

Classified Council Agenda

November 6, 2008
8:30 – 10:00 a.m.
ADM 204
Access Number 1-800-893-8850
Meeting Number 7730925

I. Call to Order

II. Introduction of Members and Guests

	Megan Carlson, President *		Kim Stanford *
	Melodee Monson, Vice President		Lara Madden
	Kathy Smith, Secretary **		Lisa Sparrell*
E	Brenda Henderson		Lois Hall*
	Craig Mead*		Marilyn Borell
	Fannie Slaten**		Melanie Hagen
	Harry Need		Sandra Barclay **
	Janette Thornton		Thia Falcone
	Jennifer DePesa		Anchorage Rep Vacant
	Jennifer Schultz		Anchorage Rep Vacant
E	Judi Spry*		Anchorage Rep Vacant
E	Kim Heidemann		Mat-Su Rep Vacant

Assembly Reps * Alternate Assembly Reps **

III. Approval of Agenda (pgs. 1-2)

IV. Approval of Summary (pgs. 3-4)

V. Reports

- A. President (*report attached pg. 5*)
- B. Staff Alliance
- C. UAA Assembly
- D. System Governance Council
- E. Diversity Action Council- *Judi Spry (report attached pg. 6)*
- F. Campus Safety Committee- *Kim Heidemann, Marilyn Borell*
- G. Sustainability- *Kim Stanford, Kathy Smith*
- H. Student Success Task Force- *Lois Hall*
- I. Staff Health Care Committee- *Megan Carlson*
- J. UAA Faculty Staff Association- *Kim Stanford*

- VI. Old Business
 - A. Goals from October Retreat (see attached pgs. 3-4)
 - 1. Staff compensation policy input
 - 2. Increase communication with constituents (see attached pgs. 3-4)
 - a. Survey
 - 3. Increase opportunities for staff involvement in advocacy efforts
 - 4. Support increased training and professional development opportunities, particularly for community campus staff
 - 5. Increase opportunities for service both inside and outside UAA
 - a. Winter clothing drive for Chinook Elementary
 - b. Chili Feed
- VII. New Business
 - A. Vacancies
 - 1. Mat-Su vacancy filled
 - 2. 3 vacancies remain in Anchorage
 - B. Classified Council Blackboard site- *Vicky*
- VIII. Information Items
 - A. Community Campaign (9:45 am)
 - B. CRAL – *Lois Hall*
- IX. Agenda Items for December Meeting (see attached pgs. 3-4)
- X. Adjourn

Classified Council Retreat (10/2/08) Brainstorming Summary

Summary of the Final Goals Agreed Upon for 2008-2009

1. Participate and provide input in the processes to develop staff compensation policies for future years
2. Increase Classified Council communication with constituents
3. Increase opportunities for staff involvement in advocacy efforts
4. Support increased training and professional development opportunities, particularly for community campus staff
5. Increase opportunities for service both inside and outside UAA.

Goals from the October Classified Council Retreat

(The full list)

- Advocacy
- Child Care/Daycare
- Communication
- Compensation
- Constitution/Bylaws
- Events
- Fundraising (competition)
- Increasing Awareness
- Leadership
- Participation
- Professional development
- Recruitment
- Service
- Staffing Issues

Suggestions on Improving Communication

- Classified Council Blog
- Disseminate Reports/Activity to Deans/Directors
- Email – updates, questions, recruitments
- Face to face
- G&G announcements for meetings, inviting people to bring issues
- Governance newsletter (on-line)
 - a. Include announcements (job transfers, births, etc)
- Invite experts/UAA Directors on topics discussed at meetings
- Inviting other governance leaders to be guests at CC meetings
- Mailing list for all governance groups
- Open Forums with other governance groups
- Opportunity for Governor postcard campaign
- Outreach/Other campuses included in communications
- Proactive vs. Reactive

Classified Council Retreat (10/2/08) Brainstorming Summary

- Report back to people we work with
- Retreat – invite other governance groups next year
- Shared service events
- Survey constituents on needs/wants/interests (one survey all staff)
 - What is keeping you from being more active in Classified Council Events?
- Video conferencing for community campuses
- Video Stream meeting or Podcast

