

# Classified Council Agenda

Thursday, May 1<sup>st</sup>, 2008  
8:30 – 10:00 a.m.  
ADM 204  
Access Number 1-800-893-8850  
Meeting Number 7730925

- I. Call to Order
- II. Introduction of Members and Guests

	Megan Carlson, President *		Lisa Sparrell*
	Melodee Monson, Vice President		Lois Hall*
	Kathy Smith**, Secretary		Marilyn Borell
	Anna Cook		Melanie Hagen
	Brenda Henderson		Sandra Barclay
	Craig Mead	E	Susan Hviid
	Fannie Slaten*		Sherry Trumpower
	Janette Thornton		Thia Falcone
	Jennifer Krumanaker		Timea Webster
	Judi Spry**		Xiomara Owens
E	Kim Heidemann		Mat-Su Rep Vacant
	Kim Stanford *		Vacant
	Lara Madden		Harry Need
	Jennifer Schultz		Vicky Warren

Assembly Reps \*
Alternate Assembly Reps \*\*

- III. Approval of Agenda (pg.1-2)
- IV. Approval of Summary (pg. 3-5)
- V. Reports
  - A. President (pg. 6-7)
  - B. Staff Alliance
  - C. UAA Assembly
  - D. Diversity Action Council (pg. 8)
  - E. Campus Safety Committee
  - F. Sustainability
  - G. Student Success Task Force
  - H. Faculty Staff Association
- VI. Old Business
  - A. Ad Hoc Events Committee
  - B. Classified Council Retreat

- VII. New Business
  - A. Welcome and Introduction of New, Returning, and Departing Members (*Note: this item will be conducted after agenda approval*) (pg. 9)
  - B. Sports Complex Fee Waiver for Full Time UAA employees- Jennifer Krumanaker (pg. 10-11)
  - C. UAA Family Campaign- Julia Martinez
  - D. Elections and Officers
  
- VIII. Information Items
  - A. Benefits Open Enrollment 4/15-5/16  
([http://www.alaska.edu/HR/benefits/open\\_enrollment/](http://www.alaska.edu/HR/benefits/open_enrollment/))
  - B. UAA Community Celebration May 15<sup>th</sup>  
<http://greenandgold.uaa.alaska.edu/sdd/>
  - C. Chancellor's Awards for Excellence nominations close May 15<sup>th</sup>  
<http://www.uaa.alaska.edu/humanresources/events/chancellorawards.cfm>
  - D. Family Campaign  
<http://www.uaa.alaska.edu/advancement/giving/faculty-and-staff.cfm>
  
- IX. Adjourn

# Classified Council Summary

Thursday, April 3<sup>rd</sup>, 2008  
8:30 – 10:00 a.m.  
ADM 204  
Access Number 1-800-893-8850  
Meeting Number 7730925

I. Call to Order

II. Introduction of Members and Guests

X	Megan Carlson, President *	X	Lisa Sparrell*
X	Melodee Monson, Vice President	X	Lois Hall*
X	Kathy Smith**, Secretary	X	Marilyn Borell
E	Anna Cook	E	Melanie Hagen
E	Brenda Henderson	E	Sandra Barclay
X	Craig Mead	X	Susan Hviid
X	Fannie Slaten*		Sherry Trumpower
E	Janette Thornton	X	Thia Falcone
X	Jennifer Krumanaker	X	Timea Webster
E	Judi Spry**	X	Xiomara Owens
E	Kim Heidemann		Mat-Su Rep Vacant
X	Kim Stanford *		Vacant

Assembly Reps \*

Alternate Assembly Reps \*\*

III. Approval of Agenda (pg. 1-2)

- Additions to the Agenda:  
Statewide directory- Kathy Smith  
Campus clean up day on April 16<sup>th</sup> - Kathy Smith  
Student Diversity Award- Melodee Monson

Approved

IV. Approval of Summary (pg.3-5)

- Changes to the Agenda:  
Under Old Business, section B:  
Janette Thornton and Melanie Hagen were appointed.

Approved

V. Reports

- A. President (pg. 6)
- B. Staff Alliance
- C. UAA Assembly
- D. Diversity Action Council (pg. 7)  
<http://www.uaa.alaska.edu/governance/upload/Diversity-Presentation-for-Fran-Ulmer.ppt>
- E. Campus Safety Committee – (pg. 8)
- F. Sustainability (pg. 9)

- Comments:  
The Sustainability Communications Subcommittee will be co-sponsors for the Bioneers Conference next fall.
- A new sustainability director will be hired this summer.
- G. Student Success Task Force for 2007-2008 - Lois Hall
- H. Faculty Staff Association

## VI. Old Business

### A. Elections and Officers

- The election process will start later on today. Let Megan Carlson know if:
  - you plan to run again and your term ends this year
  - your term is not ending, but you do not plan to return
- Timeline: Call for nomination will start today for 7 days. Classified employees will start voting two weeks from today. A biography of the candidates will be included in the ballot interface.

