

Classified Council

Agenda

Thursday, April 6, 2006

8:30 – 10:00 a.m.

ADM 204

Access Number 1-800-519-1987

Meeting Number *1526331*

(for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members and Guests

| | | |
|---------------------------------|-----------------------------|------------------|
| Kim Stanford, President | Forrest Schroeder-Einwiller | Megan Carlson |
| Rebecca Jackson, Vice President | Gabriella Leong | Megan Zimplemann |
| Heidi King, Secretary | Jennifer Greene | Melodee Monson |
| Audrey Jo Foster | Jennifer Myrick | Michelle Bearden |
| Cheryl Page | Kathryn Smith | Sandra Barclay |
| Cheryl Wright | Kim Heidemann | Sherry Trumpower |
| Debbie Linn | Kristin Warren | Tania Rowe |
| Vacant | Lois Hall | Tara Koeckritz |

III. Approval of Agenda (pg. 1)

IV. Approval of Summary – March 2, 2006 (pg. 2-7)

V. Reports

- A. President (pg. 8)
- B. Staff Alliance (pg. 9)
- C. University Assembly (pg. 10)
- D. Diversity Action Council
- E. Campus Safety Committee
- F. Sustainability
- G. Ad Hoc Events Committee

VI. Public Comments

VII. Old Business

- A. Staff Development Day – Workshops
- B. Community Campaign
- C. Elections

VIII. New Business

- A. Legislative Update / Staff Alliance Retreat

IX. Information Items and Adjournment

- A. Provost & Vice Chancellor for Academic Affairs – Dr. Mike Driscoll
- B. Chancellor's Awards
<http://www.uaa.alaska.edu/humanresources/events/Chancellors-Awards.cfm>

Classified Council

Summary

Thursday, March 2, 2006
 8:30 – 10:00 a.m.
 ADM 204
 Access Number 1-800-519-198
 Meeting Number *1526331*
 (for members outside of Anchorage only)

I. Call to Order

II. Introduction of Members and Guests

| | | | | | |
|---|---------------------------------|---|-----------------------------|---|------------------|
| x | Kim Stanford, President | | Forrest Schroeder-Einwiller | x | Megan Carlson |
| x | Rebecca Jackson, Vice President | | Gabriella Leong, excused | x | Megan Zimplemann |
| X | Heidi King, Secretary | | Jennifer Greene | x | Melodee Monson |
| | Audrey Jo Foster | x | Jennifer Myrick | | Michelle Bearden |
| X | Cheryl Page | x | Kathryn Smith | x | Sandra Barclay |
| | Cheryl Wright, excused | x | Kim Heidemann | | Sherry Trumpower |
| x | Debbie Linn | x | Kristin Warren | x | Tania Rowe |
| | Vacant | x | Lois Hall | | Tara Koeckritz |

Guests: John Dede, Marketing & Communications
 Pam Jacobs, Human Resource Services
 Ann Soper, Parking Services

III. Approval of Agenda (pg. 1)

Approved.

IV. Approval of Summary – February 2, 2006 (pg. 2-5)

Approved.

V. Reports

A. President (pg. 6)

B. Staff Alliance (pg. 7)

C. University Assembly (pg. 8)

D. Diversity Action Council – meet tomorrow.

E. Campus Safety Committee

F. Sustainability - Kim – We had one meeting. We will be looking at a proposed draft Energy Plan. We will look at what items we need to be focusing on.

Lois – We met with Will Jacobs on the Mission Statement. He is encouraging us to go after PBAC money for research or classes.

Kathy – Communications – We don't want to have duplicate efforts. We are looking for more people to help on the committee. Lois suggested Leslie Tuovinen, she works at Curves.

G. Ad Hoc Events Committee

Need someone to step up for a Spring event. Suggest ice cream social, or barbeque.

VI. Public Comments – no public comments.

VII. Old Business

A. Community Campaign – John Dede

Spoke last year about community campaign, giving update on where we led up, challenges, successes, where we are going. Many people were instrumental on making the campaign a success. We smashed our goal and raised over \$73,000 this year. Bad news, lower number of givers, second lowest total over the last 5 years. 176 people, roughly 12% of Anchorage population targeted. Primarily due to Chancellor's support, we have more people giving larger donations, over \$1,000. We don't want this campaign becoming two-tiered. We are planning to revamp the campaign for next year. Several of you went to the Victory Luncheon last week with the Chancellor. She wants the campaign to earn over \$100,000. In order to do that, we are going to have to increase the number of donors on campus. Some of the things that have become institutionalized have become successful. The live auction, potluck, etc. we will continue. We are starting to plan for next year. We have had a steering committee in the past, which I think has run its course. We are bringing back the champions idea, the people that were actively involved in the campaign will be active in planning it. We will have it much more involving. We would like to come up with some new events, some new activities, some new things to get the campaign around the campus more and raise the profile of it. We are getting University people out in the community and showing the community UAA cares. We achieved a great success. Everyone should be proud. We want to make it more interesting and involved next year.

