

# UAA Assembly

## Agenda

Thursday, January 12, 2006  
1:00 - 3:30 p.m.  
LIB 307  
Access Number 1-800-519-1987  
Meeting Number \*1526331\*  
(for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members

	( ) President - Kim Stanford	( ) Vice President - Jan Vandever	
<b>APT</b>	<b>Classified</b>	<b>Faculty</b>	<b>USUAA</b>
( ) Debbie Dickey	( ) Megan Carlson	( ) Kerri Morris	( ) Anthony Rivas
( ) Jennifer Jones	( ) Rebecca Jackson	( ) Greg Protasel	( ) Damjan Jutric
( ) Barbara Markley	( ) Cheryl Page	( ) Suresh Srivastava	( ) Natalia Korshin
( ) Bob Kizer	( ) Tania Rowe	( ) Suzanne Strisik	( ) Danny Pace
( ) Bobbie Weber			( ) Luke Thomas

III. Approval of Agenda (pg. 1-2)

IV. Approval of Meeting Summary – November 10, 2005 (pg. 3-6)  
December 8, 2005 (pg. 7-10)

V. President's Report (pg 11)

VI. Administrative Reports

- A. Chancellor Maimon
- B. Interim Provost Gehler
- C. Vice Chancellor of Administrative Services Ejigu
- D. Vice Chancellor of Advancement Lindbeck
- E. Vice Chancellor for Student Services Lazzell
- F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports

- A. System Governance Council
- B. Faculty Alliance/Faculty Senate
- C. Staff Alliance (pg 12)
- D. Coalition of Students/Union of Students
- E. Alumni Association

- VIII. Old Business
  - A. Conciliation Services Update
  
- IX. New Business
  - A. BOR proposed new Optional Retirement Plan (ORP)
    - <http://info.alaska.edu/bor/minutes/2005/051207summary.doc>
  
    - <http://www.alaska.edu/opa/regentrecap/regentspdf/dec05.pdf>
  
  - B. Employee Education Benefits
    - Regents Policy 04.06.010
      - <http://www.alaska.edu/bor/policy/4p/p04-06.html>
  
    - University Regulation 04.06.010
      - <http://www.alaska.edu/bor/regulation/4r/r04-06.html>
  
    - Employee Tuition Waiver Study – two documents
      - <http://gov.alaska.edu/council/2005-10-06.employee-dependenttuitionwaiverreportA.pdf>
  
      - <http://gov.alaska.edu/council/2005-10-06.employee-dependenttuitionwaiverreportB.pdf>
  
- X. Information/Attachments
  - A. Provost Search Committee
    - <http://edit.uaa.alaska.edu/provostsearch>
  
  - B. FY 2006 Operating Budget Reports
    - <http://www.legfin.state.ak.us/>
  
  - C. Creating Alaska Web site
    - <http://www.alaska.edu/creatingalaska/>
  
- XI. Adjourn

# UAA Assembly Summary

Thursday, November 10, 2005  
1:00 – 3:30 p.m.  
Adm 204  
Access Number 1-800-519-1987  
Meeting Number \*1526331\*  
(for members outside of Anchorage only)

## I. Call to Order

## II. Introduction of Members and Guests

	(*) President - Kim Stanford	(*) Vice President - Jan Vandever	
<b>APT</b>	<b>Classified</b>	<b>Faculty</b>	<b>USUAA</b>
(*) Debbie Dickey	(*) Megan Carlson	( ) Kerri Morris	( ) Anthony Rivas
( ) Jennifer Jones	(*) Rebecca Jackson	(*) Greg Protasel	( ) Damjan Jutric
(*) Suzanne Browner for Barbara Markley	( ) Cheryl Page	(*) Suresh Srivastava	( ) Natalia Korshin
(*) Joyce Colajezzi for Bob Kizer	(*) Tania Rowe	( ) Suzanne Strisik	( ) Danny Pace
(*) Bobbie Weber			(*) Luke Thomas

Guests: Pete Kelly, Cyndi Spear, Will Jacobs

## III. Approval of Agenda (p. 1-2)

Approved unanimously.

## IV. Approval of Meeting Summary – October 13, 2005 (p. 3-5)

Approved unanimously.

## V. President's Report

Governance staffing: Coordinator search is near completion. Hillary Comeaux is no longer with UAA. The search for that position is being deferred until the coordinator position is filled.

Wellness Program: The \$100 rebate in health payroll deductions for participation in the Wellness survey is scheduled to be deposited before the end of December. Employees who pay less than \$100 in health payroll deductions per paycheck will have their rebate spread out over several paychecks.

