

Thursday, November 13, 2008

1:00 - 3:30 p.m.

ADM 204

- I. Call to Order
- II. Introduction of Members

President – Kim Stanford

Vice President – Ryan Buchholdt

	<i>APT</i>		<i>Classified</i>		<i>Faculty</i>		<i>USUAA</i>
	Julia Martinez		Megan Carlson		Anne Bridges		Karl Wing
	Russell Pressley		Lois Hall		Genie Babb		Seth Holtshouser
	Karol Weatherby		Craig Mead		Larry Foster		Ryan Buchholdt
	Bob Kizer		Judi Spry		Deborah Narang		
	Sandy Gravley		Lisa Sparrell		Jan Vandever		

P= Present E= Excused

- III. Approval of Agenda (pg. 1)
- IV. Approval of Meeting Summary (pgs. 2-4)
- V. President’s Report (pg. 5)
- VI. Administrative Reports
 - A. Chancellor Ulmer
 - B. Provost Driscoll
 - C. Vice Chancellor of Administrative Services Spindle
 - D. Vice Chancellor of Advancement Olson (pg. 6)
 - E. Vice Chancellor for Student Services Lazzell (pgs. 7-9)
 - F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support Carter-Chapman
- VII. Governance Reports
 - A. System Governance Council
 - B. Faculty Senate/ Faculty Alliance (pg. 10)
 - C. Staff Alliance (pg. 11)
 - D. APT Council
 - E. Classified Council (pg. 11)
 - F. Union of Students/ Coalition of Students
 - G. Alumni Association
- VIII. Old Business
 - A. Constitution and Bylaws ad hoc committee update
- IX. New Business
 - A. Chancellor’s Awards and Convocation Feedback (Camille Oliver/ Jim Mullen)
 - B. New Parking Services Director (Doug Dombroski)
 - C. Emergency Preparedness Exercise, Mock Disaster Exercise, and Campus Safety Walk (Ron Swartz)
- X. Information/Attachments
 - A. FY 10 Board of Regent’s Budget
<http://www.alaska.edu/swbudget/budget-planning/>
 - B. Community Campaign
<http://www.uaa.alaska.edu/communitycampaign/index.cfm>
 - C. Alaska College Reading and Learning Association presents Russ Hodges from Texas State on May 15
 - D. Accreditation Update
<http://edit.www.uaa.alaska.edu/accreditation/2010.cfm>
- XI. Adjourn

Thursday, October 9, 2008

1:00 - 3:30 p.m.

ADM 204

I. Call to Order

II. Introduction of Members

P President – Kim Stanford				P Vice President – Ryan Buchholdt			
	<i>APT</i>		<i>Classified</i>		<i>Faculty</i>		<i>USUAA</i>
P	Julia Martinez	P	Megan Carlson	P	Anne Bridges	P	Karl Wing
P	Russell Pressley	P	Lois Hall	P	Genie Babb	E	Seth Holtshouser
P	Karol Weatherby		Craig Mead	P	Larry Foster	P	Ryan Buchholdt
P	Bob Kizer (Suzanne Browner)	P	Judi Spry	P	Deborah Narang		
P	Sandy Gravley	P	Lisa Sparrell (Fannie Slaten)	P	Jan Vandever		

P= Present E= Excused

III. Approval of Agenda (pg. 1)

Approved

IV. Approval of Meeting Summary (pg. 2-3)

President- not voting members and should select members

No hyphen in system wide

2nd page fy10 budget- 2nd not 1st

USUAA name

Approved w/changes

V. President's Report (pg. 4)

The President's report made mention of a Board of Regent's November meeting.

The Board of Regent's November meeting is actually on October 31st.