### B. Ad Hoc Events Committee

Ice Cream Social planned for late April in the Den.

### C. Draft Governance Travel Guidelines (pg. 10)

Idea of a retreat for Classified Council members that could be discussed this summer.

## VII. New Business

### A. Facilities Update- Chris Turletes

UAA Anchorage Campus PowerPoint: Summer constructions and office moves.  
<http://www.uaa.alaska.edu/governance/upload/Churn-summer-construction-2008-2.ppt>

### B. Chancellor Position (pg. 11)

Classified Council motion in support of direct appointing the Chancellor 4/03/08

**MOTION: (Kim Stanford): The University of Alaska Anchorage Classified Council strongly encourages President Hamilton to appoint and the University of Alaska Board of Regents to confirm Frances Ulmer as the Chancellor to the University of Alaska Anchorage.**

**Further, we want to establish that this “direct appointment” does not set a precedent for a future selection process.**

C. Fee waiver to use the Sports Complex for full time UAA employees - Jennifer Krumanaker  
 Tabled to next meeting.

### D. Student goal attainment – Gary Rice (pg. 12- 70)

- Is there a better way to assess student success?
  - Traditional measures are too narrow
  - The use of the term “success” is limited; it should be changed to “Goals met, goals not met”. In traditional assessment, the frame of reference is 6 years. UAA students can be better evaluated through a time frame of 10 years.
- Study:

-Gather a group of 1<sup>st</sup> time students and track their behavior and performances for 10 years. The study measures goal progress by success grades. If students have a success grade in 75 % of their classes, even if they are non-degree seekers, they met their goals.

VIII. Information Items

A. Sports Arena Study Final Report (pg. 71-72)

B. Chancellor's Awards 2008 Update (pg. 73-74)

- The process has changed again. They have shifted the style back to the way it has been in the previous years. It was too late in the year to make such a big shift.
- Concern: The individual awards are only for Diversity and Sustainability; whereas in the past years, they have been for service to the campus/university and service to students.

• MOTION

Classified Council motion in support of the restoration of individual staff and faculty as Chancellor's Awards in service to the University and in service to the students 4/03/08

**MOTION: (Megan Carlson): Recognizing the diverse areas of contribution that staff and faculty at UAA make, the Classified Council urges the restoration of individual staff and faculty Chancellor's Awards in Service to the University and in Service to Students. Additionally, we recommend revision to the individual awards in Sustainability and Diversity to have separate staff and faculty categories.**

**2<sup>nd</sup>: Craig Mead  
Unanimously approved**

C. FAQ on staff salary compensation (pg. 75-76)

D. Open enrollment April 15-May 16

E. How to update Statewide directory? – Kathy Smith

One person in your department can be given the authority to update contact information for all staff/faculty in your department in the statewide EDIR (<https://edir.alaska.edu>) directory. The dean/director of your department must email the request to Patty Itchoak ([anpki@uaa.alaska.edu](mailto:anpki@uaa.alaska.edu)) with the name of the person to be given this authority.

F. Campus clean up day on April 16<sup>th</sup> from 9 am to 11 am- Kathy Smith

The group will meet by the green house. There will be a barbeque afterwards and prizes.

G. Student diversity award- Melodee Monson

<http://www.uaa.alaska.edu/governance/upload/2007-08-UAA-Student-Diversity-Award-Poster-criteria.pdf>

IX. Agenda items for next meeting: May 1<sup>st</sup>, 2008

X. Adjourn

Adjourned @10.34 am

## **Classified Council President's Report, May 2008**

### **UAA Community Celebration (formerly Staff Development Day)**

Registration is now open for the UAA Community Celebration, which will be held on May 15<sup>th</sup>. You can register here: <http://sdd.uaa.alaska.edu/registration>. If you are interested in volunteering to help out at the event, you can contact Melodee Monson ([Melodee@uaa.alaska.edu](mailto:Melodee@uaa.alaska.edu)), who is in charge of recruiting and coordinating with "Day Of" volunteers.

