

# UAA Assembly

## Agenda

Thursday, October 8<sup>th</sup>, 2009  
1:00 - 3:30 p.m.

**LIB 307**

- I. Call to Order
- II. Introduction of Members

President – Debbie Narang

Vice President – Melodee Monson

	<i><b>APT</b></i>		<i><b>Classified</b></i>		<i><b>Faculty</b></i>		<i><b>USUAA</b></i>
	Suzanne Browner		Marilyn Borrell		Genie Babb		Ryan Buchholdt
	Anna Bryant		Megan Carlson		Michael Hawfield		Peter Finn
	Linda Morgan		Craig Mead		Deborah Narang		Michaela Hernandez
	Russell Pressley		Melodee Monson		John Petraitis		
	Vince Yelmene				Katherine Rawlins		

P= Present E= Excused

- III. Approval of Agenda (*pgs. 1-2*)
- IV. Approval of Meeting Summary (*pgs. 3-5*)
- V. President's Report
- VI. Administrative Reports
  - A. Chancellor Ulmer  
*Excused*  
*Pam Cravez will attend*  
<http://www.uaa.alaska.edu/chancellor/faq/index.cfm>
  - B. Provost Driscoll
  - C. Vice Chancellor of Administrative Services Spindle (*pgs. 6-7*)  
*Excused*
  - D. Vice Chancellor of Advancement Olson (*pgs. 8-9*)
  - E. Vice Chancellor for Student Services Schultz (*pgs. 10-11*)
  - F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support  
Carter-Chapman
- VII. Governance Reports
  - A. System Governance Council
  - B. Staff Alliance (*pg. 12*)
  - C. APT Council (*pg. 13*)
  - D. Classified Council (*pg. 12*)
  - E. Union of Students/ Coalition of Students (*pg. 14*)
  - F. Alumni Association
  - G. Faculty Senate/ Faculty Alliance (*pgs. 15-16*)

VIII. Old Business

A. Accreditation Update

<http://www.uaa.alaska.edu/accreditation/2010.cfm>

B. Presidential Search

<http://www.alaska.edu/bor/pres-search/>

C. Ad Hoc Service Committee Update

IX. New Business

A. Assembly 09-10 Goals

B. Ad Hoc Constitution and Bylaws committee

C. Safety Assessment Report – *Dale Pittman*

X. Information/Attachments

A. *Ton in Ten*, Peanut Butter and Jelly Drive. November 9<sup>th</sup> – 19<sup>th</sup>.

XI. Adjourn

November 2009 Agenda Items:

IDEA- Kim Perkins

Thursday, September 10<sup>th</sup>, 2009

1:00 - 3:30 p.m.

ADM 204

- I. Call to Order
- II. Introduction of Members

President – **TBD**

Vice President - **TBD**

	<b>APT</b>		<b>Classified</b>		<b>Faculty</b>		<b>USUAA</b>
X	Suzanne Browner		Marilyn Borrell	X	Genie Babb	X	Ryan Buchholdt
X	Anna Bryant	X	Megan Carlson	X	Michael Hawfield	X	Peter Finn
X	Linda Morgan	X	Craig Mead	X	Deborah Narang		Michaela Hernandez
X	Russell Pressley	X	Melodee Monson	X	John Petraitis		TBD
	Vince Yelmene			X	Katherine Rawlins		TBD

