

Classified Council Agenda

Thursday, September 7, 2006
8:30 – 10:00 a.m.
ADM 204

- I. Call to Order
- II. Introduction of Members and Guests

Kim Stanford, President	Marilyn Borell
Melodee Monson, Vice President	Megan Carlson
Brenda Henderson, Secretary	Megan Zimplemann
Cheryl Page	Rebecca Jackson
Craig Mead	Robin Inman
Debbie Linn	Sandra Barclay
Gabriella Leong	Sherry Trumpower
Jennifer Greene	Susan Hviid
Jennifer Myrick	Tara Koeckritz
Kathryn Smith	Timea Webster
Kim Heidemann	Wendy Withrow
Lois Hall	Xiomara Owens

Guests: Chancellor Elaine Maimon, Provost Michael Driscoll, Executive Vice
Chancellor Gebe Ejigu

- III. Approval of Agenda
- IV. Approval of Summary – May 4, 2006
- V. Reports
 - A. President
 - B. Staff Alliance
 - C. UAA Assembly
 - D. Diversity Action Council
 - E. Campus Safety Committee
 - F. Sustainability
- VI. Public Comments
- VII. Administrative Reports
 - A. Chancellor Maimon
 - B. Provost Driscoll
 - C. Executive Vice Chancellor Ejigu

- VIII. Old Business
 - A. Voter Registration (Becky, Megan, Sherry)

- IX. New Business
 - A. Campus Safety Committee Rep
 - B. Diversity Action Council Rep
 - C. Ad Hoc Events Committee members
 - D. Fall Event

- X. Agenda Items for October Meeting

- XI. Information Items

- XII. Adjourn

Classified Council Summary

Thursday, May 4, 2006
8:30 – 10:00 a.m.
ADM 204
Access Number 1-800-519-1987
Meeting Number *1526331*
(for members outside of Anchorage only)

- I. Call to Order
- II. Introduction of Members and Guests

2005-2006 Members:

X	Kim Stanford, President		Forrest Schroeder-Einwiller	X	Megan Carlson
X	Rebecca Jackson, Vice President		Gabriella Leong		Megan Zimplemann
X	Heidi King, Secretary		Jennifer Greene	X	Melodee Monson
	Audrey Jo Foster	X	Jennifer Myrick		Michelle Bearden
e	Cheryl Page	X	Kathryn Smith	X	Sandra Barclay
	Cheryl Wright	X	Kim Heidemann		Sherry Trumpower
e	Debbie Linn	e	Kristin Warren	X	Tania Rowe
	Vacant	X	Lois Hall		Tara Koeckritz
	<i>e = excused</i>				

- III. Approval of Agenda (pg. 1-2)

Approved.

- IV. Phone System – Rich Whitney

VOIP; Upgrading UAA campus networks to permit high quality transmission of data, voice and video services.

- Currently have PBX or telephone exchange – cable is separate from network. It is outdated and needs replacing.
- Converge service with network - voice, video and data service
- Replace digital telephone handsets with IP telephone handsets
- Analog phones will remain
- Replace existing Call Center systems
- Implement Unified Messaging system to access phone messages through Outlook
- Implement new e-911 system on campus by quadrant
- Policy of campus police calling 911 first - working with APD and campus police to develop the policies
- UAA's Nortel 81-C phone system has reached capacity and end-of-life

- Consolidation of data and voice services onto a single data network creates efficiencies including lifecycle equipment replacement
- Windfall funding – want to systematically replace equipment on a 6-year cycle or 1/6th of everything each year

Equipment will be deployed at all buildings at UC, Diplomacy Bldg., Aviation Complex, and Carlton Trust Bldg. This project will not include community campus or metropolitan Anchorage office locations. It is too expensive to install at smaller locations with fewer phones, so putting together a separate initiative for these smaller community campuses.

- Project work has already started.
- Cisco and Worldwide Technologies are partnering with us to implement this project
- In May, we will do audits of campus
- Engineering work starts in June
- July and August, upgrades will take place
- Call Manager installation/testing/PBX integration will start in August
- Distribution network upgrades start in July
- Building phone placement begins in October
- Phone placement projected completion date June 2007

Current Voice recharge center will be consolidated into a new Telecommunications Recharge Center so that all funding for voice recharge will go into that recharge center.

- UAA customers will pay monthly charges similar to what they pay today
- Customers will pay monthly charge for network connectivity using funds re-allocated to units from current Data Network Services budgets
- Customers will be charged by number of ports allocated.
- Telecommunications Recharge Center will be subsidized by proceeds from the Network Access fees assessed students - 2%
- UAA receives .5% annually 350-400,000
- The cost of IP phone replacement is covered
- Students will continue to have current 2500 phone set

V. Approval of Summary – April 6, 2006 (pg. 3-8)

Approved with revisions.

Changes – p.4 “2” DVDs Bioneers 2005 called Food for the Future, and Jan Parten’s name misspelled.

VI. Reports

A. President (pg. 9)

Kim Stanford – PBAC will set priorities and recommendations and submit to Chancellor. Basic needs to run areas will be priority.

B. Staff Alliance (pg. 10)

C. University Assembly (pg. 11)

D. Diversity Action Council

Kim Stanford – lunch meeting with Dr. Arrendondo May 5

E. Campus Safety Committee No report.

F. Sustainability

The next meeting is Tuesday, May 9.

Students are recycling to make fuel, and growing an organic garden. Students have gone into the district to do presentations on sustainability. Upcoming events are:

- October: a Chili competition is planned and we are looking at how to inject sustainability into this event
- What staff is doing to save the world – we will make motion on this at a Fall meeting
- November: student event is an essay competition for prize of lunch with the Mayor
- Tomorrow we have a brownbag meeting
- Walking campaign is the same as doing sustainability. Can we tie in with Mike Humphrey? Email to him and we can talk to him about it.