### **Assembly**

At the April Assembly meeting, we passed two motions. The first was a motion in support of appointing Interim Chancellor Ulmer to the permanent position. The second motion was in support of a USUAA resolution urging the university to make its campus more accessible for bikes.

### **Planning and Budget Advisory Council**

Academic Deans, Community Campus Directors, and Vice Chancellors presented on each of their units during PBAC hearings on April 21<sup>st</sup> and 22<sup>nd</sup>. In addition to the stated function of adding greater transparency to the budget process, this was also an amazing opportunity to hear about all the great work we're doing all over UAA.

### **External Review**

President Hamilton reconstituted the advisory committee for the external review. We are in the process of reviewing the draft responses from Statewide executives about each of the recommendations in the report. We are on a very short timeline for this project, with plans to provide our feedback to President Hamilton by May 16<sup>th</sup>. This will allow him to maintain his timeline, which includes a presentation at the June Board of Regents meeting (in Anchorage).

### **Board of Regents**

The Board of Regents considered and approved the freeze of step increases and the 4.5% COLA increase for staff in FY09 (which begins July 1<sup>st</sup>). I spoke with Beth Behner after the Board's HR committee met, and she has asked to create a small summer working group to evaluate the options moving forward. I have attached my public comment to this report.

This meeting was also the location where President Hamilton announced that Chancellor Ulmer had accepted the position as our permanent Chancellor. I am pleased to report that the announcement was met with a rousing standing ovation.

### **Staff Alliance**

#### **Integrated Advocacy Committee**

The Integrated Advocacy committee is wrapping up its work for the year. We plan to have a legislative closeout meeting next week, where we can talk about what advocacy work can be done outside the legislative session.

#### **Staff Health Care Committee**

The Staff Health Care Committee received support from UA HR to become a standing committee. The plan design the committee agreed upon after numerous meetings in the fall was very close to the final version that was adopted for 2008-2009. This committee also provided non-represented staff a voice in the discussion about health care at the university that had not previously been available.

In addition to this committee, we also now have a staff governance seat on the Joint Health Care Committee, which is primarily made up of administration and union representatives.

#### **WIN for Alaska Login**

The Staff Alliance is evaluating a recommendation to make the login for WIN for Alaska available through MyUA. This would not give anyone in the university access to private health information, but would be an access portal to get to WIN for Alaska. The intent behind this recommendation is to reduce the number of logins and passwords that employees must keep track of. If you see any concerns with this idea, please let me know.

### **Statewide Student Goal Attainment Steering Committee**

During the April meeting, the committee further discussed FY09 carry forward requests for each MAU. We also discussed the draft version of the report that will summarize this year's activities. We anticipate a presentation of this work at the June Board of Regents, if time on the agenda allows for it.

## **Classified Council President's Report, May 2008**

### **April 2008 Board of Regents Public Comment, Megan Carlson (Staff Alliance Chair)**

Good morning, President Hamilton and members of the Board of Regents. My name is Megan Carlson, and I am the Chair of Staff Alliance, which represents all the staff in the University of Alaska system.

At your November meeting, I told you about a new committee that Staff Alliance created, focusing on Integrated Advocacy. Our goal was to connect the advocacy efforts throughout the university so that we could learn from each other and identify areas where we could join forces. The committee included faculty, staff, student, and alumni leaders. As they have expressed interest in staying abreast of advocacy issues, we have welcomed other members of the university community into our group.

As we close out this academic year, it is clear how beneficial this committee has proven to be. We were able to share resources to allow the entire state to participate in Anchorage's postcard campaign to the Governor. And when Staff Alliance prepared for our annual legislative advocacy trip to Juneau, we were able to consult with our student and alumni colleagues to better understand what to expect, based on their visit several weeks earlier.

The greatest example I've seen of the success that integrated advocacy has had on the university was the response to the House Finance subcommittee's recommendation to cut the funding for staff salary increases. The committee helped us to quickly mobilize people to come out and speak in support of the university. It meant so much to me to hear the voices at the House Finance public testimony hearings on the operating budget coming from faculty, students, Regents, and staff. This shared voice made it clear that the message was not just coming from the people who stood to benefit directly from the reinstatement of funds, but from all of the university community.

In particular, I thank the Board, President Hamilton, and his exceptional team for your swift response to the recommendation to cut funding for staff salary increases. I truly believe that the leadership you showed in amending the budget request, combined with the united voice of the university's constituents, led to the reinstatement of those funds. On behalf of the University of Alaska staff, I thank you for that support.