P= Present E= Excused

- III. Welcome New Members
- IV. Approval of Agenda (pgs. 1-2)  
*Approved*
- V. Approval of Meeting Summary (pgs.3-5)  
*USUAA Report May 2009:  
Correct name. Was spelled Gibbons, should read Givens  
Approved as amended*
- VI. President's Report  
*Kim Stanford thanked everyone who she has worked with in Governance  
Kim will remain on the Faculty-Staff Association  
Will inform Governance Leaders of happenings within the association  
Encouraged everyone to find ways to be involved and think of taking on leadership roles*
- VII. Administrative Reports
  - A. Chancellor Ulmer (pgs. 6-7)  
*Written report included in agenda  
Thanked Kim Stanford for service in Governance  
Budget request done, will email a copy to those interested*
  - B. Provost Driscoll  
*Accreditation visit coming up September 30<sup>th</sup> – October 2<sup>nd</sup>  
Please take time to review the University's core themes  
Opportunities for students, staff and faculty to talk to visitors  
Excited about the new Confucius Institute  
Thank you to Kim Stanford for great service in governance*
  - C. Vice Chancellor of Administrative Services Spindle  
*Mark Findlay, Transportation Supervisor, explained the new shuttle bus schedule  
Maps are in Shuttle Bus stops  
Find schedules online by going to UAA Home Page, A-Z, Shuttle  
ISB now open, public Grand Opening will be October 23<sup>rd</sup>  
Ground Breaking for Health Sciences Building happening right now  
New parking garage will accept yellow permits*

- D. Vice Chancellor of Advancement Olson (pg. 8-9)  
*Written report included in agenda*  
*Alumni School of Nursing outreach hosting an event this Saturday from 10:00 a.m. to 12:00 noon to introduce the new SIM MAN and SIM BABY*
  - E. Vice Chancellor for Student Services Schultz  
*Written report posted on Governance website*  
*Enrollment up this year, approximately 600 students*  
*Make Every Student Count program going well*  
*Campus Board, includes representatives from student groups, plan student events*  
*Homecoming October, 9<sup>th</sup> - 16<sup>th</sup>, several events going on around campus*
  - F. Senior Vice Provost for Institutional Effectiveness, Engagement, and Academic Support  
Carter-Chapman  
*No Report*
- VIII. Governance Reports
- A. System Governance Council  
*No Report, has not met yet*
  - B. Faculty Senate/ Faculty Alliance  
*Retreat held in August*  
*One monthly Faculty Senate meeting so far*  
*P&T guidelines coming through, hoping FS will sign off so they can go to Board of Regents*
  - C. Staff Alliance (pg. 10)  
*Written report in agenda*  
*Russell Pressley elected Vice Chair of Staff Alliance*  
*Staff Alliance working on compensation and health care issues for staff*
  - D. APT Council  
*Met on September 3<sup>rd</sup>*  
*Marva Watson spoke about Diversity*  
*Will be having Retreat on September 28<sup>th</sup>*
  - E. Classified Council (pg. 10)  
*Written report in agenda*  
*Retreat coming up October 15<sup>th</sup>*
  - F. Union of Students/ Coalition of Students (pg. 11)  
*Written report in agenda*  
*In process of hiring a Government Relations Manager*  
*Ryan Buchholdt is the Speaker, email him at [ayspeaker@uaa.alaska.edu](mailto:ayspeaker@uaa.alaska.edu)*  
*Peter Finn elected Coalition speaker, first meeting next week*
  - G. Alumni Association  
*Included in Advancement written report*
- IX. Old Business
- A. Accreditation Update  
<http://www.uaa.alaska.edu/accreditation/2010.cfm>

B. Elections

a. Officer Elections (*pg. 12*)

*Debbie Narang elected President*

*Melodee Monson elected Vice President*

b. System Governance Council (if needed)

*Melodee Monson will serve on this council*

X. New Business

A. Exchange Migration – *Rich Whitney*

*UAA currently uses Web MAIL, in process of changing systems for faculty and staff*

*Moving to MS Exchange*

*Students are being left on Web Mail for now, will reassess as needed, hoping to have a decision by end of Academic year (June 30<sup>th</sup>)*

*AY accounts pose security issues, are looking at alternatives*

B. Student Success Model – *Gary Rice*

*Handouts*

*Universities are presently judged by how many 1st time, full time students earn Bachelor degrees in 6 years or less*

*This model takes into account 8 assumptions about students*

*Has followed a group of students for 10 years, found that success rate is higher than with present model*

*Model being examined on a national level*

*Model will be included in Accreditation report*

XI. Information/Attachments

A. Day of Service

*Committee formed to begin planning the next UAA Day of Service*

*Russell Pressley, Anna Bryant and Genie Babb volunteered*

*Russell will coordinate first meeting and report next month to Assembly*

XII. Adjourn

October 2009 Agenda Items:

IDEA

**Administrative Services**  
**Summary of September 24-25, 2009 Board of Regents Discussion**  
**Concerning the FY11 Budget**  
**October 5, 2009**

Budget documents as seen by the Board of Regents are on the web at  
[http://www.alaska.edu/bor/agendas/2009/sep-24-25/FY11%20Budgets\\_FY09%20Perform.pdf](http://www.alaska.edu/bor/agendas/2009/sep-24-25/FY11%20Budgets_FY09%20Perform.pdf)

**Current Status of FY11 Operating and Capital Budget Request**

First review by Board of Regents on September 24, 2009.

Scheduled to be approved by Board of Regents on October 30, 2009.

President Hamilton emphasized that his goal was a Board of Regents approved budget that was accepted by the Governor without any changes.

Except for the last two budget cycles, the Regents' proposed UA budget has been submitted by the Governor during the last decade. Key legislators have clearly indicated that advocating for items not in the Governor's budget led to unclear messages which were not helpful in obtaining UA's budget request last year.

The Regents made it clear that a unified message is required to be successful and that they will not accept campuses advocating for projects not in the Regents' approved budget.

**The FY11 Operating Budget General Fund Request is currently \$361M**

The request includes \$10.2M in Priority Program Enhancement and Growth requests. These requests are in the areas of Energy, STEM, Climate, High Demand Jobs, and Student Success

A 3 percent staff salary increase is included in the request. This percent is based on the average increase received over the last 8 years.

Of special interest to UAA is the CPISB fixed cost request. UAA requested \$1.501M; however, the current request shows \$429.0. The \$1.501M is the difference between what UAA received in FY10 (\$1.025M) and what is still needed (\$505.0 for positions; \$429.0 for operating costs; \$218.5 for Year 1 M&R; \$218.5 for Year 2 M&R; and \$130.0 for the Vivarium Manager and Veterinarian). Discussions continue between UAA and UA staff.

A portion of the engineering operating request was left unspecified due to questions about status of previous investments. Discussions continue between UAA and UA staff.

**The FY11 Capital Budget General Fund Request is currently \$207M**

The top priority is a Facility Renewal and Renovation (R&R) request of \$96.8M for critically needed upgrades to current buildings. This includes \$46.8M not funded last year and another \$50M this year. The top UAA project on this list is the renewal of the old Science building (\$10.2M).

The next priority is \$87.9M for the construction of the UAF Science Classroom and Lab Bldg. This building has been a priority for UAF for several years. It would upgrade the life science teaching and research space at UAF.

Planning funds have been requested for the following projects:

\$10M for the planning and design of engineering buildings for both UAA and UAF  
\$10.8M for the planning and design of Phase II of the Health Science Building

The final request is for \$1.4M for a feasibility study of the infrastructure needs of the community campuses. Statewide does not want to proceed with community campus upgrades without a thorough review of the academic and master plans of each community campus. The rationale for this approach is the high cost of facilities and changing demographics of many of the campuses.

The UAA Sports Arena construction project is currently not in the Capital Budget Request. The Regents expressed concern that this request is premature given that the design is still being developed and an accurate cost is still being determined. The Sports Arena design is now at 35% and should be at 65% by January 2010.

## **University Advancement Report to Assembly, October 2009**

### **University Relations**

- *Accolades* is in the editing stage and will be shipped to readers in late October.
- UR electronic media specialist Kathleen McCoy began hosting a new talk show in KSKA 91.1 in mid-September. The show, "Hometown Alaska," features four rotating hosts, and UAA's representative on the program is Kathleen. Topics of interest to Alaskans will be discussed by a panel of experts, including a UAA professional/ faculty member. The show airs on Wednesdays at 2:00 p.m.
- UR is overhauling and developing new Green & Gold Daily templates for faculty/ staff and students. New versions of the Green and Gold will be targeted specifically to students (one version) and specifically to faculty/staff (other version).
- UR is producing a series of podcasts called, "UAA Stories," (YouTube.com channel: [www.youtube.com/user/uaanchorage](http://www.youtube.com/user/uaanchorage) <<http://www.youtube.com/user/uaanchorage>> <<http://www.youtube.com/user/uaanchorage>> <<http://www.youtube.com/user/uaanchorage>> > ) video stories of what makes UAA , UAA. Check them out!
- UR just completed edits on a new Fast Facts about UAA brochure. This new piece will be available in mid-October.
- UR is working on a new ConocoPhillips Integrated Science Building "virtual tour" video.