Staff Tuition Waiver: Statewide is evaluating the staff tuition waiver benefit to ensure the program is administered properly. There are concerns about employees who regularly register and drop courses without completing them. Statewide does not intend to eliminate the benefit.

VI. Administrative Reports

A. Chancellor Maimon

B. Interim Provost Gehler

C. Vice Chancellor of Administrative Services Ejigu

Athletics: Men's and women's cross country teams have qualified for NCAA championship games.

Operational Review: President Hamilton and his executive staff met with the Chancellor and her cabinet to review UAA's status and progress on performance metrics. Many metrics, including enrollment, retention, and university generated revenue, have been met or exceeded.

FY07 Budget: The BOR approved Operating Budget request includes \$47 million (M) increase over existing base. The bulk is dedicated to contractually obligated salaries and benefits. \$10 M is available for program enhancement. The \$230 M Capital Budget request includes \$55 M for the remainder of the Integrated Science Building project, and \$98 for significant repair and upkeep of facilities. \$2.4 M is set aside for roof repair, which will cover 3 major buildings. The first priority is the old library structure.

D. Vice Chancellor of Advancement Lindbeck

E. Vice Chancellor for Student Services Lazzell (written report p. 6-7)

Spring Registration: 11/7 was the first day of spring registration. 5,000 students registered that day, which is about a third of the total UAA students. A number of GER sections filled and closed that first day. Enrollment Services is doing everything it can to make the registration process run smoothly.

F. Vice Chancellor for Community Partnerships Carter-Chapman

VII. Governance Reports

A. System Governance Council

B. Faculty Alliance/Faculty Senate

Academic Plan: Faculty Senate is conducting small discussion groups this month for their members to review the academic plan.

Faculty Senate conducted a successful distance education roundtable in November. An all-faculty assembly on distance education will be held on February 10<sup>th</sup>.

Student evaluation instrument: Faculty Senate is working on changing the student evaluation instrument. A timetable and process for replacement of the current system are being discussed. The pilot is planned to continue this fall, with hopes to replace the old system in Spring 2006.

Faculty Senate is moving forward on faculty evaluation of administrators. Most details still need to be worked out.

C. Staff Alliance/APT Council/Classified Council (written report p. 8-9)

D. Student Network/Student Government

Elections for Student Assembly are scheduled for the week of November 14<sup>th</sup>. Student assembly is struggling to remain full.

USUAA is planning a legislative luncheon on November 15<sup>th</sup>. So far, three legislators have been confirmed. If ten cannot be confirmed, they may postpone the date.

E. Alumni Association

VIII. New Business

A. Budget Update

Gebe reported on recent budget actions. CAS, COE, and SOE are all projecting serious deficits for this fiscal year. Hiring freezes, postponed searches, and critical analysis of expenses are all being used to address this issue. In addition, President Hamilton has been briefed on some possible root causes for these deficits. Large expansion in programs such as nursing and engineering greatly increased the demand for GERs, without increasing the funds CAS receives to provide these courses.

PBAC reallocated money from other units to cover part of the deficits from FY05 for the affected units, but the remainder was carried forward. In past years, units have not had to carry forward negative balances, but this has changed to encourage better budget management.

As part of the discussion, Gebe mentioned a recent article in the *Chronicle on Higher Education* on higher education funding. (See chart below.)

**Average State and Student Support per Full Time Equivalent Student FY05**

	State Support per FTE Student	Student Support per FTE Student	Total per FTE Student
National Average	9,700	4,600	14,300
Alaska	8,600	3,400	12,000
Difference	1,100	1,200	2,300

B. Facilities Update- Cyndi Spear

Interviews are in progress to select a design team for the Integrated Science Building.

The Capital Budget request includes a normal safety and code package; a package for work on existing facilities (including the Cuddy Center, CAS, the dental lab, a community campus science lab renewal, and improvements to the ERA facility, which is not currently up to code); and a new facilities package, which will include the Integrated Science Facility and two community campus projects. The next step is to see which pieces in the capital budget make the governor's budget request to the legislature.

UAA is participating in a Tudor corridor traffic calming project and discussions about a Bragaw extension. The Bragaw extension is limited by building restrictions on the wetlands that surround the U-Med district.

