

Classified Council Agenda

Thursday, October 5, 2006
8:30 – 10:00 a.m.
ADM 204
Access Number 1-800-893-8850
Meeting Number 7730925

- I. Call to Order
- II. Introduction of Members and Guests

| | | | |
|---|--------------------------------|---|------------------|
| | Kim Stanford, President | e | Marilyn Borell |
| | Melodee Monson, Vice President | | Megan Carlson |
| | Brenda Henderson, Secretary | | Megan Zimplemann |
| | Cheryl Page | | Rebecca Jackson |
| | Craig Mead | | Robin Inman |
| e | Debbie Linn | | Sandra Barclay |
| e | Gabriella Leong | | Susan Hviid |
| | Jennifer Howell | | Timea Webster |
| | Jennifer Myrick | | Wendy Withrow |
| | Kathryn Smith | | Xiomara Owens |
| | Kim Heidemann | | Susan Hviid |
| | Lois Hall | | |

- III. Approval of Agenda (pg. 1-2)
- IV. Approval of Summary – September 7, 2006 (pg. 3-6)
- V. Reports
 - A. President
 - B. Staff Alliance
 - C. UAA Assembly
 - D. Diversity Action Council
 - E. Campus Safety Committee
 - F. Sustainability
- VI. Old Business
- VII. New Business

Cyndi Spear – Facilities
Dawn Evans – HRS Training
Steve Rollins – Faculty Association

VIII. Information Items

Chili Feed – October 12, 2006 from 11:30am – 1pm in the Den at the Student Union

Curriculum Convocation – October 13, 2006

IX. Adjourn

Classified Council Summary

Thursday, September 7, 2006
8:30 – 10:00 a.m.
ADM 204

- I. Call to Order
- II. Introduction of Members and Guests

| | | | |
|---|--------------------------------|---|-----------------------|
| X | Kim Stanford, President | X | Marilyn Borell |
| X | Melodee Monson, Vice President | X | Megan Carlson |
| X | Brenda Henderson, Secretary | X | Megan Zimplemann |
| | Cheryl Page | X | Rebecca Jackson |
| X | Craig Mead | X | Robin Inman |
| e | Debbie Linn | X | Sandra Barclay |
| e | Gabriella Leong | X | Sherry Trumpower |
| | Jennifer Greene | X | Susan Hviid |
| | Jennifer Myrick | | Tara Koeckritz (gone) |
| X | Kathryn Smith | X | Timea Webster |
| X | Kim Heidemann | X | Wendy Withrow |
| X | Lois Hall | X | Xiomara Owens |

Guests: Chancellor Elaine Maimon, Provost Michael Driscoll, Executive Vice Chancellor Gebe Ejigu

- III. Approval of Agenda
Approved.
- IV. Approval of Summary – May 4, 2006
Approved.
- V. Reports
 - A. President – see attached
 - B. Staff Alliance – see attached
 - C. UAA Assembly – meets next week
 - D. Diversity Action Council – no report
 - E. Campus Safety Committee – no report
 - F. Sustainability – no report
- VI. Public Comments
- VII. Administrative Reports
 - A. Chancellor Maimon
 - New building going up which has closed the Admin. Parking lot
 - Have the new parking fees in place
 - Promoting sustainability; more walking and biking
 - Will make sure walking paths are cleared in the winter

Classified Council Summary

Thursday, September 7, 2006
8:30 – 10:00 a.m.
ADM 204

- Grand celebration Friday, September 22, 2006, at 1pm for ground dedication of Integrated Science Building
- Not calling celebration a “ground breaking” it is against our values
- In the spirit of our native communities we will dedicate the ground and bless the ground rather than break the ground as we believe the building will be taking root in the ground of this university
- Inviting legislators, regents, students, all employees to attend celebration
- Motto for event is future oriented; “Building Momentum”
- Elections this year are critical to higher education
- Please participate in the voting process, we have a major voter registration drive going on