### **Development**

- Ivy Spohnholz, UAA Senior Development Officer has been named the AFP Alaska Fundraising Professional of the Year. The award is a huge honor, recognizing an outstanding individual fundraising professional who works for a nonprofit, charitable organization in Alaska. This is a highly competitive award, which recognizes Ivy's career achievements, leadership qualities, commitment to continuing professional development, and commitment to philanthropy through voluntary service and personal philanthropic support of non-profit organizations. Ivy will receive the award at the AFP Alaska Philanthropy Day Luncheon, Friday, Nov. 1.
- Fall fundraising drive is up and running in the new Student Call Center. Over 20 UAA students are connecting with alumni by telephone nightly, hearing about how they value their UAA education and being asked to support the university with a charitable gift. The students you teach today are the alumni of tomorrow!
- URS has donated \$25,000 to create an Arctic Engineering Graduate Fellowship. This is the first privately funded graduate fellowship in the School of Engineering, and will allow a highly qualified student to undertake research under the direction of a faculty member. This fellowship allows UAA to attract and retain the best and brightest students, enables a student to engage in important research in the field, and allows students to be more skilled and of better service to industry upon graduation.

- The Mickey Belden Vocal Performance Scholarship is being created in memory of UAA instructor of voice Sandra “Mickey” Belden who died on July 1. A long time, dedicated member of our university community, Mickey taught at the Anchorage Community College and at the University of Alaska Anchorage after the merger. In addition to her work at UAA, Mickey was also active in the Anchorage music scene for the past 30 years. She was passionate about music, the arts and education and was past president of the Anchorage Chapter of National Association of Teachers of Singing.
- The Al Bramstedt Journalism Scholarship has been endowed. This fund will provide one scholarship annually in Al Bramstedt’s name. It was created in the longtime Alaska broadcaster’s name upon his retirement from KTUU where he was the general manager for most of the last 2 decades.

### **Alumni Relations**

UAA is seeking your input and information regarding alumni of the university that you know making a difference in their communities. Please let us know when you hear important or exciting news about graduates of your program. Email Timea Webster at [antmw@uaa.alaska.edu](mailto:antmw@uaa.alaska.edu)

### **Advancement outreach**

10/8 – Egan Day Dinner · 10/9-16 – Homecoming · 10/23 – 4p – Integrated Science Building Grand Opening Celebration · 11/5 – School of Engineering Open House · 11/19 – 6p – College of Fellows President’s Associates Event

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### **Academic & Multicultural Student Services**

- Disability Support Services has been working with UAA Military Programs staff and Fort Richardson Education Services personnel in an effort to ease transitions for wounded warriors who are current or prospective UAA students.
- Educational Opportunity Centers hosted over 100 colleges and institutions for the 28<sup>th</sup> Annual College and Career Fair at the Dena'ina Convention Center.
- Seventy percent of the Student Support Services spring semester participants returned for the 2009 fall semester.
- Upward Bound, in collaboration with Alaska Commission on Post-Secondary Education, hosted a FAFSA overview for parents and students

### **Enrollment Management**

- Student Financial Aid provided financial aid sessions at an early outreach promotion for students from Clark Middle School.
- International Student Services, in collaboration with the ESL department and Advising and Testing Center, will be coordinating an expanded ESL/Guidance course integration project. The project will give ESL students an opportunity to interact with native English speakers as well as add diversity studies for guidance students.
- The annual Alaska Association of Financial Aid Administrators Conference, attended by UAA's Student Financial Assistance staff, provided federal updates on the proposed switch to direct lending in 2010-11 and information on other initiatives from the Obama administration.
- International Student Services hosted the "Finding a Job on Campus" workshop for approximately 25 international students.
- The Seawolf Opportunity Scholarship was created with recipients receiving their award in record time.
- There were a total of 550 applications for admission received during September, 2009, 476 undergraduate and 74 graduate.
- Over \$27,000,000 in federal, state, institutional and private aid has been paid to students so far this fall semester.
- The One Stop Call Center assisted 5,481 callers during September in addition to the 3,050 walk in visits.