C. Advocacy Update- Pete Kelly

Pete passed out information on UA's budget request. He encourages contacting the governor and legislators about our needs. The governor is still preparing his request for the legislature, so contacting him is a priority now. Budget items that are not in the governor's request are usually not approved by the legislature. After the governor's request, advocacy should shift its focus to the legislature. Keep in mind that the state has more revenue due to higher oil prices, but this is an election year, so the appearance of fiscal discipline will be important to legislators.

Anyone with comments or suggestions is invited to contact Pete at [petekelly@alaska.edu](mailto:petekelly@alaska.edu).

D. Academic and Strategic Planning- Will Jacobs

UAA is beginning work on a 2006-2011 strategic plan. The goal is for the process to be participatory and consultative, incorporating views and suggestions from internal and external stakeholders. The finished plan should provide a coherent framework into which all the other plans (academic plan, enrollment management plan, facilities master plan) can fit.

Internal focus groups will begin soon, and the document is scheduled to be complete and ready for public comment and community discussion in late March or early April. The plan should be through the review process and ready for adoption and implementation on May 1, 2006.

Assembly will hold a special focused session in January to contribute discussion on "vision" for the strategic plan. The meeting date is TBD.

IX. Old Business

Provost Search <http://www.uaa.alaska.edu/provostsearch/>

The Provost Search Committee will begin reviewing applicants on November 11<sup>th</sup>. Initial confidential interviews will begin in early December.

X. Adjourn

# UAA Assembly Summary

Thursday, December 8, 2005  
1:00 – 3:30 p.m.  
ADM 204  
Access Number 1-800-519-1987  
Meeting Number \*1526331\*  
(for members outside of Anchorage only)

## I. Call to Order

## II. Introduction of Members and Guests

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( * )	Debbie Dickey	( * )	Megan Carlson	( )	Kerri Morris	( )	Anthony Rivas
( )	Jennifer Jones	( * )	Rebecca Jackson	( )	Greg Protasel	( )	Damjan Jutric
( * )	Suzanne Browner for Barbara Markley	( )	Cheryl Page	( * )	Suresh Srivastava	( )	Natalia Korshin
( * )	Bob Kizer	( * )	Tania Rowe	( * )	Suzanne Strisik	( )	Danny Pace
( * )	Bobbie Weber					( * )	Luke Thomas

## III. Approval of Agenda (p. 1-2)

One change. No approval due to lack of quorum.

## IV. Approval of Meeting Summary – November 10, 2005 (p. 3-5)

No approval due to lack of quorum.

## V. President's Report

- i. Attended: Provost Search Committee meetings, Governance Coordinator Search Committee meetings.
- ii. Attended the UAA Leadership Breakfast series
- iii. Attended BOR the morning of Wednesday, December 7<sup>th</sup>.
- iv. Governance Leaders had their regular meeting.
- v. Governance Office Staffing Update:
- vi. We have had a long, hard search for a new Governance Coordinator since Anissa's departure. We started with a failed search, then some great candidates in the second search attempt but they got away from us. We are in the process of our third attempt and also had some good candidates for interview. Hopefully we will have a successful resolution soon.

## VI. Administrative Reports

- a. Chancellor Maimon  
No report

b. Interim Provost Gehler

No report

c. Vice Chancellor of Administrative Services Ejigu

No report

d. Vice Chancellor of Advancement Lindbeck

- i. A check was received on December 12 that put the four-year UAA 50<sup>th</sup> Anniversary Campaign over the \$12M goal. The official announcement will be made on February 1, 2006. Advancement overcame numerous obstacles to meet the goal.
- ii. There are projected to be seven openings in Advancement in the near future.
- iii. Advancement tells the story of UAA in the right format (press releases, newsletters, etc.) to the right people (donors, alumni, parents, etc.) to generate connections and commitments.

e. Vice Chancellor for Student Services Lazzell (written report p. 6-7)

- i. Student Support Services office opened in ESH 201 with a federal grant program targeting first generation and under-represented students. It's projected that there are 160 students at UAA who would qualify for services.
- ii. BOR reports that UAA may be able to offer needs-based student funding in the future.

f. Vice Chancellor for Community Partnerships Carter-Chapman

No report

g. University Facilities-Kizer

- i. Signage Policy
- ii. Draft Energy Policy
- iii. Energy Master Plan
- iv. Room Naming Request Policy

VII. Governance Reports

a. System Governance Council-Kizer

Report will be presented at January meeting.

