

Thursday, December 11, 2008

1:00 - 3:30 p.m.

ADM 204

- I. Call to Order
- II. Introduction of Members

President – Kim Stanford

Vice President – Ryan Buchholdt

	<i>APT</i>		<i>Classified</i>		<i>Faculty</i>		<i>USUAA</i>
	Julia Martinez		Megan Carlson		Anne Bridges		Karl Wing
	Russell Pressley		Lois Hall		Genie Babb		Seth Holtshouser
	Karol Weatherby		Craig Mead		Larry Foster		Ryan Buchholdt
	Bob Kizer		Judi Spry		Deborah Narang		
	Sandy Gravley		Lisa Sparrell		Jan Vandever		

P= Present E= Excused

- III. Approval of Agenda
- IV. Approval of Meeting Summary (pg. 2 - 4)
- V. President’s Report
- VI. Administrative Reports
 - A. Chancellor Ulmer
 - B. Provost Driscoll
 - C. Vice Chancellor of Administrative Services Spindle
 - D. Vice Chancellor of Advancement Olson (pg. 5)
 - E. Vice Chancellor for Student Services Lazzell
 - F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support Carter-Chapman
- VII. Governance Reports
 - A. System Governance Council
 - B. Faculty Senate/ Faculty Alliance (pg. 6)
 - C. Staff Alliance (pg. 7)
 - D. APT Council
 - E. Classified Council (pg. 7)
 - F. Union of Students/ Coalition of Students
 - G. Alumni Association
- VIII. Old Business
 - A. Chancellor’s Awards & Convocation Brainstorming Session
- IX. New Business
 - A. Facilities Update
 - B. Calendar – Assembly meeting on January 8, 2009
- X. Information/Attachments
 - A. Integrated Science Building Tour
 - B. Classified Council Chili Feed- Jan. 7- The Den
 - C. Measuring Up 2008- State Report Card and Talking Points
<http://www.uaa.alaska.edu/governance/>
 - D. UAA Community Assembly January 30 from 9-11 in LIB 307
 - E. Briefing papers for each area of FY10 budget request:
<http://www.alaska.edu/state/briefingpapers/>
- XI. Adjourn

Thursday, November 13, 2008

1:00 - 3:30 p.m.

ADM 204

- I. Call to Order
- II. Introduction of Members

President – Kim Stanford X

Vice President – Ryan Buchholdt X

	<i>APT</i>		<i>Classified</i>		<i>Faculty</i>		<i>USUAA</i>
E	Julia Martinez	X	Megan Carlson	X	Anne Bridges	X	Karl Wing
	Russell Pressley	X	Lois Hall	X	Genie Babb		Seth Holtshouser
X	Karol Weatherby	X	Craig Mead	X	Larry Foster	X	Ryan Buchholdt
X	Bob Kizer	X	Judi Spry	X	Deborah Narang		
E	Sandy Gravley		Lisa Sparrell	X	Jan Vandever		

P= Present E= Excused

- III. Approval of Agenda (pg. 1)

- *Approved*

- IV. Approval of Meeting Summary (pgs. 2-4)

Amendment:

- *Add Ryan Buchholdt to Bylaw/Constitution committee.*
- *Approved as amended.*

- V. President's Report (pg. 5)

- *Kim will schedule sign up for ISB tours.*
- *Approx. 10 people per tour.*

- VI. Administrative Reports

- A. Chancellor Ulmer

- *No report*

- B. Provost Driscoll

- *No report*

- C. Vice Chancellor of Administrative Services Spindle

- *Joan Hardings – Director of budget reporting for Bill Spindle*
- *Gave outline of FY 10 operating and capital budget requests*
- *Operating budget: Integrated Science Building has a large operating cost, asking for more funding, funding for programs such as, K- 12 outreach, Engineering and Health programs*
- *Capital Budget:*
- *Renewal and renovation, UAA Sports arena*
- *UA budget to governor 1st week in Dec, mid to late Dec Governor budget to Legislature.*

- D. Vice Chancellor of Advancement Olson (pg. 6)

- *Report attached.*

- E. Vice Chancellor for Student Services Lazzell (pgs. 7-9)

