

Classified Council

Agenda

Thursday, February 2, 2006

8:30 – 10:00 a.m.

ADM 204

Access Number 1-800-519-1987

Meeting Number *1526331*

(for members outside of Anchorage only)

- I. Call to Order
- II. Introduction of Members and Guests

Kim Stanford, President	Melodee Monson
Rebecca Jackson, Vice President	Lois Hall
Heidi King, Secretary	Jennifer Myrick
Sandra Barclay	Cheryl Page
Michelle Bearden	Tania Rowe
Megan Carlson	Forrest Schroeder-Einwiller
Audrey Jo Foster	Kathryn Smith
Jennifer Greene	Gabriella Leong
Kim Heidemann	Sherry Trumpower
Tara Koeckritz	Kristin Warren
Brenda Levesque	Cheryl Wright
Debbie Linn	Megan Zimplemann

- III. Approval of Agenda (pg. 1-2)
- IV. Approval of Summary – December 1, 2005 (pg. 3-4)
- V. Reports
 - A. President (pg 5)
 - B. Staff Alliance (pg 5)
 - C. University Assembly (pg 6)
 - D. Diversity Action Council
 - E. Campus Safety Committee
 - F. Sustainability
 - G. Ad Hoc Events Committee
- VI. Public Comments
- VII. Old Business
 - A. Training/Staff Development Day – Becky Jackson
- VIII. New Business
 - A. Wellness/Benefits Update – Mike Humphrey
<http://www.alaska.edu/hr/benefits/thaw/index.xml>

- IX. Information Items and Adjournment
 - A. Employee Tuition Waiver Update
 - B. Conciliation Services Update
 - C. Provost & Vice Chancellor for Academic Affairs Search
<http://www.uaa.alaska.edu/academicaffairs/index.cfm>

Classified Council

Summary

Thursday, December 1, 2005
 8:30 – 10:00 a.m.
 ADM 204
 Access Number 1-800-519-1987
 Meeting Number *1526331*
 (for members outside of Anchorage only)

- I. Call to Order
- II. Introduction of Members and Guests

x	Kim Stanford, President	x	Melodee Monson
X	Rebecca Jackson, Vice President		Lois Hall
X	Heidi King, Secretary		Jennifer Myrick
	Sandra Barclay	x	Cheryl Page
	Michelle Bearden		Tania Rowe
X	Megan Carlson		Forrest Schroeder-Einwiller
	Audrey Jo Foster	x	Kathryn Smith
	Jennifer Greene	x	Gabriella Leong
X	Kim Heidemann	x	Sherry Trumpower
	Tara Koeckritz		Kristin Warren
	Brenda Levesque		Cheryl Wright
X	Debbie Linn	x	Megan Zimplemann

- III. Approval of Agenda (pg. 1-2) – Approved unanimously.
- IV. Approval of Summary – November 3, 2005 (pg. 3-4) - Correction that Cathy attended for Brenda – Approved unanimously as revised.
- V. Reports
 - A. President (pg 5-6) – Guest Pam Jacobs
 Report – There is no January meeting. UAA is working on a Strategic Plan overseen by Will Jacobs; he requested a focus-group for University Assembly and Classified Council to go over the Strategic Plan in January. University Assembly has already been scheduled but Classified Council still needs to be scheduled. Possible dates will be sent via e-mail for the meeting, which will probably go 1 – 2 hours.
 - B. Staff Alliance – Report
 - C. University Assembly – Report
 - D. Diversity Action Council – no report
 - E. Campus Safety Committee
 A security report is available from the middle of August to the middle of November, 2005. A long term emergency plan was created but it has been misplaced. A search for the emergency plan is currently underway and will be discussed next month. Spikies are available at parking, HR and the GHH. They were also talking about a traffic web cam system.

- F. Sustainability – no report
- G. Ad Hoc Events Committee
 - The committee wants to do a drive in the month of December for can goods, food, clothing and toiletries. What was not clear was where it was going to go to.
- H. Staff Training Ad Hoc Committee – Report
 - Had a meeting with most of the HR people and discussed the situation with training and talked about how the on-line UAA training Web site is all they can train on. They talked about effective communication. There will be more on-line training as early as fall.

- VI. Public Comments
 - No comments.

- VII. Old Business
 - A. Staff Council Concepts
 - Heidi - we had proposed for APT Council with the idea of discussing a combined Staff Council. Called Bob Kizer and said there was no interest for a combined Staff Council.

- VIII. New Business
 - A. Emergency Notification System – Chief Dale Pitman
 - It is a notification system based in CA and another unit in Nevada for redundancy. In the event of an emergency crisis this system would provide effective communications without the use of extra hardware.
 - B. Distributed Copier Services
 - Joe Howell – You don't get charged if you scan? Prices Issue, how to find out if prices go up? Answer – Call or email?

- IX. Information Items and Adjournment
 - A. Employee Tuition Waiver Update
 - B. Conciliation Services Update
 - C. Provost & Vice Chancellor for Academic Affairs Search
 - <http://www.uaa.alaska.edu/academicaffairs/index.cfm>

REPORTS TO CLASSIFIED COUNCIL, FEBRUARY 2006
Prepared by Kim Stanford

PRESIDENT'S REPORT

- Attended PBAC, Strategic Planning, Provost Search Committee, and Faculty Association meetings

STAFF ALLIANCE REPORT

Staff Alliance met January 10, 2006. Information and updates included:

- NORP II
The Board of Regents HR Committee met January 20th to discuss the new retirement option (New Optional Retirement Program II - NORP II) that has been proposed by the University of Alaska administration through Jim Johnsen. Staff Alliance had discussions in preparation for Lisa Sporleder, SA Chair, to attend and present the concerns brought forth by constituents. There are many questions that remain unanswered and apparently some conflicting information that has been provided by different sources.
- DIRECTOR OF FACULTY/STAFF DEVELOPMENT RECRUITMENT
This is a Statewide position recommended by Jim Johnsen. It is expected that the interview stage will begin in January/February.
- EMPLOYEE EDUCATION BENEFITS
Staff Alliance is still waiting for information from Budget & Institutional Research or Jim Johnsen to compare the drop rate of "regular" students versus the employee benefit waiver students. The group is also waiting for details regarding how the funds are transferred, the timeline of the transfers, and the varying drop deadlines and refund policies.
- WELLNESS PROJECT UPDATE
Mike Humphrey is waiting for the demographic report from Summex and hopes to have that information available to governance groups in February.
- GOVERNANCE REGULATION
Still in revision process. Next draft should be presented to System Governance Council in February or March.
- BENEFITS - Other
Mike Humphrey reported that Statewide HRS had sent out bid requests on numerous health care options (health care, pharmacy, etc). The University must rebid every five years. If the university chooses a different vendor for any of the current plans, the employees will be notified likely in February, with the new plans/vendors effective July 1, 2006.

UAA ASSEMBLY

UAA Assembly met January 12th (regular meeting)

- UPDATES

Updates/information provided by University Advancement, Administrative Services/Facilities, Academic Affairs, Student Affairs, Community Partnerships (will be available online with full Assembly minutes)

- STRATEGIC PLAN UPDATE
UAA Assembly focus group meet January 9th with Will Jacobs
- NORP II PROPOSAL
Discussion of proposed NORP II and related concerns to be passed along to SW and BOR.