VI. Administrative Reports

A. Chancellor Ulmer

<http://www.uaa.alaska.edu/chancellor/fran-answers-questions.cfm>

FAQ was done at podcast

3 ½ weeks until the election

Relationships in U-Med District are strengthening

Went to Fairbanks to speak at the Women Faculty Association

Encourage all to talk to community campuses and MAUs to collaborate with each other

B. Provost Driscoll

Student Success Task Force- Vice Chancellor Lazzell is a key contact person

Spring semester- trying to offer more courses at ASD sites and engineering course at Wendler or East

Status of searches:

Research and Graduate Studies interim search- have some potential candidates for this position

Draft list of members for search committees for the two Dean positions has been made

In month, hope to talk about enhancing internationalization efforts

C. Vice Chancellor of Administrative Services Spindle

Performance '08 can be found at:

http://www.alaska.edu/swbudget/budget_planning/PBBFinancial_Review/index.xml

Stuart Robert is leaving- His Farwell Reception is tomorrow

Reorganizing budget people who were working under Stuart Roberts, will now report to Bill Spindle

Procurement will now be under Financial Services

Associate Vice Chancellor position will be posted online soon

Volleyball game tonight

Kendall Classic Tournament starts on Friday

Temporary lot should be opening up next month October 20th

D. Vice Chancellor of Advancement Olson

Assistant Vice Chancellor for Development search is occurring

Family issue of Accolades will be out by first week in November

October 24-Health Sciences Ground Breaking event

Vanessa Norman is the Alumni Association representative for Assembly

E. Vice Chancellor for Student Services Lazzell (pg. 5-6)

Tuesday- Student Showcase Journal was published

Increase in retention rate
Highest first-time freshman class – 1800 student
Thousands of students attended the College and Career Fair
Student Union has been hosting Presidential and Vice-Presidential debate parties- October 15th is last one

- F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support
Carter-Chapman
Did not attend

VII. Governance Reports

- A. System Governance Council
- B. Faculty Senate/ Faculty Alliance (pg. 7)
- C. Staff Alliance (pg. 8)
- D. APT Council
Received compensation update
Welcomed Kristi Elkins to APT Council
Talked about goals
- E. Classified Council
Welcome Judi Spry and Lois Hall to Assembly
Classified Council retreat was a success
- F. Union of Students/ Coalition of Students
Looking for an ombudsman
Elected Vice President Hernandez
Elections are coming up in November
Looking for students for Diversity Action Council
Homecoming was a great success- record numbers of students attended
- G. Alumni Association

VIII. Old Business

IX. New Business

- A. University Assembly Goals
Ideas for topics/goals:
Paperless process
Communication
Academic Plan and Master Plan
Open forums
Creating more forums/ discussions
U-Pass encouragement
- B. Ad hoc committee for review of Constitution and Bylaws
MOTION (Ryan Buchholdt): Create an ad hoc Constitution and Bylaws committee
2nd. Karol Weatherby
Approved
Volunteers to serve on ad hoc committee:
Russell Pressley
Deborah Narang
Megan Carlson
- C. Advocacy (Pete Kelly)
Concerns/Issues regarding environment:
1. Financial crisis is here in Alaska
2. PERS/TERS liability
3. Cost of oil per barrel is dropping
4. Declining production in pipeline
Asking for 18 million dollars more in fixed cost
Tough environment that we are going into
Need to provide public testimony and reach out to other outside the university
Need to talk a lot about University and the responsibility to reach down to K-12
Send emails/postcards to legislative members and governor

X. Information/Attachments

- A. Accreditation Update

<http://edit.www.uaa.alaska.edu/accreditation/2010.cfm>

XI. Adjourn

Meeting adjourned @ 2:30 p.m.

Possible topics

November-

Chancellor's Awards and Convocation Feedback (Camille Oliver/ Jim Mullen)

Emergency Preparedness Exercise, Mock Disaster Exercise, and Campus Safety Walk (Ron Swartz)

Parking (Doug ?)

December-

Tour of the Integrated Science Building

Spring-

Community Climate Action Team

PRESIDENT'S REPORT TO UAA ASSEMBLY November 2008

Prepared by Kim Stanford

UAA Faculty and Staff Association

The UAA Faculty and Staff Association met recently with Chris Turletes to review the BOR Capital budget for FY10. I hope everyone sent a postcard to the Governor's Office encouraging support of the FY10 UA Operating and Capital Budget requests. Next will be the legislative postcard campaign! Of course, it will be important for all of us to be in contact with our specific legislators, encouraging support for UA and the Governor's budget to avoid further cuts. Remember that the end of January or early February is a good time to go to Juneau if you desire, due to the short session.

