

UAA Faculty Senate  
October 7, 2005 Agenda  
2:30 – 4:30 p.m.  
**Library 307**

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- I. Call to order
- II. Roll
- III. Approval of Agenda (pg 1)
- IV. Approval of September 2 Meeting Summary (pg. 2-5)
- V. Officer's Reports (pg. 19)
  - A. President
- VI. Boards and Committee Reports -
  - A. Academic Computing, Distance Learning and Instructional Technology (pg. 6-7)
  - B. Budget, Planning, and Facilities Advisory Committee (pg. 8)
  - C. Committee on Committees
  - D. Diversity Committee (pg. 9-11)
  - E. Faculty Grants and Leaves Committee
  - F. Graduate Academic Board
  - G. Library Advisory Committee (pg. 12)
  - H. Professional Development Committee (pg. 18)
  - I. Student Academic Success Committee (pg. 16-17)
  - J. Undergraduate Academic Board (pg. 13-15)
  - K. Ad Hoc Committee on Active & Engaged Learning
  - L. Ad Hoc Committee to Improve UAA's Research Culture
- VII. Old Business
- VIII. New Business
  - A. Committee on Faculty Harassment
- IX. Reports
  - A. Chancellor Maimon
  - B. Vice Chancellor Ejigu
  - C. Interim Provost Gehler
  - D. Business Services Director, Spindle
  - E. United Academic Representative
  - F. ACCFT Representative
  - G. Provost Search Committee
- X. Informational Items & Adjournment

UAA Faculty Senate  
September 2, 2005 Summary  
2:30 – 4:30 p.m.  
**Library 307**

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I. Call to order

II. Roll

Brad Bradshaw, Anne Bridges, Robert Boeckmann, Sandra Carroll-Cobb, Ping Tung Chang, Carol Coose, Hilary Davies, Diane Erickson, Dave Fitzgerald, Suzanne Forster, Janice High, Tim Hinterberger, Bogdan Hoanca, Dennis Howard, Tim Jester, Bruno Kappes, Kerri Morris, Debbie Narang, Cora Neal, Terri Olson, Maureen O'Malley, Jack Pauli, Greg Protasel, Sam Thiru, Jeff White, John Riley, Suresh Srivastava, Kathleen Voge, and Andy Veh.

III. Approval of Agenda (pg 1)

Add agenda item (2<sup>nd</sup> Vice President Report). Approved as amended.

IV. Approval of May 6 Meeting Summary (pg. 2-5)

Approved

V. Officer's Reports

A. President

The Faculty Senate Executive Board (E-Board) met on August 15<sup>th</sup> and 23<sup>rd</sup>. Items discussed included new faculty teaching evaluation instrument, faculty evaluation of Deans and Directors, all-faculty assembly, forums with Chancellor/Provost/Administration, UAA academic plan, and the Provost search:

(a) New faculty teaching evaluation instrument. Two years ago, the Faculty Senate agreed to launch a new instrument to evaluate faculty teaching by students. Last year, eight faculty members tested the new student evaluation of instruction instrument in a pilot study. These faculty members will be invited to share and discuss their experiences with the new IDEA student evaluation of instruction instrument (<http://www.idea.ksu.edu/StudentRatings/index.html>.) This Fall Semester 2005 the new teaching evaluations will be expanded to include a broader group of faculty. The E-Board hopes to get the university administration to adopt this teaching evaluation instrument for the entire faculty for the Spring 2006 semester. The Faculty Senate's Professional Development Committee (PDC) will be asked to oversee the implementation of the new student teaching evaluations. Ideas should be sent to PDC.

Chancellor Maimon – has funds to fund this project.

(b) Faculty Evaluation of Deans and Directors. At a meeting with E-Board members on July 28, 2005, Chancellor Maimon agreed with Faculty Senate's plans for faculty to evaluate the performance of the Deans and Directors using the IDEA feedback for Deans system (<http://www.idea.ksu.edu/Deans/index.html>.) Oversight responsibility for this task will be given to the Faculty Senate's Institutional and Unit Assessment Committee (IUAC.) Tim Hinterberger has agreed to chair the IUAC.