B. Provost Driscoll

- Roles each of you play are very critical to the success of the enterprise, to the success of each student
- Staff are partners in all that we do, all of us are about student success
- Currently working on promotion, tenure and post tenure process issues to make the process consistent and equitable
- Working on challenges between Anchorage Campus and Community Campuses, looking at expectations for faculty university wide and what we expect faculty to accomplish
- Scholarship for Community Engagement is a key to the future for higher education – national hot topic
- Distance education; we have limited resources, need to use them most effectively to meet our mission, looking forward to discussion on strategic guidance
- Activities around Internationalization; looking at what we are accomplishing toward our mission
- Strategic Planning; turning strategic guidance into a plan involving internal and external communities and engaging it campus wide
- Diversity; higher education is about introducing different people to different perspectives, ways of thinking, different life stories
- Student Success as Key; provide developmental education, preparation for college level courses – identify and fill student needs
- Will submit a proposal soon to appropriate governing bodies to move Honors Program to an Honors College

C. Executive Vice Chancellor Ejigu

- Admin parking lot closed, but the transition has gone well
- Parking Stations are being strategically placed and will be ready in Oct. to provide hourly parking
- Enhancing bus schedule with People Mover for more frequent and strategic stops

Classified Council Summary

Thursday, September 7, 2006
8:30 – 10:00 a.m.
ADM 204

- Added another shuttle to our fleet to provide more service
- Car Pool incentives
- Building another parking garage east of admin building for 400 – 600 cars, hopefully to be completed by 2009
- VOIP; frequency of interruptions in service will now recede as the phase is near completion
- Next phase of VOIP is changing office phones, looking at completion near March 2007
- Idea Bank has new and improved website that we will announce either today or tomorrow and we invite everyone to submit suggestions/ideas
- There will be prizes for good ideas and best idea of year receives two round-trip Alaska airline tickets to anywhere Alaska Airlines flies in Continental U.S.
- Elections coming up, please vote and participate in voter registration
- Search has been started for Diversity and Compliance Officer

VIII. Old Business

- A. Voter Registration (Becky Jackson, Megan Carlson, Sherry Trumpower)
- Summer voter registration went really well and we want to recruit more registrars
 - There are currently 93 registrars on campus
 - Want to have a registrar in every building and/or a map to voter registration areas
 - Chancellor's goal is to match or exceed 1000 new student voters
 - Include voter registration of staff on campus, we have 2000 staff
 - Idea to link of voter registration info and map on Governance website

Ideas on attracting legislators' attention

- ❖ Have registrars sign up voters in the crowd attending Ground Dedication Ceremony on Sept. 22
- ❖ Provide information that shows legislators how many students vote in a given district

IX. New Business

- A. Campus Safety Committee Rep
Next meeting is September 29, 2006. Kim Heideman will continue as Campus Rep. and Brenda Henderson is appointed the backup Rep.
- B. Diversity Action Council Rep
- We will forward to the Chancellor's office the names of two Classified Council nominees along with a paragraph from each nominee describing his or her interest in serving on the Diversity Action Council
 - The first meeting will be the last week of September

Classified Council Summary

Thursday, September 7, 2006
8:30 – 10:00 a.m.
ADM 204

- Nominees are Xio Owens and Timea Webster. If anyone else has interest, let the committee know to submit your name and get your paragraph of interest.

C. Ad Hoc Events Committee members

The members set up fall and spring events like the annual chili feed. Appointed to the committee: Wendy Withrow, Kathy Smith, Susan Hviid, Megan Carlson, Sandra Barclay

D. Fall Event

Chili Feed: When organizing events, check UAA Calendar, administrator calendars as we do like to invite them, and deans of each college.

X. Agenda Items for October Meeting

- Cyndi Spear is coming to the October meeting to talk about facilities
- Steve Rollins is interested in coming to talk about what is going on in Faculty Association

XI. Information Items

- Constitution Day coming up starting next week going through the 18th of September. Flyers and posters are in circulation
- Community Campaigns – United Way kickoff starts today, last year we raised in excess of \$70,000
- Televised (Ch 2) Candidate Forum will be taking place on October 29, 2006 in the Wendy Williamson bldg. at 7pm

XII. Adjourn

REPORTS TO CLASSIFIED COUNCIL, OCTOBER 2006
Prepared by Kim Stanford

PRESIDENT'S REPORT

- **PBAC**
Planning Budget Advisory Council (PBAC) is scheduled to meet Friday, October 6th.
- **FACULTY ASSOCIATION**
Continue to attend regular meetings of the UAA Faculty Association as they gear up for the upcoming elections.
- **OFFICE OF DIVERSITY AND COMPLIANCE SEARCH**
The Diversity and Compliance officer search is moving along. We hope to schedule on campus interviews in late October or early November.
- **DIRECTOR OF HUMAN RESOURCES**
Jan Parten, Director of Human Resources, has announced that she will be leaving UAA. Information regarding interim leadership and the recruitment process will be announced soon. I have tentatively been asked to serve on the search committee.
- **BOARD OF REGENTS**
I attended Board of Regents on September 21st and gave public testimony. A copy of my statement is included with the reports.