UAA Community Celebration

Chancellor Ulmer has been provided with feedback, survey results, and workshop statistics from UAA Community Celebration 2008. If an event is to be planned for spring 2009, organizing will need to begin soon. Chancellor Ulmer will be sharing the information with her Cabinet, and hopefully planning can begin soon, so get your volunteer hats dusted off!

UAA Faculty Senate

I attended UAA Faculty Senate on November 7, along with Julia Martinez and Megan Carlson. Faculty Senate President Anne Bridges invited all of the governance leaders to attend and briefly describe to the senate body what the various governance groups do and what we might be working on in the year ahead. Once again, this is a great example of all of our groups striving to build communication and work together toward common goals. My sincere thanks to Dr. Bridges for the opportunity to attend on behalf of UAA Assembly.

System Governance Council

System Governance Council is scheduled to meet next on Tuesday, November 24th. Unfortunately, all of the fall meetings have been scheduled when I have been unable to attend. The November meeting again conflicts with a class, so I will offer the option to Megan or Julia as staff governance leaders to attend in my place. Thank you to Megan for filling in for me so far this semester.

Ad Hoc Committee to Review UAA Assembly Constitution and Bylaws

UAA Assembly approved in October a motion to appoint an ad hoc committee to review our Constitution and Bylaws. I have since appointed Deb Narang, Russell Pressley, Megan Carlson, and Ryan Buchholdt. The committee will present their final report/recommendations back to Assembly by February 2009. I greatly appreciate each of you accepting this opportunity to serve.

Facilities Update/ISB Tours

I did contact Chris Turletes and requested a facilities/capital request update at our December meeting. I also let him know of our desire to tour the ISB. Chris noted that they generally have smaller tour groups, and often prefer to tour in the morning (depending upon the work schedule). My request is that Chris attend the December meeting to provide the updates, and then schedule an optional tour date/time for Assembly members. If that date/time fills, we can try to schedule a second tour for those unable to attend the first date/time.

November Assembly Report from Advancement

Advancement News

- The groundbreaking ceremony and community celebration for UAA's new Health Sciences Building (phase 1) occurred on October 28th. A temporary parking lot has been created and work will continue on the site this spring.
- Advancement has launched a search for a new Assistant Vice Chancellor for Development. We will be interviewing candidates in November/December.

University Relations

- The fall issue of ACCOLADES will be delivered to campus this week. In support of our sustainability efforts at UAA, faculty and staff will be receiving electronic copies in their e-mail; printed copies will be distributed upon request.
- *Inside Higher Ed* and the *Chronicle of Higher Education* both featured stories about UAA's new student tracking metric during the month of October.
- We've recently launched an internal communications audit in an effort to learn how to better communicate with the UAA community. Students have been filling out surveys this past week and we will continue to distribute surveys to students, faculty, staff and advisory board members throughout the month of November.

Development

- UAA's Phonathon program is in full swing to garner annual gifts from our alumni. Students, employed as callers, have raised over \$40,000 so far this semester.
- Development will host the annual President's Associates' Donor Celebration dinner for UAA donors on November 19th. This will be a celebration of gratitude to leadership level individual donors, corporate and foundation donors. President Mark Hamilton and Chancellor Fran Ulmer will be in attendance.
- Industry partners and Native corporations have stepped up with the Rasmuson Foundation to create the Herbert P. Schroeder Endowed Chair of the Alaska Native Science & Engineering Program (ANSEP) at the University of Alaska Anchorage. The endowment, with pledged gifts in excess of \$4 million, will ensure stable funding for a full-time, year-round faculty member dedicated to students enrolled in ANSEP. Alyeska Pipeline, ASRC Energy Services and BP each pledged \$500,000 toward the chair. Other donors included ANSEP Alumni, Chevron, CIRI, ConocoPhillips, Rasmuson Foundation, Shell Oil and Udelhoven Oilfield System Services. This new Chair was announced at AFN's banquet on Oct. 25 with several donors in attendance.

Alumni Association

- Alumni Relations recently hosted an alumni event in Seattle with both Chancellor Fran Ulmer and former Chancellor Lee Gorsuch in attendance.

