of the Candidate Fair in time to call in for the meeting. The next meeting is scheduled for October 21st by audioconference. If I cannot call in (I have a class that afternoon), Megan Carlson has agreed to do so in my stead.
- UAA Faculty and Staff Association has kicked off the postcard campaign to the Governor, encouraging support for the UA budget, and specifically items of importance to UAA. If you would like to participate, please contact Steve Rollins at 786-1825 to request a pre-addressed, stamped postcard courtesy of the UAA Faculty and Staff Association and its members.

Speaking of members...the UAA Faculty and Staff Association will also be starting the annual membership drive soon! Watch for information in intercampus mail!

- UAA Classified Council had a retreat on Thursday, October 2nd. This was a great event, with agenda items included an overview of the Governance Office, Updates from all UAA Governance Leaders (staff, faculty, and students), a presentation on the Budget Process, and group sessions to work on Classified Council goals and topics for the year. The retreat also provided opportunity for members outside of the Anchorage area to meet and interact in person.
- It has been strongly reinforced to me how many common areas of opportunity and concern there are among the faculty, student, and staff governance groups. I hope we will find ways this year to work together toward some of those common goals. Assembly is the perfect place for it!

Academic & Multicultural Student Services Division

- **Advising and Testing**, in collaboration with the Center for Faculty Excellence, presented the “**Professional Development Seminar in Advising for Faculty.**”
- **One hundred twelve (70%) Student Support Services** spring 2008 participants re-enrolled for fall 2008.
- **Stephen Washington**, Director of AHAINA Student Programs, was appointed as the **Vice President for the Black Chamber of Commerce in Anchorage.**
- During **Howl Days 2008** (New Student Orientation), 147 students registered to vote.
- Native Student Services will be hosting an outreach/recruitment table at the Alaska Federation of Natives Youth and Elders conference.
- **UAA FUSION** shuttled UAA students to various agencies within the Anchorage community for volunteered hours of service. Nine events and 54 students registered to participate.
- **Disability Support Services** is offering **on-demand training** in accommodation process, universal design, working with American Sign Language interpreters, and other topics as requested. In addition, there are workshops covering no cost/low cost technology and opportunities to participate in webinars covering topics such as accessible distance education.
- **Fall 2008 Answer Desks** served **1,111 students** during the first week of classes.
- The **Native Student Services mentors/tutors** received training to become **State of Alaska voter registrars.**
- **New Student Orientation** hosted its first outdoor orientation, **Big Wild Orientation.** Ten students from around the nation and three guides participated in a week long Alaskan excursion on the Kenai Swan Lake canoe trail.
- **78 TRIO Upward Bound** and **Educational Talent Search high school students** attended a presentation by **Barrington Irving**, the youngest person and the first African American to fly solo around the world. Professor Mark Madden from the UAA Aviation Technology Program also provided a video and information about UAA’s nationally recognized aviation program.

Enrollment Management

- The **27th Annual College and Career Fair** was hosted by the UAA's Educational Opportunity Center (EOC) and co-sponsored by EOC, UAA, APU and the Anchorage School District at the Egan Civic and Convention Center.
- The **Study Abroad Fair** was a great success with many students attending.
- The **International Student Association** held a very successful “Passport Series” event in cooperation with the UAA Bookstore in September featuring a student from Armenia. Students, staff, faculty, and members of the community were in attendance.
- UAA welcomed **96 new F-1 and J-1 students** for fall 2008 semester, compared to 66 for 2007 fall semester.

Upcoming events:

- The **Mérida, México short-term study abroad** program **application deadline is October 15.**
- **UAA Fall Preview Day** to recruit Alaskan high school students is planned for October 24.

Student Development Division

- The Dean of Students Office published the **2008 Campus Safety and Security Report** which reports crime data from calendar years 2005-2007. The report is viewable online at www.uaa.alaska.edu/safety.
- Upcoming scholarship and grant application due dates: **USUAA Leadership Scholarship** - October 17, **Seawolf Community Service Scholarship** - October 27, and Fall Leadership Honors - October 31. Go to www.uaa.alaska.edu/studentleadership for more information.
- During the 2008 fall semester, **Residence Life** has enhanced Guidance 150 courses held within the residence halls with peer mentors and weekly study sessions. Each week, there are 12, three-hour study sessions, each with a different emphasis of study, i.e., ANSEP, business, economics, dental hygiene, etc. available to residential students. These sessions highlight Residence Life’s commitment to the academic success of UAA students.
- **Career Services Center** placed summer students interns with: ConocoPhillips, Merrill Lynch, Alyeska Pipeline, CH2MHill, DOWL Engineering, McKinley Capital, Alaska Native Tribal Health Consortium, Air Force Audit Agency, Thomas, Head, and Greisen, U.S. Army Corps of Engineers, Alaska Air National Guard, Veterans Health Administration, and Kachemak Bay Natural Estuarine Research Reserve.