Topics for Future Meetings

- Compensation
- Evaluation
- Distance Ed
- IDEA
- Health Care/Benefits
- Facilities Update
- Convocation Report
- Community Celebration
- Equitable buyout for Governance Leaders
- Advocacy
- Sustainability
- Child Care
- Employee Rights/Policy
- Student Email
- Process Improvement
- Charging for Shared Service
- Enrollment Services
- Faculty/Staff giving to UAA
- Parking
- Awareness of MAU's participation

Classified Council President's Report, November 2008

Governance Leaders

Shared Governance

Anne Bridges, the Faculty Senate President, has invited all of the governance leaders to the November 7th Faculty Senate meeting to talk with the Senate membership about our respective groups.

Legislative Candidate Fair

The Legislative Candidate Fair, which was a joint effort by staff, faculty, and student governance groups, along with the Faculty Staff Association, was a great success. We had about sixteen candidates attend, and a good mix of students and employees stopped in to talk with the candidates. I look forward to seeing this event continue in future years, hopefully with more advanced planning, and more involvement from campus experts in community outreach and advocacy.

Assembly

October Meeting

Pete Kelly gave a presentation on the legislative outlook for the university this budget cycle, as well as tips on how to effectively advocate for the university. We also discussed the results of the recently completed [Performance Metrics report](#), and established an ad hoc committee to review the constitution and bylaws of UAA's University Assembly.

Staff Alliance

Compensation Task Force

I continue to serve on a task force to evaluate the approach for funding staff salary compensation. The Regents approved the FY10 budget on October 31st, which included a 4.5% across the board increase for non-represented staff. The committee continues to discuss how to approach additional compensation to honor staff longevity and performance beyond an across the board grid increase. This discussion will not apply to the next fiscal year (FY10), but would be included in the FY11 process.

System Governance Council

October Meeting

The constitution of the System Governance Council was amended to give members representing the MAU alumni associations voting rights on the Council. Previously, they were non-voting members of the Council. We also discussed budget constraints the Statewide offices are currently experiencing, and talked about advocacy efforts on behalf of the university.

UAA Diversity Action Council

(October Meeting Notes)

- Chancellor Ulmer announced the newest DAC members:
 - Suzanne Strisik - Faculty Appointee
 - Kimberly Pace - Faculty Appointee
 - Ted Kassier - Office of International Affairs Appointee
 - Doni Williams - APT Council AppointeeStudent members should be joining us at our next meeting.
- Please visit the Office of Campus Diversity and Compliance website for a full listing of the UAA Alaska Native/Native American Heritage Month campus events:
<http://www.uaa.alaska.edu/diversity>
- November 21 will be the joint meeting with the Faculty Senate Diversity Committee (FSDC) and DAC with Chancellor Ulmer.
- 2008 UAA Alaska Native/American Indian Heritage Month Committee is planning several activities to run throughout the month of November, both on and off campus.
- UAA Native Student Services will have a least one table at 2008 AFN.
- September 29 & 30 there were “Listening Table” set up in the Cuddy Cafeteria just to encourage students to stop and talk about the “Genocide Display” and how it made them feel and react and any other issues in their lives. About 20 students stopped by and the committee, which was formed by DAC members, felt that it was very successful.
- DAC Constitution, Funding Guidelines and Diversity Action Plan were reviewed and revisions were made and will be gone over and voted on at the next meeting. Also the production of a standardized Letter of Approval was discussed.
- Native Student Services hopes to hold a “round table” for the Book of the Year where there will be 7 meetings for each of the 7 chapters, alternating the dates and times. The first two meetings are scheduled for Monday 11/10 & Tuesday 11/18.
- November 26th, Native Student Services will be presenting “Suicide Survivors”.
- As many of you may have heard, UAA has begun the process for reaffirmation of our institutional accreditation. This is a regularly scheduled event, which includes a full scale review every 10 years by the accredited Northwest Commission on Colleges and Universities. The current process will culminate in a self study and site visit in October 2010. UAA has volunteered, along with three other institutions in the region, to serve as a pilot institution in the development of a new accreditation process. This new process will focus on UAA’s mission attainment, rather than our compliance with standards.

Next DAC meeting - November 14, 2008 Student Union 103 8:30 a.m. to 10 a.m.