### **Student Development Division**

- USUAA implemented its first of many active advocacy campaigns. The first campaign informed students about the September Board of Regents meeting and specifically address the proposed tuition increase. Over 600 students signed a petition requesting the Board vote down the proposed increase and 26 submitted personal testimonies on the impact such an increase would make upon their lives as a UA student.
- The Dean of Students Office is collaborating with the Student Health & Counseling Center, University Police, Residence Life, Student Life & Leadership, the Student Union & Commuter Student Services, and the Career Services Center to plan a series of events for National Collegiate Alcohol Awareness Week occurring October 18-24.
- Karla Booth, Alaska Native Rural Outreach Program coordinator, Mel Okitkun, residential advisor, and Randi Madison, Coalition for Alaska Native Student Success co-chair, hosted the "Pilot Bread Connection: An Alaska Native College Student Gathering." There were forty participants throughout the day that engaged in a discussion with Athabaskan elder Harriet Nicholas, enjoyed performances by two local Alaska Native dance groups, and participated in small informational sessions about identity, decolonization, Alaska Native games, Unangax dancing, basketball in Anchorage, hip hop in Alaska, and the First Alaskans Institute.

- The Dean of Students Office published the *2009 Campus Security Report*. The annual security report has been updated to include security policies and programs taking place at UAA’s community campus.
- Student conduct statistics:

Student Code of Conduct	August 20, 2009 – September 30, 2009		August 20, 2008 – September 30, 2008
	Pending	Responsible	Responsible
SCC 1 – Academic Dishonesty	3	0	1
SCC – 10 Alcohol	34	4	20
SCC – 10 Drugs	7	0	0

### Upcoming Events

- UAA Fall Preview Days, October 23
- 2010 UA Scholars Reception, November 10, 7:00 p.m., Integrated Sciences Building.
- Seawolf Student Leader and Seawolf Community Service Award application deadline, October 19, 5:00 p.m.
- OkSOBERfest Carnival, October 22, Gorsuch Commons, 5:30 p.m. – 10 p.m. In honor of Alcohol Awareness week, OkSOBERfest will focus on educating students regarding the dangers of alcohol and how to make healthy choices. There will be a series of carnival like booths, entertainment, and educational tables.
- Leadership Honors Applications Deadline, October 23, 5:00 p.m.

## **Staff Alliance & Classified Council Reports to Assembly, October 2009**

### **Megan Carlson, Classified Council President & Staff Alliance Member**

#### **Classified Council**

The regular Classified Council meeting in October will be replaced by our annual retreat, which is scheduled for October 15<sup>th</sup>. At the retreat, we will consider the results of a classified employee survey conducted earlier this year, plan for community service and social events for the coming year, and set goals for 2009-2010. We will also have lunch with representatives from the other governance groups, and be joined in person by our community campus representatives.

#### **Staff Alliance**

The Staff Alliance October meeting is not scheduled until after the October Assembly meeting.

##### **Special Meeting on Joint Health Care Committee**

The Staff Alliance held a special meeting recently to clarify the criteria for the staff governance representative on the Joint Health Care Committee (which primarily consists of union and management representatives). We are still in the midst of refining the criteria, but expect to approve the final draft at our October meeting.

#### **Staff Health Care Committee**

The Staff Health Care Committee, which has staff governance representatives from each of the MAUs, is meeting monthly. Kim Stanford and I represent UAA on the committee. Any changes to the health care plan design must be decided upon by December to allow time to develop the rates before open enrollment in spring. It's important to keep an eye on ways to contain costs, since the historical over-recovery that has cushioned the rate of annual cost increases is projected to be depleted within the next 2-3 fiscal years, if not sooner. We'd love to hear any great ideas you have!