STAFF ALLIANCE REPORT

- **WELLNESS PROGRAM**
It is expected that the next Health Risk Assessment from Summex will come out October 31 (online version). Summex also gave a videoconferenced presentation on September 26th regarding the state of health care benefits in general.
- **EMPLOYEE RELATIONS UPDATE**
HR Council has started discussions with the MAU HRS directors regarding training for staff/faculty. Ann Sakumoto is the new UA Staff Training and Development coordinator and she will be working on these efforts.
- **VICE PRESIDENT FOR ACADEMIC AFFAIRS**
Recruitment is beginning for this position at SW. Jeff Stepp, Chair of Staff Alliance, will be serving on the committee to represent staff.

UAA ASSEMBLY

- Elections took place at the September 14th meeting. Your UAA Assembly officers for 2006-2007 are:
Kim Stanford, President
Bob Kizer, Vice President
- INTERNATIONAL POLAR YEAR
Provost Driscoll gave a presentation introducing International Polar Year (IPY). Events will be planned at the UA campuses to promote information and show relevant research.
- STRATEGIC PLANNING
Will Jacobs provided handouts/homework for Assembly related to the next steps in the UAA Strategic Planning Process. A discussion session will be scheduled for UAA Assembly with Will Jacobs after October.
- VOTER REGISTRATION
Bruce Schultz discussed the voter registration efforts on the UAA campus. There have been 350 new students registered to vote this fall semester! I expressed to Bruce the desire of Classified Council to be involved in these efforts and to perhaps work towards a “UAA Community Voter Registration” drive in the future.
- NEW AND IMPROVED IDEA BANK
Bill Spindle presented on the updated, new and improve Idea Bank. For more information, visit the website at <http://www.uaa.alaska.edu/ideabank/index.cfm>
- CALENDAR
The February 8th UAA Assembly meeting has been rescheduled for February 15th due to a conflict with Board of Regents and our desire to have our administrators available to attend.
- USUAA RESOLUTIONS
John Roberson was scheduled to attend, but unable to make the September meeting. He will attend the October UAA Assembly meeting to begin discussions on constructive solutions to student concerns expressed in the April 21, 2006 USUAA Resolutions regarding instructor syllabi availability and the desire for faculty names in course schedules.

Kim Stanford

President Hamilton, Chair Hughes and members of the Board of Regents. My name is Kim Stanford and I am an employee of the University of Alaska Anchorage, coming up soon on my sixteen year anniversary with UAA. I currently serve in governance as President of UAA's Classified Council, President of the UAA Assembly, and a member of UA Staff Alliance. I consider UAA and the University of Alaska as a whole to be an important part of my life. I am grateful for the opportunity to work at a university, helping people reach their educational goals, and for the opportunities for service I have found here.

I would like to thank the Board of Regents for their hard work and support over the last year. Such efforts are what make us a better university. I am especially thankful for the efforts to complete funding for the Integrated Science Building which will provide the resources for our faculty and students to reach their full potential as they study the sciences.

I would also urge the Board as you work on the FY08 budget to maintain the will necessary to guide us through the year ahead, bring what it may. Recent events affecting oil production and the frightening PERS/TERS situation are enough to make us all feel perhaps a little less bold and visionary. We are at a point where we could sit back and feel grateful for a good year and decide to be content and cautious. We could allow ourselves to be stagnant or perhaps backslide for a year or so, not wanting to appear too greedy. Investment in the future of our university, our state, and our people is not greedy. It is necessary. You are all respected leaders, which is what brought you to serve on this Board. Your leadership and strength of conviction are sincerely needed as we strive to keep positive momentum.

I appreciate the opportunity to address you this morning and would like to leave you with a well-known and relevant quote from Michelangelo:

(quote)

“The greater danger for most of us lies not in setting our aim too high and falling short; but in setting our aim too low, and achieving our mark.” (end quote)

Thank you again for your dedication to the University and for your time this morning.