Staff Alliance members continue to hear concern from staff about the long-term implications of making this change permanent. We have emphasized that the proposed freeze to the salary grid before you is only intended to apply to the next fiscal year. I encourage you to freeze step increases for a single year to meet the immediate need. We should take time to carefully consider and communicate the options and ramifications before a change of this sort is instituted in a more permanent manner.

Thank you again for your support, and for your time today.

**DIVERSITY ACTION COUNCIL REPORT**  
**APRIL, 2008**  
Melodee Monson

The Diversity Action Council (DAC) met on April 18<sup>th</sup> in the Commons.

The first item discussed was the Council's lack of submitting a PBAC request. Linda Lazzell informed the group that a past carry forward of \$25,000 had been discovered and would be available for funding in FY09, so it was felt there was no need to request PBAC funding. The Council will develop a budget committee early next year to discuss how funds will be spent.

A subcommittee was chosen to evaluate the Student Diversity Award applicants (Kaela Parks, Mary Reeve, Robert Boeckmann and Diane Taylor). The applications will be posted to the MyUA portal.

Club Council and USUAA will be invited to come to next year's council with ideas and funding requests. The Diversity Resource Guide will be printed in a condensed form and distributed to Housing and New Student Orientation.

There was discussion about the makeup of next year's Council. Linda Lazzell requested groups to look at the terms (Faculty have a 2 year term limit) of their members and to solicit nominations for the Council next year. It was suggested that there be 2 nominations for each seat so the Chancellor could make her choice. It was also suggested each group provide an alternate.

Next year's meeting schedule is tentatively set for the Second Friday of each month. It was also suggested to look at the major events that are held yearly and develop a calendar.

The meeting ended with a presentation from Dr. Chuprina discussing diversity issues.

Classified Council  
2008 - 2009  
Membership List & Meeting Schedule

<b>Name</b>	<b>Location</b>	<b>Phone</b>	<b>Fax</b>	<b>E-mail</b>	<b>Term</b>
Megan Carlson, President*	Academic Affairs	786-1054	786-1426	<a href="mailto:anmac3@uaa.alaska.edu">anmac3@uaa.alaska.edu</a>	07-09
Melodee Monson, Vice President	Human Services Dept	786-6453	786-6436	<a href="mailto:melodee@uaa.alaska.edu">melodee@uaa.alaska.edu</a>	07-09
Kathy Smith, Secretary	School of Nursing	786-4802	786-4559	<a href="mailto:ankhs@uaa.alaska.edu">ankhs@uaa.alaska.edu</a>	07-09
Vacant	Mat-Su				07-09
Craig Mead	Enrollment Services	786-1545	786-4888	<a href="mailto:ancim@uaa.alaska.edu">ancim@uaa.alaska.edu</a>	08-10
Lisa Sparrell*	Prince William Sound	834-1660	834-1691	<a href="mailto:lsparrell@pwscc.edu">lsparrell@pwscc.edu</a>	07-09
Anna Cook	College of Education	786-4613	786-4445	<a href="mailto:anac1@uaa.alaska.edu">anac1@uaa.alaska.edu</a>	07-09
Thia Falcone	Kodiak	486-1213	486-1269	<a href="mailto:tfalcone@kodiak.alaska.edu">tfalcone@kodiak.alaska.edu</a>	07-09
Kim Heidemann	Mathematical Sciences	786-1744	786-6162	<a href="mailto:anklh3@uaa.alaska.edu">anklh3@uaa.alaska.edu</a>	08-10
Lois Hall**	Learning Resources Center	786-6833	786-6835	<a href="mailto:anlwh@uaa.alaska.edu">anlwh@uaa.alaska.edu</a>	08-10
Marilyn Borell	CAS	786-1387	786-4630	<a href="mailto:anmnb@uaa.alaska.edu">anmnb@uaa.alaska.edu</a>	08-10
Melanie Hagen	Kenai	262-0307	262-0301	<a href="mailto:inmah@uaa.alaska.edu">inmah@uaa.alaska.edu</a>	07-09
Janette Thornton	College of Education	786-1933	786-1931	<a href="mailto:jthornton@uaa.alaska.edu">jthornton@uaa.alaska.edu</a>	07-09
Sandra Barclay	Ctr. For Human Devel.	264-6243	264-6203	<a href="mailto:sandi@alaska.edu">sandi@alaska.edu</a>	07-09
Lara Madden	CBPP	786-4100	786-4119	<a href="mailto:anlnm1@uaa.alaska.edu">anlnm1@uaa.alaska.edu</a>	08-10
Harry Need	University Advancement	786-1010	786-1957	<a href="mailto:anhwn@uaa.alaska.edu">anhwn@uaa.alaska.edu</a>	08-10
Jennifer Krumanaker	Enrollment Services	786-6196	786-1581	<a href="mailto:anjlk2@uaa.alaska.edu">anjlk2@uaa.alaska.edu</a>	07-09
Kim Stanford*	Theatre & Dance	786-1683	786-1799	<a href="mailto:ankjs@uaa.alaska.edu">ankjs@uaa.alaska.edu</a>	07-09
Fannie Slaten*	Business Administration	786-4133	786-4115	<a href="mailto:anfs@uaa.alaska.edu">anfs@uaa.alaska.edu</a>	07-09
Jennifer Schultz	College of Education	786-4481	N/A	<a href="mailto:anjss3@uaa.alaska.edu">anjss3@uaa.alaska.edu</a>	08-10
Brenda Henderson*	Communication	786-4397	786-4190	<a href="mailto:anbsh@uaa.alaska.edu">anbsh@uaa.alaska.edu</a>	07-09
Judi Spry	Residence Life	751-7444	751-7446	<a href="mailto:anjls5@uaa.alaska.edu">anjls5@uaa.alaska.edu</a>	07-09
Vicky Warren	School of Nursing	786-4555	786-4558	<a href="mailto:anvfw@uaa.alaska.edu">anvfw@uaa.alaska.edu</a>	08-10