#### **Governance Leaders**

The members of Governance Leaders were able to have lunch with the consultant running the Presidential Search. It was an invigorating discussion to talk with Dr. Hairston about where UA will go next, and why potential candidates should be interested in the position.

The NWCCU accreditation visit last week included open forums for faculty, staff, and students, and a dedicated meeting with the Governance Leaders. I was so pleased to see how many staff showed up for the open forum, and the meeting with the Governance Leaders was very informative. Thanks to everyone for helping us to get the word out about the forums!

## **APT September 2009 Report**

The APT Council held its first annual retreat on Wednesday, September 28, 2009. We had a great turnout with representation from our local and community campuses. During the retreat, we had several presentations from Ron Kamahale (Interim Director of Human Resources), Vice Chancellor Spindle, Provost Driscoll, Vice Chancellor Schultz and Assistant Vice Chancellor DeSmith who each gave an overview of their division for the coming year. We also heard from our invited guest Megan Carlson (Classified Council President), and Melody Monson (Assembly Vice President).

We also came up with five challenging goals for this coming year as well. The following APT goals set for FY 10 include: Evaluate the Governance Structure, Collaborate effectively with other Governance Groups, Service, Recognize and promote community involvement, and Compensation.

Our retreat served as our October meeting and we will convene with our next official meeting in November.

## USUAA

What have we been up to?

**Homecoming:**

USUAA and the Activities Subcommittee have been working heavily on Homecoming. As an organization we have invested a tremendous amount of time and money in the event. We are also at this point looking for volunteers. The event will be held on the 16th of October at the New Convention Center Down Town. More details will follow.

**BOR:**

USUAA organized a room for students to come and listen to the BOR meeting last month in the Student Union so that the proceedings would be accessible to students. I went down to the meeting in Juneau to directly represent the student perspective

We have also passed resolutions to support a student worker wage increase. Our proposal matches that of the Coalition of Student Leaders of \$1.00 for all workers.

**AAIP:**

We will be beginning efforts soon to get the ball rolling on building support for AAIP. We have planned signature campaigns as well as a letter and picture campaign. Today several members of our body went to the Governor's press conference on higher education and scholarship. We will be asking him why he included only merit based scholarship in his plans.

## Faculty Senate Report to the Assembly

6 October 2009

Our monthly Senate meeting was held on October 2<sup>nd</sup>. Below are some of the highlights.

### Visit by President Hamilton

President Hamilton delivered a 30-minute talk entitled “My Memo to the Next President.” In his talk, he discussed the following:

- How great the faculty, staff, and students are across the UA system
- How much we’ve done for workforce development and training Alaska’s leaders of tomorrow
- Fiscal climate for the next few years “horribly stable”
- BOR more active than in his previous experience
- Legislature needs help understanding our “fluid budget”
- Administration needs to be down-sized throughout system
- Viability of 16 campuses needs to be examined
- More focus needed on the liberal arts mission—training citizens

The President also answered questions for 15 minutes. At the end of that time, the Senate presented him with a plaque expressing our appreciation of his leadership and service of the University of Alaska.

### Senate Goals for AY09-10

The Senate passed the following goals for this coming year:

- Sustain communication between Senate and other governance groups, administration, various campus entities (such as the Bookstore), faculty, and students.
- Support the accreditation process with particular emphasis on refining objectives and indicators that are relevant to faculty
- Give focused attention to and detailed feedback on the proposals submitted by the Faculty
- Evaluation Task Force.
- Develop strategies for increasing the student response rate on IDEA
- Support the new FS Academic Assessment Committee
- Update the Faculty Senate Constitution and Bylaws to include the new FS Academic Assessment Committee
- Support the search to fill positions in the Office of Research and Graduate Studies

### Presentation on IDEA

John Petraitis gave an excellent 17-minute presentation on IDEA. We might consider having him reprise his presentation at Assembly.

#### Student Support Services

Laura Zamborsky gave a brief but very informative presentation on the little-known Student Support Services, which provides support for low-income, first-time UAA students. I recommend asking Laura to speak to the Assembly if members are not familiar with this opportunity for students.