

Classified Council Agenda

Thursday, November 2, 2006
8:30 – 10:00 a.m.
ADM 204
Access Number 1-800-893-8850
Meeting Number 7730925

- I. Call to Order
- II. Introduction of Members and Guests

Kim Stanford, President	Lindsey Callender
Melodee Monson, Vice President	Marilyn Borell
Brenda Henderson, Secretary	Megan Carlson
Cheryl Page	Megan Zimplemann
Craig Mead	Rebecca Jackson
Debbie Linn	Robin Inman
Gabriella Leong	Sandra Barclay
Jennifer Howell	Susan Hviid
Jennifer Myrick	Timea Webster
Kathryn Smith	Wendy Withrow
Kim Heidemann	Xiomara Owens
Lois Hall	

- III. Approval of Agenda (pg. 1-3)
- IV. Approval of Summary – October 5, 2006 (pg. 4-7)
- V. Reports
 - A. President
 - B. Staff Alliance
 - C. UAA Assembly
 - D. Diversity Action Council
 - E. Campus Safety Committee
 - F. Sustainability
- VI. Old Business
- VII. New Business
 - Mike Humphrey – Wellness update
 - Community Campaign
 - Socks and Sandwiches
- VIII. Information Items
- IX. Adjourn

REPORTS TO CLASSIFIED COUNCIL, NOVEMBER 2006
Prepared by Kim Stanford

PRESIDENT'S REPORT

- **PBAC**
Planning Budget Advisory Council (PBAC) met Friday, October 6th and basically reviewed the current status of the FY08 capital and operating requests. The BOR will meet November 1 to discuss the FY08 budget and what they wish to put forward. PBAC will meet again December 1st.
- **FACULTY ASSOCIATION**
Continue to attend regular meetings of the UAA Faculty Association as they gear up for the upcoming elections.
- **OFFICE OF DIVERSITY AND COMPLIANCE SEARCH**
The Diversity and Compliance officer search is moving along. On campus interviews are taking place.
- **DIRECTOR OF HUMAN RESOURCES**
The search for Director of Human Resources search is also progressing. We hope to arrange on campus interviews this month.
- **LEADERSHIP BREAKFAST SERIES**
The Chancellor's Leadership Breakfast Series began on Friday, October 13th, with President Hamilton as our guest speaker.

STAFF ALLIANCE REPORT

- Staff Alliance met October 17th (regular meeting)
- **VICE PRESIDENT FOR ACADEMIC AFFAIRS**
Recruitment is beginning for this position at SW. Jeff Stepp, Chair of Staff Alliance, will be serving on the committee to represent staff.
- **NEW HIRE DATA FOR ORP/PERS**
Staff Alliance hopes to have some good data from SW soon on number of new employees selecting ORP 3 vs PERS 4.
- **ADDITIONAL UPDATES/DISCUSSION ITEMS**
Included Wellness Program, Employee Recognition Project (Oct 27 mtg scheduled), and future agenda items.

UAA ASSEMBLY

- UAA Assembly met October 12th (regular meeting)
- STRATEGIC PLANNING
Will Jacobs provided handouts/homework for Assembly related to the next steps in the UAA Strategic Planning Process. A discussion session has been scheduled for UAA Assembly members with Will Jacobs on November 16th.
- FACILITIES UPDATE
Cyndi Spear presented a facilities/capital projects update to Assembly
- USUAA RESOLUTIONS
John Roberson attended the meeting to discuss student concerns expressed in the April 21, 2006 USUAA Resolutions regarding instructor syllabi availability and the desire for faculty names in course schedules. Potential constructive solutions were discussed among Assembly members and a motion was passed in support of USUAA's attempt to provide students with more information.

Classified Council Summary

Thursday, October 5, 2006
8:30 – 10:00 a.m.
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Meeting Number 7730925

I. Call to Order

II. Introduction of Members and Guests

X	Kim Stanford, President	e	Marilyn Borell
X	Melodee Monson, Vice President	X	Megan Carlson
X	Brenda Henderson, Secretary	X	Megan Zimplemann
	Cheryl Page	X	Rebecca Jackson
X	Craig Mead	X	Robin Inman
e	Debbie Linn	X	Sandra Barclay
e	Gabriella Leong	X	Susan Hviid
X	Jennifer Howell	X	Timea Webster
X	Jennifer Myrick	X	Wendy Withrow
X	Kathryn Smith	X	Xiomara Owens
X	Kim Heidemann		
X	Lois Hall		