- Applications are now available for **UAA Concert Board Special Projects Fund**. Students can apply for grant funding to support their campus projects. **Applications for fall semester are due November 7.**
- **Club Council recognized 61 clubs** this semester, more registrations are expected during October. Newly recognized clubs include: the Ping Pong Club, Students for Social Equality, and Circle of Cinema Crafters.
- **The Cama-i Room celebrated its 3rd birthday.** The Cama-i Room coordinator, Karla Booth, cooked dinner. This celebration highlighted the importance and the purpose of the Cama-i Room and encouraged students to continue building a community in the Cama-i Room and to continue to keep in touch with their culture while attending UAA.
- **The Northern Light celebrated 20 years of publications** with a wonderful reception where former editors, faculty, and staff looked back on the paper's accomplishments and forward to the future.
- **Annual 2008 Law School Fair** was held in the Student Union. Students met with prospective law schools such as Chapman University School of Law, Drexel University College of Law, Golden Gate University School of Law, Gonzaga University School of Law, Hamline University School of Law, Lewis and Clark, Law School, Roger Williams University School of Law, Seattle University School of Law, University of Idaho College of Law, University of the Pacific-McGeorge School of Law, Willamette University College of Law, University of Oregon School of Law, and St. Thomas University School of Law.
- **Nancy Felton**, Mental Health NP, **received her Family Nurse Practitioner license**, making her the third "dual degree" nurse practitioner working at the Student Health and Counseling Center.
- The Student Union voter registration station registered over 120 people this year.
- 800 people attended the **Aasif Mandvi talk in the Wendy Williamson** co-sponsored with *The Northern Light* and Student Activities with ticketing support from Concert Board.
- UAA sorority rush ended in September and 8 women pledged **Alpha Sigma Alpha** and 15 pledged **Sigma Sigma Sigma**.
- USUAA hosted the **2008 Homecoming Dance** at the Alaska Native Heritage Center on October 3. Student chairs, Christina Gaina and Braxton Bundick worked with USUAA senators and volunteers to make this year's dance a great success.
- The **2008 UAA Student Showcase Journal** was released on October 7, 2008. Applications for the 2009 Student Showcase are now available online and students are encouraged to apply:
www.uaa.alaska.edu/studentlifeandleadership/showcase.

Upcoming events:

- **A Cappella Festivella 15** will be held Thursday, October 9 in the Williamson Auditorium. Don't miss it!
- **Outdoor Gear Swap** will be held in the Student Union cafeteria October 11 from 9 a.m. to 1 p.m. This semi-annual event typically attracts up to 500 students, staff, faculty, and community members looking to swap or sell their outdoor gear.
- **Accounting Week** is October 13-17. Students will have the opportunity interview for entry-level positions and internships with local and national accounting firms at the Career Services Center in Rasmuson Hall.
- UAA Student Health and Counseling Center **Health Fair** is planned for October 15 from 8:30 a.m. to 1 p.m. in the Rasmuson Hall Lobby.
- **Builders and Butchers concert** on October 17 in the Student Union cafeteria. Tickets are \$3 to \$20.
- **National Collegiate Alcohol Awareness Week** hosted by the Dean of Students Office on October 19-25.
- **Breast Cancer Awareness Exhibit** in Student Union October 21 from 11 a.m.-1 p.m. and in Gorsuch Commons 5-7 p.m. and on October 22 in Rasmuson Hall lobby from 10 a.m. to 3 p.m.
- **Business Expo** is on October 23 from 10 a.m. to 3 p.m. in the Student Union. Students majoring in business or public policy are invited. Companies such as Target, ConocoPhillips, the FBI, First National Bank of Alaska, U.S. Census Bureau, Anchorage Community Mental Health Services, Social Security Administration, Halliburton, Sea Alaska Corporation, Victaulic, The Arc of Anchorage, Wells Fargo Bank N.A., Enterprise, Nordstrom, Alaska Native Tribal Health Consortium, and many others will be attending.
- **Human Services Expo** will be held on November 13 students in the Student Union. Employers will be available to talk with from 10 a.m. to 3 p.m.
- **The Roots** will perform November 7 at 7:30 p.m. at the Egan Center. UAA student tickets available at the Student Union information desk only, all other tickets purchased through Ticketmaster.com.