Academic & Multicultural Student Services Division

- Kaela Parks, Director of Disability Support Services, presented at the National Association of Student Personnel Administrators (NASPA) Western Regional Conference where she also received the Knowledge Community Achievement Award.
- Christine Mojica, UA Scholars Manager, hosted UA Scholars' Chat & Chew series with approximately 50 scholars in attendance. The *Chat-n-Chew* allowed freshman scholars to connect with university administrators, academic advisors, and other freshman scholars on campus.
- Since the beginning of the fall 2008 semester, Student Support Services has provided 171 supportive mentoring visits to program participants.
- The Upward Bound and Educational Talent Search programs have planned a scholarship portfolio workshop for high school juniors and seniors on Saturday, November 15 at the University Center.
- The Educational Opportunity Center hosted the "College is Knowledge Fair" for high school seniors.
- The Anchorage College and Career Fair, co-sponsored by UAA, the Anchorage School District and Alaska Pacific University, attracted 137 school and colleges and was visited by over 3,000 students. Thirty students came from as far away as the Bering Straits School District in addition to students from Anchorage, Mat-Su and Kenai Borough School Districts.
- Odila Rueda has been appointed to the College Preparatory Advisory Committee for the 2008-2009 year.
- Vonda Roark-Martinez and Helen Trainor, Director of TRIO Programs, have been invited to participate in the statewide education summit, "Building Alaska's Future One Student at a Time" being held November 13 – 14 at the Dena'ina Convention Center in Anchorage.

Enrollment Management

- Doni Williams, International Student Advisor, will present a session on setting up short-term study abroad at a bi-regional NAFSA: Association of International Educators conference along Dr. Christine Hanson of the Anthropology Department.
- Student Financial Aid is planning College Bowl 2009.
- The Student Information team will implement a live chat feature on the One Stop website during the weeks of priority and open registration. Hours will be limited at first but may expand as the student demand is evaluated.
- Cecile Mitchell, Director of Admissions, visited the EducationUSA Advising Center in Rome, met with advisors and provided UAA materials for recruitment. The Center previously had no information available about higher education institutions in Alaska.
- The annual Fall Preview Day was held with over 200 prospective students visited the campus as well as 130 parents and chaperones. Students came from as far as Fairbanks and several schools brought student by bus. Spring Preview Day will be held on February 6, 2009.
- Student Financial Aid has begun the process of updating their processes and forms for the 2009-10 academic year.

Student Development Division

- Beginning November 15, the Student Union will be an issuing office for ITIC Teacher Travel cards. These cards are available to any full-time professor, or full-time staff chaperone traveling with a group on an international trip. The benefits include travel insurance, reduced rate calling plans, and discounts for local attractions.
- Michael Votava, Assistant Director of Student Judicial Services, is collaborating with Annie Route, Director of Student Life and Leadership, to prepare a presentation advocating for Student Affairs to renew its subscription to the Student Voice assessment service. In the last year, the Division of Student Development sponsored over ten different assessment projects in the Career Services Center, Residence Life, Student Health and Counseling Center, and Student Life and Leadership.
- The Dean of Students Office celebrated National Collegiate Alcohol Awareness Week by collaborating with Department of Residence Life, Student Union and Commuter Student Services, Student Health and Counseling Center, and University Police Department to sponsor ten alcohol education programs for students.
- Mike McCormick, Assistant Director for Student Activities, received the Folk Alliance Far West Region's Award for contributions to the industry. Mike was honored at the regional conference along with the Kingston Trio