Lois - Any effort on tapping contributions from students?

John - We don't campaign students. Ethically, I think it is a little challenged. We want to show that UAA cares, not that are clientele cares.

Megan - It is mostly staff that donates, are we trying to get faculty involved?

Faculty give in a lot of other ways, service, charities. We would love to build up that population. We have had faculty go and talk to other faculty. If faculty want to participate in activities which we have had that would work. We have had faculty participate in events in the past. Linda Lazzell said she will participate.

VIII. New Business

A. Parking Plan – Ann Soper

It has been 4 years since there has been an increase in parking. Prices are determined on what they have to pay for. Shuttling is a huge success on campus. We are looking at increasing shuttles so there is a shorter wait time.

We bring in about \$1.4 million year. We don't cover all our transportation costs. We try to keep our costs down as much as we can. Our campus is not 100% full with vehicles at any one time. The peak parking time is 10:00 a.m. to 2:00 p.m. where we are about 80% full.

The North Lot, behind Facilities Maintenance, they have taken a huge area away from us. Meters are hard to monitor if they are students or visitors.

We do have day passes. Many people don't realize this. Departments buy them from us. Many people coming to the Library don't realize there is a parking garage. We want to increase information to the public about where parking is.

Students will accumulate 6-10 parking citations and ignore them. We are looking at increasing fines.

People Mover ridership – Approximately 200-300 people ride each day, which means less cars on campus.

The shuttles move a lot of people from the housing areas.

We could build another garage. This cost would be \$12 – \$20 million. We would probably triple the cost of permit prices to cover the cost. The administration is currently looking at new buildings, which is a priority.

We want to find more environmental friendly ways for transportation:

People Mover

Car Pooling – share cost, look at up close parking

Bikes/Walking: Difficult in winter, there are bike lockers we can purchase and put around the dorms. Look at purchasing bike lockers for dorms, and expanding around campus.

Lois – we had some bike racks over by the LRC. We need lockers all over campus. The racks we had got plowed over this Winter.

Looking at increasing permit prices.

Options:

- No Permit – Force people to pay, no choice. Union issues became a very strong negative to this. Union contracts don't expire until 2007. A lot of employees don't drive either. Permits cover snow control/removal, trails, shuttles, and the People Mover.
- Permit
 - o Permit + Transportation Fee – Student fee anywhere from \$6 to \$20 a semester. Helps fund shuttle and People Mover.
 - o Increase permit price

The garage, after 5 years, may start costing for maintenance and repair.

The Main issue for no permit is that if everyone has to pay, everyone will drive, and there could be twice as many cars on campus.

Improving fine deterrence – Student Governance wanted a progressive fine. We are looking at \$25 for all of our fines, except for municipal violations.

Improving Shuttle Service – Bill and Cyndi do want to get more shuttles to improve the time between shuttles.

We are working on pay and display stations – We want to install at least 6 of them on campus where people can drive up to them on the driver's side and put in a credit card or money. It will print you out a day or hour pass. It will print out a ticket with date and time of how long you can park.

The difficulty with our campus is that we don't have just one entrance. We will have to put them in more than one lot. We have picked K lot, in front of the Sports Center, the Book Store lot, Library lot, Arts lot, and a visitor lot in the housing area.

We are going to keep the meters for at least a year or two and see how they work.

Garage – We want to publicize this better so people know where it is.

North Lot – We are going to get everything out of there. All the facilities equipment.

We will still have free parking after 7:30 p.m., free parking on Fridays and all Summer.

Permit + Transportation Fee Cost Model – students feel this is a fairer plan. They use the shuttle more.

First Shuttle bus – 1994 – 1995 estimated it would cost over \$400,000 to run. A majority of the students leave their cars in housing and ride the shuttle bus now.

People do elect to do payroll deductions to pay for permits. This deduction is before taxes.

We are looking at increasing pricing for next year.

B. Elections

Kim - Elections are coming up in May. I did pull the membership list with everyone's terms. Terms expiring in spring, please let Kelly know in the next couple of weeks if you would like to run again.

If you are interested in running for an office, please let us know. We need to plan ahead for succession of leadership.

Look at the President working with the Vice President, and possibly having the Vice President take over for the President, like the Faculty Senate does.