Ecological Footprinting Subcommittee – office audit for sustainability issues

- Students – possibly exchange shop for coats / books where they can exchange things with each other
- Find a place once a month to make exchanges for a day, then donate leftovers to Salvation Army
- Set up guidelines so staff can donate too
- Proposal submitted for Strategic Opportunity Fund

G. Ad Hoc Events Committee

H. Summer Event

Maybe put together an event for employees during the Summer. If there is any interest we should do it.

VII. Public Comments

VIII. Old Business

A. Staff Development Day

- Some classes are already full
- Gebe who wants to have discussions next year re: finding compromise between workshops for staff and faculty
- Chancellor's awards take place in the a.m. and workshops in the p.m.
- Recommend to Gebe a task force to develop a plan work with faculty senate to have day separate from faculty
- Faculty is welcome to register and attend workshops but this is "Staff" Development Day
- Faculty has many other events available to them
- Governance Leader's Group can meet with Gebe early Fall and have discussions

B. Benefits

Employee charges have gone down.

C. PBAC Update

PBAC Meeting is Wednesday, May, 17, 2006.

D. Legislative Update

Operating budgets are still being worked and addressed in Session.

E. FY07 Parking

Parking permit rates will be:

- Annual yellow \$180.00
- Annual green \$100.00
- Semester yellow \$130.00
- Semester green \$65
- Semester Platinum garage \$150.00
- basic parking fines (not including moving violations, handicap parking or loading zone violations) increased to \$25.

Moving ahead with parking stations in each major lot, similar to ones downtown. People will now be able to park by the hour. Also putting in shuttle service with 10 minute intervals. Talk to Bill Spindle if you have any questions.

IX. New Business

A. Election of Officers – Classified Council

President: Nominations for Kim Stanford and Brenda Henderson, Brenda declined. No other nominations. Motion to appoint Kim Stanford by consensus passed.

Vice-president: Nominations for Melodee Monson and Susan Hviid accepted. Melodee Monson elected Vice-President.

Secretary: Nominations for Brenda Henderson, Megan Carlson, and Sandra Barclay. Brenda Henderson elected to Secretary.

University Assembly Reps. Need 4.

Nomination for Jennifer Myrick for off-site campuses position.
Elected: Jennifer Myrick.

Nominations for the local Reps.; Megan Carlson, Lois Hall, Wendy Withrow, Kathy Smith, Susan Hviid, Marilyn Borell, Kim Heidemann and Brenda Henderson.

Elected: Megan Carlson, Wendy Withrow, Lois Hall
Alternates: Susan Hviid, Brenda Henderson, Kim Heideman, Marilyn Borell.

2006-2007 Members:

X	Brenda Henderson	X	Kim Heidemann		Robin Inman
	Cheryl Page	X	Kim Stanford	X	Sandra Barclay
X	Craig Mead	X	Lois Hall	X	Sharon Ray
	Debbie Linn	X	Marilyn Borell	X	Susan Hviid
	Forrest Schroeder-Einwiller	X	Megan Carlson		Tara Koeckritz
	Jennifer Greene		Megan Zimplemann		Timea Webster
X	Jennifer Myrick	X	Melodee Monson	X	Wendy Withrow
X	Kathryn Smith	X	Rebecca Jackson		Xiomara Owens

X. Information Items and Adjournment

A. 2006 – 2007 New Membership List & Meeting Schedule

Kim Stanford: Working on voter registration efforts; will email council members for ideas on kicking this off.

Motion to adjourn.

Adjourn.

REPORTS TO CLASSIFIED COUNCIL, SEPTEMBER 2006

Prepared by Kim Stanford

PRESIDENT'S REPORT

- **PBAC**
Planning Budget Advisory Council (PBAC) is scheduled to meet Friday, October 6th.
- **FACULTY ASSOCIATION**
The Faculty Association began their meetings for the new academic year. We have met so far with Chancellor Maimon and Provost Driscoll. The group has prepared their legislative rankings to be sent out to all UAA staff and faculty and will be gearing up to provide information to legislative and gubernatorial candidates and hopefully invite some of them as guests.
- **OFFICE OF DIVERSITY AND COMPLIANCE**
As previously announced, Chairita Franklin has left UAA. After working with a consultant who specializes in this area, UAA has posted the position and we hope to have it filled by January 2007. I will be serving on the search committee.
- Classified Council officers attended our first regular meeting of the year with Vice Chancellor Ejigu

STAFF ALLIANCE REPORT

Staff Alliance held regular meetings over the summer, and held our retreat hosted by President Hamilton in Fairbanks in August.

- Election of officers. The UA Staff Alliance 2006-2007 officers will be: Jeff Stepp, Chair; Barb Rusher, Vice Chair.
- **GOVERNANCE REGULATION**
The proposed Governance Regulation has tentatively been approved by President Hamilton after minor revisions. Pat Ivey in System Governance will be contacting the System Governance Council chair to see if the group desires to review/approve the document again, or if we can simply proceed with the President's approval.
- **STUDENT ENROLLMENT AND MANAGEMENT**
Saichi Oba from Statewide noted the immediate impact that staff can have on students. He also gave an enrollment update, stating that UA was hoping for "flat" based on their estimates at the time.
- **OTHER ITEMS:**
Other items that Staff Alliance will be working on this year include working with the new Training and Development Director (SW), providing feedback to SW Employee relations as they work on retirement information, online employee orientation, review of benefits website. In addition, we will assist Employee Communications in any way possible towards a better flow of information from Statewide to employees, discussion of tuition benefit for retirees.

UAA ASSEMBLY

Scheduled to meet September 14, 2006. Elections for 06-07 will be held on that date.