UAA Faculty Senate Report for October 2008

Plagiarism and Academic Honesty

Faculty Senate's Library Advisory Committee's work on these topics resulted in the Consortium Library launching a new website on Academic Honesty and Integrity in September. The website is <http://consortiumlibrary.org/find/ahi>. ACDLIT, another Faculty Senate committee, will discuss anti-plagiarism software at their October meeting.

IDEA

The Provost is initiating an ad hoc committee to work on IDEA. A group of four faculty and staff will travel in October for IDEA training, to obtain information on issues such as response rates. The September Café workshop on IDEA answered faculty questions, and led to training sessions for departments, including community campuses, and a FAQ and quick reference for the Faculty Information Forms (available later in October).

Accreditation

The Accreditation Team is consolidating comments on the Institutional Learning Outcomes, Environmental Scan, and Expanded Mission. The revised versions will soon be shared with the university community with the request for feedback. Please take this opportunity to provide input. For more information, go to:

<http://www.uaa.alaska.edu/accreditation/2010.cfm>.

Faculty Evaluation Task Force

Forums were conducted in September to capture faculty perspectives related to defining and measuring quality. These continue through October, and faculty have been invited to join the Task Force at community campus forums. These include Mat-Su on October 16th; Kachemak Bay on October 17th. Forums at Kodiak College and Prince William Sound Community College will occur later in October. Additional information is at:

<http://www.uaa.alaska.edu/academicaffairs/promotion-and-tenure-task-force/index.cfm>

Legislative Candidate Fair

All four UAA governance groups worked together to organize this September 22nd Fair. It was such a success that it is hoped this will be an annual event.

Faculty Alliance

Items discussed at the September meeting included Sustainability, Need Based Financial Aid, Civic Engagement and the Academic Master Plan (AMP). The latter was introduced by Dan Julius, Vice President for Academic Affairs, U.A., who will discuss AMP at a joint Alliance and System-wide Academic Council (SAC) meeting in October.

If you have any comments or questions regarding this report or UAA Faculty Senate, please contact Anne Bridges at afab@uaa.alaska.edu or 786-1404

Classified Council

Classified Council Retreat

Classified Council held a retreat on October 2nd to gather members to connect and establish goals for the coming year. It was a great opportunity to get to know each other, and in particular to meet our community campus representatives in person. We invited faculty, staff, and student governance leaders to join us over lunch to talk about goals and see where we might be able to work together.

The goals set for the coming year included the following: **(1) Participate and provide input in the process to develop policies for staff compensation in future years; (2) Increase Classified Council communication with constituents; (3) Increase opportunities for staff involvement in advocacy efforts; (4) Support increased training and professional development opportunities, particularly for community campus staff; and (5) Increase opportunities for service both inside and outside of UAA.**

In addition to these specific goals, the Council also agreed that it was important to find ways to work with other governance groups on projects and shared goals whenever possible.

New Classified Council Assembly Representatives

Classified Council welcomes two new representatives to University Assembly: Lois Hall (Learning Resources Center) and Judi Spry (Residence Life).

Governance Leaders

Legislative Candidate Fair 9/22

I was pleased to see the turnout at last month's Legislative Candidate Fair, and it was great to see a campus event supported by all of the governance groups and the Faculty & Staff Association.

I look forward to seeing this event continue in future years, hopefully with more advanced planning, and more involvement from campus experts in community outreach and advocacy. Thanks to Kim Stanford for being such a strong leader in making this event a success!

Staff Alliance

September meeting

President Hamilton joined the September Staff Alliance meeting to talk about the legislative outlook, child care, and the external review. We also talked about staff compensation, and methods Statewide is using to control costs (particularly in travel and filling vacant positions) in response to budget reductions this fiscal year.

Staff Salary Compensation Task Force

The Compensation Task Force meets again on October 23rd. The FY10 compensation approach is expected to look like this year's approach, with a 4.5% across the board grid increase.

Currently, we are discussing options possible options to reward employees for longevity and performance. For each option, we are evaluating the pros and cons, including any necessary changes to the system (such as improving the consistency and regularity of performance evaluations).