IX. Information Items and Adjournment

- A. Provost & Vice Chancellor for Academic Affairs Search
<http://www.uaa.alaska.edu/academicaffairs/index.cfm>

- B. Chancellor's Awards
<http://www.uaa.alaska.edu/humanresources/events/Chancellors-Awards.cfm>

Nominations out for awards.

- C. Staff Make Students Count Awards
<http://gov.alaska.edu/staff/studentscount/2006/factsheet.pdf>
<http://gov.alaska.edu/staff/studentscount/2006/nom-form.pdf>

This is a staff award. Take a look, to see if you have anyone to nominate.

- D. Health Fair – Mike Humphrey said there is no funding. There is an Alaska Health Fair scheduled, April 7 – 8, at Providence Hospital. I asked Jan

Parten in HR if UAA might be able to piggy back and promote to have UAA participate in Health Fair. We would have to get some posters and promote through the governance groups. Perhaps we could get some information from Providence.

- E. Pam - Navigating for UAA scheduled next month.

REPORTS TO CLASSIFIED COUNCIL, APRIL 2006
Prepared by Kim Stanford

PRESIDENT'S REPORT

- **PBAC**
Planning Budget Advisory Council (PBAC) met March 10th. We are in the process of developing distribution plans for both the \$950,000 from Statewide Performance Based Budgeting funds (go to base) and the \$500,000 in UAA's Strategic Opportunity funds (one time). An announcement regarding application for the Strategic Opportunity funds should be out to the Anchorage campus soon. Budget presentations by each of UAA's budget units, as we did last year, will be given this month as part of the FY07 budget process.
- **PROVOST AND VICE CHANCELLOR FOR ACADEMIC AFFAIRS SEARCH**
The search resulted in Chancellor Maimon's selection of Dr. Michael Driscoll, who has accepted the position and will begin effective July 1, 2006.
- **FACULTY ASSOCIATION**
I have continued attending Faculty Association almost every Friday as a staff representative. Recent guests included Mark Begich, Jack Frost, Regent Mary Hughes, and Regent Tim Brady. The Association has begun their postcard campaign, so watch for an envelope in the intercampus mail and be sure to respond to request your postcards to send to your legislators to help advocate for UA.
- **GOVERNANCE OFFICE STAFFING**
The Administrative Assistant position in the Governance Office has been filled. The committee selected Tammera Loomis who has accepted the position and started the end of March.
- Classified Council officers attended regular meeting with Vice Chancellor Ejigu.

STAFF ALLIANCE REPORT

Staff Alliance met March 7, 2006.

- Staff Alliance members will meet in Juneau April 4-5 for the Spring retreat/meeting as well as meetings with legislators.
- **GOVERNANCE REGULATION**
The proposed Governance Regulation has gone through minor revisions. The committee is awaiting response from Jim Johnson and plans to present the draft to Staff Alliance for approval at the April SA meeting in Juneau.

UAA ASSEMBLY

UAA Assembly met March 9,2006.

- PBAC Update given by Vice Chancellor Ejigu and Interim Provost Gehler
- Chancellor Maimon announced that Paul Dauphinais had resigned as director of Mat-Su College. Dennis Clark will be the Interim Director at Mat-Su, while Peter Reese will be Interim at Chugiak/ER. A list of recommended search committee members is to be prepared for the Chancellor's approval so that the search for Mat-Su Director can begin soon.
- Legislative update from Chancellor Maimon. It is important that we send a unified message within the University of Alaska system (not have the three MAUs competing against each other, which could be defeating to the entire system).
- Management Review Tuesday, March 14th. President Hamilton and SW staff to be in Anchorage for UAA Management Review.
- A workshop will be set up for community campus business managers. They do so many varied things, and they need the support and information from the Anchorage campus. This training will occur once each year.
- Student Services/Linda Lazzell is working on how to enforce the requirement of 4 core courses within the first 60 credit hours. This will likely involve a report to be generated for advisors. Patty Itchoak will develop a tool to use at UAA.
- Faculty Senate has been working on a policy to keep students from registering in multiple sections of the same course.
- The Office of Community Partnerships has successfully submitted a federal Learn and Serve grant, is working on a Health Think Tank, and is also working on an "Encountering Controversy" project in conjunction with APU with funding from the Ford Foundation.
- Speaker's Bureau update provided by Larry Foster. Funding has been provided for initial setup of Speaker's Bureau, but details of how this will be sustained/staffed are to be worked out.
- Commencement Update (Tami Choquette, Special Events Manager)
Changes to Commencement this year will include a shortening of the event as it is still too long. The Master's candidates will be hooded in a separate ceremony on Saturday May 6th. Commencement will begin at 3:00 on Sunday May 7th. Still working out the details for Honors, and still looking for volunteers!