b. Faculty Alliance/Faculty Senate-Strisik

- i. There is interest in revising student evaluations of faculty.
- ii. A process for evaluating deans is now in progress.
- iii. Reorganization plan for technology is in progress.
- iv. Chancellor Maimon reported that funds added to base funding is a result of UAA response to performance based budgeting process.
- v. Chancellor Maimon made a persuasive appeal to legislative caucus to invest in UAA potential.

c. Staff Alliance/APT Council/Classified Council (written report p. 8-9)

d. Student Network/Student Government-Thomas

- i. Students are continuing their legislative efforts; they hope to meet with legislative caucus during spring break.
  - ii. There is a student initiative to BOR asking for recognition of local as well as national fraternities.
  - iii. MAC 21<sup>st</sup> birthday party is December 8. Everyone is invited.
- e. Alumni Association-Woodley (written report attached) pg 10

VIII. Old Business

***Strategic Planning Focus Group Update-Vandever***

- i. Committee will meet with Will Jacobs on January 9, 2006.

IX. New Business

- A. UPD/Emergency Notification System-Pittman

X. Adjourn

December 2005  
UAA Alumni Association  
Report to the University Assembly

The Pendulum project continues with last October's unveiling of the donor tiles on Foucault Pendulum. Degrees are still available for \$100.

Planning is underway for the 2006 Alumni Association Raffle. Tickets will be \$5 each or 5 for \$20. Grand prize is two Alaska Airlines tickets to Mexico.

The second UAA Curtain Call was held in October during a performance of "Landscape of the Body." Several alumni participated in this special gathering for alumni fans of UAA Theatre. The next Alumni Curtain Call is being planned for the spring.

A new chapter is in the formation process. The proposed chapter of the Honors Program will ask for recognition in December.

The Alumni & Friends Awards ceremony was held October 21 as part of Homecoming 2005. The award recipients were:

Eileen Thompson – Alumna of the Year. Class of 94, BA in Journalism and Public Communications, Eileen is the marketing director at Denali Alaskan Federal Credit Union.

Patricia "Pat" Coile – Staff Excellence Award. Pat is the merchandise coordinator at the UAA Bookstore.

Louise Dekreon-Watsjold – Distinguished Teaching Award. Louise has taught as an adjunct instructor for over 22 years at Chugiak-Eagle River and the military bases, teaching lower-division English courses.

ASSEMBLY PRESIDENT'S REPORT

JANUARY 2006

Prepared by Kim Stanford

- Governance Coordinator search has been successful, resulting in the selection of Kelly Poston for the position. Kelly is currently splitting time between the Governance Office and her previous position in Enrollment Services until her former duties can be covered. Hopefully we can start the search for the Administrative position soon, as Jacqui is only temporary and will likely leave the office at the end of January.
- Governance Leaders had their regular meeting January 5, 2006.
- Attended Provost Search meeting/initial interviews.

Upcoming meetings: PBAC (January 13<sup>th</sup>), Chancellor's Advisory Council on Sustainability (January 13<sup>th</sup>)

STAFF ALLIANCE REPORT TO UAA ASSEMBLY

January 2006 - Prepared by Kim Stanford

STAFF ALLIANCE REPORT TO UAA ASSEMBLY

Prepared by Kim Stanford

Staff Alliance met January 10, 2006. Information and updates included:

**\*WELLNESS PROGRAM (Mike Humphrey)**

A little over 50% of UA employees participated in the Health Risk Assessment. Rebates for those who participated should have been seen on the December 23<sup>rd</sup> paycheck. UA expects to have a demographics report from Summex next week.

**\*GOVERNANCE REGULATION**

The Staff Alliance Governance Regulation Ad Hoc Committee met in December. The committee is awaiting response from Jim Johnsen regarding questions on his recommended revision. VP Johnsen is currently out of the office, so the committee expects a response sometime over the next two weeks. Once that information is received, the committee will go over the recommendations and prepare the next draft for approval by Staff Alliance and forwarding to System Governance Council for approval. The committee feels that the recommendations would result in minor revisions that would not warrant review by local governance groups at this time.

**\*NORP II – Proposed New Retirement Tier**

New ORP plan tier recommended to the Board of Regents in December by UA/Jim Johnsen. The Board felt they needed more information and more time for review of the proposal. A special meeting of the BOR Human Resources Committee is scheduled for January 13<sup>th</sup>. Lisa Sporleder, Chair of Staff Alliance, is planning to attend.

**\*STAFF ALLIANCE APRIL RETREAT**

UA Staff Alliance is scheduled to travel to Juneau to hold a retreat April 4-5 which will include a regular Staff Alliance meeting as well as meetings with legislators.