- Residence Life sponsored “Thoughtful Theatre” nights. During the program, residents watch a movie with a controversial spin and then discuss their views and the views which the movie industry, state and federal laws and various activist groups present. Both nights have been extremely successful and have gathered attention from local television network news stations and the *Anchorage Daily News*.
- USUAA Travel Board awarded \$3,350 in Student Travel Grants for fall semester.
- A Cappella Festivella was created by one of the first Concert Board members 15 years ago and is one of UAA's longest running traditions. This year's event drew a crowd of over 500 (24% UAA students) to the Williamson Auditorium. The high school singing workshop given by the a cappella performers was attended by over 300 students from three different high schools.
- The *2008 Student Showcase Journal* was sent out to the UAA community, State legislators, south central high school libraries and local libraries throughout the state
- Student Activities helped raise nearly \$400 for aid to Africans needing clean water when they presented AGSilver in concert
- Karla Booth, Alaska Native and Rural Outreach Coordinator, hosted two presentations at the Elders and Youth Conference hosted by the First Alaskans Institute. “Paper, Pens, and Smoked Fish: All you need for college” was a panel discussion between UAA college students and high school students. Seven college students volunteered their time to share their college experience with high school seniors. The second presentation was titled, “N8V Pride” and was co-hosted by Cathy Rexford from Native Movement. The presentation discussed the importance of knowing ones heritage and ancestors. It also discussed the development of identity and the importance of showing positive pride in ones culture. MC River Flowz and UAA student, Brandon Afcan, rapped for the audience as examples of showing pride in their culture in a positive way.
- The Student Union Gallery attracted over 1,000 visitors in October with two shows: “Through Our Eyes” and “The Human Landscape.”
- Student Life and Leadership was featured in the *Anchorage Daily News* Sunday edition with a two-page article titled “College Try: UAA Student Groups Offering More Cutting-Edge Events.”
<http://www.adn.com/life/story/575650.html>.
- Career Services Center sponsored the Human Services Expo for students majoring in Human Services, Psychology, Social Work, Philosophy, Sociology, Liberal Studies, Justice, Languages, or History.
- The Student Union hosted election debate coverage: Attendance was 250 at the vice presidential debate, 200 at each of the presidential debates.
- Student Health and Counseling Center held a resource fair in the Gorsuch Commons with over 100 participants.
- The Student Health and Counseling Center has improved patient access to cost prohibitive contraception through facilitating access to online patient assistance programs.
- Students majoring in Business or Public Policy were invited the Business Expo. Companies such as Target, ConocoPhillips, the FBI, First National Bank of Alaska, U.S. Census Bureau, Anchorage Community Mental Health Services, Social Security Administration, Halliburton, Sealaska Corporation, Victaulic, The Arc of Anchorage, Wells Fargo Bank N.A., Enterprise, Nordstrom, Alaska Native Tribal Health Consortium.
- The Student Health and Counseling Center hosted a health fair with 11 exhibitors and over 500 attendees.

Upcoming events:

- November 18 is the UA Scholars Night at the UAA Williamson for the UA Scholars Class of 2009.
- Share the Spirit 2008 - UAA Alaska Native/Native American Heritage Month events on campus daily in November check the web at <http://www.uaa.alaska.edu/diversity/>
- November 19 is the UAA premiere of the UAA student film "Villagers in the City" held Native Student Services, RH 108 from 6-8 p.m. Villagers in the City" is an insightful and some times humorous look at four UAA students from Unalakleet as they transition to life at UAA and navigate in an urban environment. NSS will also be having their Thanksgiving Day potluck.
- Smoke Out exhibit will be presented in the Student Union November 18 from 11:00 a.m. to 1:00 p.m. and the Gorsuch Commons from 5:00 p.m. to 7:00 p.m. and again on November 19 in the Rasmussen Hall lobby from 10:00 to 2:00 p.m.
- The 23rd Annual No Big Heads Self-Portrait Juried Exhibition runs through November 20 in the Student Union Art Gallery.
- Student Travel Grant application deadline is November 21.
- Student Activities presents Family Movie Night with “Toy Story” on November 21 at 6 p.m. in the Student Union.

- Thanksgiving Feast - Free Thanksgiving Dinner sponsored by USUAA and Seawolf Dining is scheduled for November 26 from 11:00 a.m. – 2:00 p.m. in the Gorsuch Commons.
- Free Soup Lunch hosted Student Health and Counseling Center on December 2 and 3 in the Rasmussen Hall.
- UAA Crafts Fair will be held December 6 from 10:00 a.m. – 5:00 p.m. in the Student Union.

