

**Student Academic Success Advising Sub-Committee
Meeting Minutes
December 12, 2007**

Members Present: Sarah Kirk (FS), Kamal Narang, , Tom Skore, Joan O’Leary

Notes from University-wide Faculty Assembly, Dec. 6, 2006

(Notes were provided by Marian Mitchell with revisions/additions by Sarah Kirk)

The Sub-committee on Enhanced Advising discussed the items on from the U-wide Faculty Assembly on Enhanced Advising and suggest the following for further discussion by SAS:

- Mandatory Advising each semester for one year for all 0-level and first-year students (suggestion: have a mid-semester advising day required, set right before registration)
- Initial advising should include a first-year plan and academic goals
- Online mid-semester reports required for one year for all 0-level and first-year students: honors/athletes/Job Core
- Required study skills/college skills course or workshops required (presented through modules—determined which ones needed during the initial advising session)
- Determine which 100-level courses need course restrictions, such as reading comprehension and sentence skills placement scores
- Create a list of appropriate 100-level courses across UAA for 0-level students
- Designate department faculty advisors for 1st and 2nd year students
- Summer advising contracts offered to faculty who complete Faculty Advising Certificate through CAFE