III. Approval of Agenda (pg. 1-2)
Approved with changes

IV. Approval of Summary – September 7, 2006 (pg.)
Approved with changes

V. Reports

A. President
See attached

- PBAC updated their website
- If you have any feedback or ideas regarding providing information on the legislative process, let me know
- First PBAC meeting October 6, 2006
- Encourage all to attend BOR meetings
- Another Wellness assessment will be coming out
- Attended video conference related to Wellness Program, basically general information and statistical data - state, national, from previous year. Let me know if you would like a copy of my notes

B. Staff Alliance
See attached

C. UAA Assembly
See attached

D. Diversity Action Council
Representative has not yet been named, Kim Stanford will check on status

E. Campus Safety Committee

- Discussed assault near student housing and emergency phone not working
- Annual safety campus walk to check lighting, phones, trails, takes about 2 ½ -3 hrs., takes place mid October at 7pm.
- IT is currently doing weekly phone checks to ensure they work properly
- IDEA bank is where one can post any safety concerns they have
- UAA has a Bird Flu plan in place and is working with the City on evolving Bird Flu plan. Trig Trigiano has been working on plan
- Discussed recent SMH building gas leak and how well emergency phoning procedure worked
- Discussed possible problems for UAA if school district goes on strike – people bring their kids to school if they don't have daycare which poses liability problems to the Campus

It was brought up that there problems with initial notification process of the gas leak emergency that wasn't noted at campus safety committee

F. Sustainability

Sustainability Committee, first meeting October 19, 2006

Old Business

VI. New Business

Cyndi Spear – Facilities

Integrated Science Building - Myth Busting on time/money issues surrounding taking out the parking lot this fall instead of waiting for spring:

- Contractor services are in high demand throughout the state, and the timing was right to get them now instead of waiting in line behind other projects elsewhere, in the spring
- Find and deal with any unknowns now, that may have been in the ground during this process
- Can control how the frost develops on the site
- Wetlands nearby – birds nest early Spring, would have to wait until after nesting period is over, which would be summer
 - 120,000 sq. ft project, 87million dollars, planning took 5 years
 - Building and loop road should be completed by fall 2009
 - Construction Management at Risk – contractor works with us on design and building issues to prevent costly problems in the design and construction process
 - The planetarium is a 60 seat classroom
- ANSEP opens October 24, 2006, completed ahead of schedule and under budget

- BOR Meets November 1, 2006 and our priorities for the Operating / Capital Budget are;
 - Renewal and replacement
 - Roofing
 - Nursing and Allied Health Building
 - Health and Behavioral Health Building
 - Welcome Building in same area as Nursing and Health bldgs. (looking at date around 2013)
 - Student housing, 400 more beds
- Sports and Recreation Planning:
 - Renewal of Wells Fargo Complex
 - Student recreation center
 - New sports arena
- Community Bike Program – parking, rentals, trails, safety
- Working on making paths safe to walk on in ice and snow
- Use IDEA bank to give input and ideas
- Parking Fee Stations sometimes difficult to see but much more efficient than parking meters and getting a parking pass

Dawn Evans – HRS Training

- Spring HR was allocated a permanent 70,000 budget for staff development
- 35,000 to staff development day
- Staff training committee; Dawn Evans, Gail Ealy, Ron Kamahele, Marva Watson, Jan Parten
- Staff Training and Development Calendar and Registration is online
- Online training is being set up as well as face-to-face utilizing internal and external sources
- Training will be modular rather than typical four hour, four day events and staff can pick out whatever module fits their needs
- Looking for people on Classified Council committee to volunteer for focus groups to meet ½ hr. to 45 min. we can do meetings by phone or convener; especially want to work with extended campus sites to make sure everyone has access to training. Melodee Monson will be primary contact person
- “Navigating UAA” Training Modes of Delivery – “How To” movie clips on department websites, Blackboard

Steve Rollins –Faculty Association

- Faculty Association active since 1971, is a registered PAC and funded by members
- Current Priorities – needs based scholarship, voter registration, steady funding for Higher education
- Played significant role in getting funding for library and science building
- Request Classified Council to send letter supporting UAA and equitable funding
- For more information on Faculty Association: www.alaska.net/~uaafac/

VII. Information Items

- Chili Feed – October 12, 2006 from 11:30am – 1pm in the Den at the Student Union, lots of great prizes
- Curriculum Convocation, October 13, 2006, 1:30 – 3pm, RH 117
- Voter registration deadline for November elections is October 8, 2006
- Packets coming out next week regarding Community Campaign

VIII. Adjourn