

*CONSTITUTION OF THE UNIVERSITY ASSEMBLY
OF THE
UNIVERSITY OF ALASKA ANCHORAGE*

ARTICLE I. NAME

Section 1.

The name of this organization shall be the UNIVERSITY ASSEMBLY OF THE UNIVERSITY OF ALASKA ANCHORAGE (herein called the Assembly).

ARTICLE II. PURPOSES, RESPONSIBILITIES, STRUCTURE, AND AUTHORITY

Section 1. Purpose

The purposes of the Assembly are:

- A. To provide official representation for the alumni, APT (administrative, professional, technical), classified staff, faculty, and students of the University of Alaska Anchorage in matters that affect the general welfare of the University and its effectiveness in pursuit of (1) its goal of excellence in teaching, research, and service, (2) the development of professional careers for all employees, (3) the rights of students, and (4) the concerns of the alumni.

- B. To function as an advisory, coordinating, and legislative body, having primary authority to initiate, develop, review, and recommend policy pertinent to the University of Alaska Anchorage including, but not limited to, issues not covered by collective bargaining agreements or applicable state or federal laws that relate to:

- Budget
- Tuition and Fees
- Human Resources policies pertaining to Health and Safety, ethics
- Security and Transportation
- Space Utilization and Planning
- Academic Resource utilization-including computers, library and facilities
- Parking
- University obligation to students, faculty, staff and alumni
- Academic Calendar
- Advisement, recruitment, and retention of students

Furthermore, the University Assembly shall upon request of the Chancellor function as an advisory body having secondary authority to review and recommend policy on

- Review of Instruction
- Admission Standards
- Grading Policies
- Course availability
- Transfer policies

- B. To provide consultative services to the Chancellor of the University of Alaska Anchorage by considering all matters referred to it by the Chancellor or by the

Assembly constituency.

- C. To provide consultative service to the representative groups on issues related to their respective areas of responsibility.
- D. To provide for representation to the Systemwide Governance Council.

Section 2. Responsibilities

- A. Specific Authority

The Assembly shall carry out its responsibilities and functions subject to the policies and procedures of the Board of Regents. The Assembly's actions will be binding subject to approval by the Chancellor, in accordance with ARTICLE X of this Constitution.

- B. Delegated Authority

The Assembly delegates legislative authority to its component bodies as established in ARTICLE II, Section 3, of this Constitution. The Assembly may review, comment on, and recommend changes in any actions taken by its component bodies but the Assembly shall not have veto power over actions taken by its component bodies.

Section 3. Structure

The Assembly shall be composed of the following component bodies:

- A. The University of Alaska Anchorage APT Council. (Herein called the APT Council).
- B. The University of Alaska Anchorage Classified Council. (Herein called the Classified Council.)
- C. The University of Alaska Anchorage Faculty Senate. (Herein called the Faculty Senate.)
- D. Student government of the University of Alaska Anchorage (hereafter called the students).

ARTICLE III. MEMBERSHIP

Section 1. Representation

The Assembly shall be composed of representatives of all component bodies and others as provided in ARTICLE III, Section 2, of this Constitution.

Section 2. Membership

The Assembly shall consist of not more than five (5)-voting representatives from each of the component bodies listed in Article II, Section 3, of this Constitution. Additionally, there shall be seven (7) ex-officio members including: the Chancellor, five (5) administrative representatives appointed by the Chancellor, and one (1) representative from the UAA Alumni Association, plus other representatives as specified in ARTICLE IV of this Constitution.

Section 3. Recall

Any member of the Assembly may be recalled by the electing constituency from which the member was chosen. Such recall shall be in accordance with the procedures established by the member's governance body.

ARTICLE IV. OFFICERS

Section 1. Officers

The Assembly shall, by a majority vote, choose two (2) officers: a President and Vice President.

Section 2. Term of Office

The President and Vice President will serve for a period of one year, and shall assume office at the last regularly scheduled Assembly meeting of the academic year.

Section 3. Election of Officers

The Assembly President and Vice President shall be elected from the Assembly provided that the president and the vice president are not elected from the same component body. Those positions in the Assembly shall be replaced by alternates from their component groups.

ARTICLE V. COMMITTEES

Section 1. Standing Committees

The committees of the Assembly shall be those specified by the Bylaws of the Assembly.

Section 2. Executive Committee

The Executive Committee shall consist of the University Assembly President, Vice President, and the presidents from each component group or their designated representative.

Section 3. Committee Representation

The standing committees of the Assembly shall be elected by and from the Assembly. Members elected to the standing committees shall serve for the duration of their terms on the Assembly.

Section 4. Ad Hoc Committees

By a majority vote of those present at any meeting, the Assembly may establish any ad hoc committee it deems necessary for conducting Assembly business. The Assembly President shall appoint the members of any ad hoc committee which may include, when appropriate, non-Assembly members.

ARTICLE VI. MEETINGS

The Assembly shall meet at least once each semester or more often in accordance with Section V of the Assembly Bylaws.

ARTICLE VII. QUORUM

A Quorum shall consist of 50% of the voting membership, plus one person, including at least one (1)

representative from three (3) of the four (4) component bodies.

ARTICLE VIII. PARLIAMENTARY AUTHORITY

The parliamentary authority shall be the latest edition of Robert's Rules of Order.

ARTICLE IX. AMENDMENT

Section 1. Proposal of Amendments

Amendment to the Constitution may be proposed by members of the Assembly. Copies of the proposed amendment shall be sent to all members of the Assembly.

Section 2. Procedure

A first reading and discussion of the proposed amendment will be scheduled for the next meeting of the Assembly after distribution of the proposed amendment is achieved.

Section 3. Approval

Approval of amendments to the Constitution requires a two-thirds vote of all members eligible to vote in the Assembly. The proposed amendment shall be subject to a final vote no sooner than thirty (30) calendar days and not later than sixty (60) calendar days after the first reading.

Section 4. Ratification

All amendments to the Constitution approved by the Assembly shall be transmitted to the Chancellor, System Governance, President, and the Board of Regents.

ARTICLE X. EFFECTIVE DATE OF ACTIONS

Section 1. Chancellor's Action

All actions taken by the Assembly will be forwarded to the Chancellor within five (5) working days following that action. An action of the Assembly will be considered approved if the Chancellor fails to respond to that action within thirty (30) calendar days of the Assembly's forwarding the action to the Chancellor.

Section 2. Assembly Authority

Any action taken by any Assembly component body that affects any other component body or statewide policy shall be submitted to the Assembly and considered to be an action of the Assembly unless the Assembly itself refer the action back to the component body for reconsideration (with comment or specific recommendations) within five (5) working days of the date of the first meeting following that action. The Assembly may refer an action back for reconsideration only once.

Section 3. Appeal of Chancellor's Decision

Appeal of the Chancellor's decision shall be through the System Governance to the UA President. The decision to appeal the Chancellor's decision shall require a two-thirds majority of the UAA Assembly members eligible to vote.