- *Report attached.*

- F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support Carter-Chapman

- *No report*

- VII. Governance Reports

- A. System Governance Council

- *Alumni now have voting rights.*

- B. Faculty Senate/ Faculty Alliance (pg. 10)
 - *Reminder about Gary Rice's presentation on New Methods for Tracking UA Student Success. 9:30 am Friday November 14th in LIB 307.*
 - *Governance group leaders presented at this month's FS meeting.*
 - C. Staff Alliance (pg. 11)
 - *Report attached.*
 - D. APT Council
 - *Appointed Doni Williams to Diversity Action Council.*
 - *Discussed Community Campaign and Ubuy auction.*
 - E. Classified Council (pg. 11)
 - *Report attached.*
 - F. Union of Students/ Coalition of Students
 - *Introduced Peter Finn, Government Relations Director*
 - *Appointed Diversity Action Council rep, Daniel Pulu*
 - *Appointed Erin Gonzales as Ombudsman.*
 - *Election central on campus went well.*
 - *Late night tutors available to prepare for finals week.*
 - G. Coalition of Student Leaders
 - H. Alumni Association
 - *Meeting this coming Saturday, will have report in December.*
- VIII. Old Business
- A. Constitution and Bylaws ad hoc committee update
 - *Committee met yesterday, wanted feedback from the assembly.*
 - *Discussion about wording and clarification took place.*
 - *Committee will discuss suggestions and report back to assembly.*
- IX. New Business
- A. Chancellor's Awards and Convocation Feedback (Camille Oliver/ Jim Mullen)
 - *In the past, the event has been 2 separate events.*
 - *Things that went well: faculty liked the earlier time of event, 2 events were made into 1, took less than 2 hours.*
 - *Things to work on or improve: bad timing for enrollment services, some felt the longevity awards went too fast.*
 - *Planning questions for next year's event: time of year, whether to separate events, how to handle award recognition.*
 - *Discussed Community Celebration. Plans to continue with the new design of day, may add more concentrated employee learning sessions. Planning to begin soon.*
 - B. New Parking Services Director (Doug Dombroski)
 - *Did not attend.*
 - C. Emergency Preparedness Exercise, Mock Disaster Exercise, and Campus Safety Walk (Ron Swartz)
 - *Final report from Sept 12th emergency preparedness exercise.*
 - *Overall things went well, learned several things from the exercise and are working to improve those things.*

- *Campus Safety Walk went well, very few problems found. Areas of concern are currently being handled.*

X. Information/Attachments

A. FY 10 Board of Regent's Budget

<http://www.alaska.edu/swbudget/budget-planning/>

B. Community Campaign

<http://www.uaa.alaska.edu/communitycampaign/index.cfm>

C. Alaska College Reading and Learning Association presents Russ Hodges from Texas State on May 15

- *Inviting High School counselors as the focus is the transition from HS to College. Event at BP Energy Center.*

D. Accreditation Update

<http://edit.www.uaa.alaska.edu/accreditation/2010.cfm>

- *Leadership team has been going on the road visiting community campuses.*
- *Short description of accreditation from Advancement coming out soon.*

XI. Adjourn

Meeting adjourned at 2:55 PM

Ideas for December agenda:

ISB building update/tour.

Ways for Alumni to be more involved.

Parking presentation.

Information Items:

Classified Council Chili Feed

Wolf Den, Jan. 7th.

December Assembly Report from Advancement

Advancement News

- The Advancement Office has expanded. Several of our team members, including Jeff Oliver, Kathleen McCoy, Joe Nedland, Gary Adams, Kat Harvey and Jeremy Stewart, have moved into the space formerly occupied by Research and Graduate studies.

University Relations

- In cooperation with Karen Perdue and Jan Harris, the team just completed a brand new, 26-page booklet highlighting UA's Health Programs. In addition to being used with legislators, industry partners and potential students, this magazine was sent to all UAA alumni who graduated with a health-related degree.
- Kathleen McCoy, our new Electronic Media Specialist, started in our office on December 1. A seasoned journalist, Kathleen spent a year at Stanford learning "new media" prior to joining our team.
- UAA "in the news" this past month has included coverage on the hybrid bus loan (KTUU and *Anchorage Daily News*), UAA cancer research (KTUU and *Anchorage Daily News*), ISER benzene study results (KTUU and *Anchorage Daily News*), the Confucius Institute (KTUU and Alaska Journal of Commerce), Kelcie Ralph's Marshall Scholarship (Alaska Journal of Commerce and APRN).
- UAA launched a new partnership with the *Anchorage Daily News* whereby we will provide a monthly article on research being done at the University. The first article, "Hamsters shed light on losing weight," appeared on Nov. 1.
- *Accolades* was published this past month. Hard copies are available in the Advancement Office. Electronic copies are available for download at <http://www.uaa.alaska.edu/alumni/accolades.cfm>.

Development

- UAA's Phonathon program finished up this month raising more than \$62,000, another increase over the previous year.

Alumni

- Alumni Relations is partnering with Career Services on a new mentoring program. UAA alums will serve as professional mentors for UAA students. This exciting new project is in the planning stages and we hope to launch the program this spring.
- UAA alumni Board of Directors met on November 15, 2008. The board is explored different business models that can be used for moving the organization forward in the future.
- The office of retiree relations had its fall retiree event at the first women's game of the Great Alaska Shootout.
- On February 19, 2009 UAA athletics and alumni relations will host another event in Seattle when UAA plays Seattle Pacific University. More details to come.

UAA Faculty Senate President's Report for December, 2008

Spring UAA Community/All Faculty Assembly

Everyone is invited, so please mark your calendars for Friday January 30th, 9:30-11:00 a.m. in LIB 307, when the Accreditation Leadership Team will discuss current accreditation issues. This event is sponsored by the UAA Faculty Senate (FS), other governance groups and CAFE.

Presentations to UAA Governance Groups –continued.

Following presentations at the November FS by the other governance groups, the FS President accepted an invitation to talk at the December APT Council meeting. This provided a great opportunity to increase communication between these two governance groups.