**Scheduled Meeting Dates**  
8:30 – 10:00 a.m.

<b>2008</b>	<b>2009</b>
September 4	February 5
October 2	March 5
November 6	April 2
December 4	May 7

\* University Assembly Representative    \*\*University Assembly Alternate

<b>Governance Office</b>	<b>Phone</b>	<b>Fax</b>	<b>E-mail</b>
Christine Tullius, Governance Coordinator	786-1994	786-6155	<a href="mailto:ancmt3@uaa.alaska.edu">ancmt3@uaa.alaska.edu</a>
Margot Easter, Administrative Assistant	786-1945	786-6155	<a href="mailto:aygov@uaa.alaska.edu">aygov@uaa.alaska.edu</a>

## Megan Carlson

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**From:** KEVIN SILVER  
**Sent:** Wednesday, April 02, 2008 7:32 AM  
**To:** Megan Carlson  
**Subject:** RE: Employee Fees for Sports Complex  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

Good morning.

Last year faculty and staff paid \$7000.00 for passes to use the Wells Fargo Sports Complex. Out of the 1.2 million budget this does not amount to a lot. Keep in mind that it is the principle that the WFSC is not funded by university dollars and is required to charge its users for that privilege. Since we charge all students then we should also charge all staff members. If the university wishes to fully fund recreation then I would not have a problem not charging our staff members.



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Kevin Silver  
 Director  
 Recreational Sports  
 Wells Fargo Sports Complex  
 University of Alaska Anchorage  
 3211 Providence Drive  
 Anchorage, Alaska 99508  
 907-786-4809  
[kevin.silver@uaa.alaska.edu](mailto:kevin.silver@uaa.alaska.edu)

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**From:** Megan Carlson  
**Sent:** Tuesday, April 01, 2008 2:34 PM  
**To:** KEVIN SILVER  
**Cc:** UAA Governance  
**Subject:** Employee Fees for Sports Complex

Good afternoon, Kevin.

A member of Classified Council asked me to put an item on our agenda about whether it would be possible to waive the fee for staff use of the recreation center. I was wondering if you had any kind of a breakout for how much of your budget is supported by employee permits. I'm not looking for something incredibly detailed, just something to represent how we plug into the overall revenue you earn to offset your expenses.

Thanks for your time,  
 Megan Carlson  
 Assistant to the Assistant Provost  
 UAA Classified Council President & UA Staff Alliance Chair  
 University of Alaska Anchorage  
 (907) 786-1054/ Fax (907) 786-1426

*You must do the thing you think you cannot do. -Eleanor Roosevelt*

	UAA	UAS	UAF
	Per Semester	Per Semester	Per Semester
Faculty/Staff	48	200	135
Dependents	86	100	?
Students (3-5 credits, optional)	48	130	?
Alumni (membership required)	100	200	145
Adult Public (UAF pro-rated by 12 month)	200	?	337.5
Children/Seniors	100	?	?

1. Students at 6 or more credits are assessed a student life fee. Rate shown is optional for students taking 3-5 credits.