UAA Faculty Senate Report for November 2008

All Faculty Assembly

Everyone is invited to a presentation by Dr. Gary Rice on a New Method for Tracking UAA “Student Success”. It is on Friday, November 14 from 9:30 – 11:00 am in LIB 307. Dr. Rice of UAA’s Office of Institutional Research has designed and implemented a new model for tracking student progress and goal attainment. The findings are dramatically different from those using traditional methods, and the implications are beginning to be discussed nationwide. This event is sponsored by the UAA Faculty Senate and CAFE

UAA Governance Groups Presentation to Faculty Senate (FS)

At the November FS meeting, the other governance groups each made a presentation. These were by the Presidents of APT Council, Classified Council and USUAA, plus the President of UAA’s Assembly.

Accreditation

Members of the Accreditation Team will visit Kenai, Mat-Su, Homer, and Kodiak campuses early in November to discuss the accreditation process and draft documents. The Joint Task Force on Institutional Learning Outcomes (ILOs) and Program Assessment includes representatives from GAB, UAB, and GERC. The Accreditation Team continues to request comments on draft documents that are available at: <http://www.uaa.alaska.edu/accreditation/2010.cfm>.

Faculty Evaluation Task Force

Faculty forums continued through October and ninety-four faculty participated. These included forums at community campuses except PWSCC, which was postponed due to weather. The goal is to have a review draft document completed and distributed to faculty by the end of November. More information is available at: <http://www.uaa.alaska.edu/academicaffairs/promotion-and-tenure-task-force/index.cfm>

IDEA

The Provost's Ad Hoc IDEA group has appointed a Chair and membership is being finalized. CAFE’s IDEA training group created a list of Frequently Asked Questions (FAQ) for improving student response rates and filling out the Faculty Information Forms (FIF). This will soon be posted on the UAA IDEA web page at: <http://www.uaa.alaska.edu/facultyservices/idea-faculty-student-evaluations.cfm>.

Faculty Alliance

Items discussed this month included the Academic Master Plan, Distance Education Audit, Education Summit and related US Senate Hearings, plus the UAA CAS Electronic Activity Report Pilot Project. A motion was passed regarding concerns about the reassignment of the UAS Dean of the School of Arts and Sciences. For more information go to: <http://gov.alaska.edu/Faculty/Minutes>

If you have any comments or questions regarding this report or UAA FS, please contact Anne Bridges at afab@uaa.alaska.edu or 786-1404

Classified Council

November Meeting

Classified Council discussed what steps to take to move our goals forward this academic year. We established working groups to develop a survey for classified staff, and to plan our annual Chili Feed. Vicky recently set up a Blackboard shell for Classified Council, and we talked about how to use the shell to improve our communication within the Council.

The Council also discussed the Community Campaign, the Chancellor's Awards and Convocation, and topics for future agendas. We were pleased to welcome **Bette Belanger**, who fills a Mat-Su College vacancy on the Council. We are searching for additional nominees to fill three remaining Anchorage seats, and have already filled one. As we endeavor to fill these remaining seats, we are trying to keep diversity in our minds, both in characteristics such as race, ethnicity, and gender, and in underrepresented divisions.

Staff Alliance

October meeting

Staff Alliance's November meeting falls after the report deadline for the Assembly agenda. At the October meeting, we heard updates from committees the Alliance members serve on. The Alliance discussed requesting more formality in the Staff Compensation Task Force meetings, to ensure members agree on the outcomes of each meeting.

I'm also pleased to report that Staff Alliance has received assistance to include a community campus representative from each MAU to our annual legislative advocacy trip to Juneau in February. UAA's community campus representative will be Jennifer Myrick, who is the registrar at Kodiak College.

Staff Salary Compensation Task Force

I continue to serve on a task force to evaluate the approach for funding staff salary compensation. The Regents approved the FY10 budget on October 31st, which included a 4.5% across the board increase for non-represented staff. The committee continues to discuss how to approach additional compensation to honor staff longevity and performance beyond an across the board grid increase. This discussion will not apply to the next fiscal year (FY10), but would be included in the FY11 process.

System Governance Council

October Meeting

The constitution of the System Governance Council was amended to give members representing the MAU alumni associations voting rights on the Council. Previously, they were non-voting members of the Council. We also discussed budget constraints the Statewide offices are currently experiencing, and talked about advocacy efforts on behalf of the university.