Accreditation

Dr. Ron Baker, the NWCCU director of the accreditation pilot project visited UAA on December 5th. In addition to the topics already discussed, UAA has been asked to establish "Core themes" that reflect the university's effects on the students, community, and State. Examples include Workforce Development, Undergraduate Education, Graduate Practice, Graduate Research, Service, and Continuing Education. Dr. Baker talked at the December FS meeting about the pilot and answered questions. For the accreditation website, go to: <http://www.uaa.alaska.edu/accreditation/2010.cfm>

Faculty Evaluation Task Force

The Task Force has completed the Faculty Forums for this fall's focus on "successful faculty work", and is finalizing the summary report. This summary should be available before the winter break. Lauren Bruce and Betty Predeger are co-chairing the ad hoc Committee on the Evaluation of Teaching, and will lead that work through the spring semester. They will maintain regular communication with the Provost's IDEA committee to ensure a coordinated effort. The website is <http://www.uaa.alaska.edu/academicaffairs/promotion-and-tenure-task-force/index.cfm>

IDEA

IDEA surveys are open and available December 1 through Dec. 18. To change these dates, faculty can call IT at 786-4646 or 1-877-633-3888, or email callcenter@uaa.alaska.edu. Membership of the Provost's Ad Hoc IDEA committee has been finalized and they are collecting questions and suggestions from the college peer review committees. Their first goal is to help with the transition years with two instruments in faculty files and no past experience with IDEA. The CAFE training group answered questions on IDEA with the political science department that included ways to obtain higher response rates. Other departments are encouraged to invite the CAFE group for similar Q&A sessions. For their website, go to: <http://www.uaa.alaska.edu/facultyservices/idea-faculty-student-evaluations.cfm>.

Faculty Alliance

Discussions continued on the Academic Master Plan, Distance Education Audit, Governance Roles and Responsibilities, and Need Based Financial Aid.

For more information go to: <http://gov.alaska.edu/Faculty/Minutes>

If you have any comments or questions regarding this report or UAA FS, please contact Anne Bridges, FS President at afab@uaa.alaska.edu or (907) 786-1404.

This has been a great month for Classified Council representation on UAA committees. Since our last meeting, we have been invited to recommend members for the PBAC Strategic Opportunity Fund subcommittee, the Child Care Task Force, and the newly structured Sustainability Advisory Committee. The individuals selected to represent the Council on these committees are Melodee Monson, Sandi Barclay, and Kathy Smith respectively. It is so gratifying to have members of the university community coming to us to nominate staff governance representatives for these committees.

Classified Council

We were pleased to welcome our newest member, **Sarah Hill**, who works in Enrollment Services. With that addition, we only have two vacancies left, with interest expressed in the remaining seats. We're also pleased to be filling vacancies from units that were underrepresented earlier in the year.

Healthcare and Wellness

Mike Humphrey, the UA Statewide Benefits Director, called in to the December Classified Council meeting. We discussed claims trends, wellness opportunities, and potential uses for the \$300,000 health care incentive fund.

We also discussed concerns about the facilities used for WIN for Alaska wellness activities. There are issues with using traditional athletic facilities because they are fee-based and not supported by general funds. As a result, classes are scheduled in suboptimal rooms, which are not conducive to physical activities like Pilates. Mike promised to research possible solutions to this problem.

Mike also encouraged us to find ways to model participation in wellness activities, both through our administrators and through governance.

Ton in Ten Update

Melodee Monson gave an update on the Ton in Ten drive to raise peanut butter and jelly donations for the food bank. The drive amassed over 2500 pounds, which surpassed the goal of a ton of PB&J, and doubled last year's total. Aviation was the winning building with over 400 pounds, and our KPC and Kodiak campuses raised a total of about 450 pounds.

Chili Feed

Lois Hall is leading the planning efforts for the annual Classified Council chili feed on January 7th. She's invited several cabinet members and governance leaders to serve as guest judges for the event.

Staff Alliance

November meeting

I was unable to attend the November Staff Alliance meeting because I was visiting Kodiak College to discuss accreditation. I spoke with the Alliance's Vice Chair, and received an update on what happened during the meeting. The Alliance discussed the draft Staff Make Students Count criteria, which will be discussed shortly with the campus staff governance councils. This will provide criteria for the entire system, rather than varying from campus to campus.

The Alliance representative on the Business Council reported that the Alaska Public Employees Union has notified the university that it is moving forward with an effort to unionize UA non-represented staff.

Staff Salary Compensation Task Force

I continue to serve on a task force to evaluate the approach for funding staff salary compensation. The Regents approved the FY10 budget on October 31st, which included a 4.5% across the board increase for non-represented staff. The committee continues to discuss how to approach additional compensation to honor staff longevity and performance beyond an across the board grid increase. This discussion will not apply to the next fiscal year (FY10), but would be included in the FY11 process. The committee is scheduled to meet again later this week (December 12th).

Integrated Advocacy Committee

The Integrated Advocacy Committee (which includes representatives from staff, students, faculty, and alumni throughout the UA system) held its first meeting of the year on December 16th. If you're interested in joining this statewide committee, please contact me for more information.