(c) All-Faculty Assembly Sept 23, 11:30 – 1 pm LIB 307. Faculty will be invited to discuss the details of implementing the new student evaluation of instruction

instrument and the new feedback instrument for evaluating the performance of the Deans and Directors.

(d) Forums with the Chancellor, Provost and Administration. Forums will be reserved for important topics that require lengthy discussions and Faculty Senate action. The Chancellor and Provost and other administrators will always be welcomed to attend the Faculty Senate meetings to report informational items.

(e) UAA Academic Plan. Assistant Provost Tom Miller spoke with the E-Board on August 23 about the need for the Faculty Senate to review the new UAA Academic Plan. The most recent version of the Academic Plan is dated April 5, 2005 (Draft 12) and can be found at the Academic

Affairs website:

<http://edit.uaa.alaska.edu/academicaffairs/upload/Academic%20draft%2012.pdf>.

Chancellor Maimon – this is the final draft of the Academic Plan. It needs to be approved by Faculty Senate and other groups throughout the University.

(f) Provost Search. On Sept 6, the E-Board will meet with Ann Die Hasslemo, Managing Director, Academic Search Consultation Service, Washington DC to discuss the Provost Search.

Chancellor Maimon – Provost Search Committee has been appointed. Thanked the E-Board for their consultation and input. Faculty Senate will have a chance to speak with Ann when she visits.

Chancellor's Fund Awards. For the second year in a row, \$200,000 in Chancellor's Fund money will be awarded to faculty for research projects. On August 25, Protasel, Srivastava, and Hinterberger met with Doug Causey, Vice Provost for Research & Graduate Studies to discuss the appropriate administrative process for reviewing faculty research proposals. The Vice Provost says that he favors using external reviews and that he will be issuing new application guidelines shortly. The new deadline for proposal submission is September 30, 2005.

Faculty Alliance. August 24<sup>th</sup> conference call with Statewide Senior Associate Vice President of Academic Affairs Ted Kassier. The UAA, UAF, and UAA faculty senate presidents (Protasel, Sheppard, and Layer) and UAA GAB member Hinterberger talked with Kassier about this new position and the importance of collaborating with the Faculty Alliance. When President Hamilton created the new position he eliminated the full-time Faculty Liaison position which had previously kept the Faculty Senates informed of the activities of the System-wide Councils. At the regular August 26<sup>th</sup> meeting of the Faculty Alliance, there was discussion of how to best fill the void left by the elimination of the Faculty Liaison position.

There are several system-wide councils whose activities and policies need to be monitored by the Faculty Senates:

President's Cabinet: <http://www.alaska.edu/swbudget/pm/councils/pc.xml>

System-wide Academic Council: <http://www.alaska.edu/swbudget/pm/councils/sac.xml>

Student Services Council: <http://www.alaska.edu/swbudget/pm/councils/ssc.xml>

Business Council: <http://www.alaska.edu/swbudget/pm/councils/bc.xml>

Information Technology Council: <http://www.alaska.edu/swbudget/pm/councils/itc.xml>

Educational Technology Team: <http://gov.alaska.edu/faculty/DE-SteeringBoard-EdTechMembers.pdf>

Distance Education Steering Board: <http://gov.alaska.edu/faculty/DE-SteeringBoard-EdTechMembers.pdf>

Research Advisory Council: <http://www.alaska.edu/swbudget/pm/councils/rac.xml>

System-wide Development Council: <http://www.alaska.edu/swbudget/pm/councils/sdc.xml>

Collective Bargaining Advisory Committee:  
<http://www.alaska.edu/swbudget/pm/councils/cbac.xml>

UAA Assembly. Governance Leaders met on August 29<sup>th</sup>. Met with President of APT Council Bob Kizer and President of Classified Council Kim Stanford to discuss upcoming agenda for University Assembly meeting on Sept 8<sup>th</sup>. The Faculty Senate President, 1<sup>st</sup> Vice President, and a representative from UAB/GAB are members of the Assembly. There are two remaining vacancies for Senate representatives that need to be filled on the Assembly.

#### B. 2<sup>nd</sup> Vice President

Final results of elections will be available by Tuesday Sept 6<sup>th</sup>. Committee member list will be e-mailed out. Volunteers for committee vacancies are encouraged to e-mail Suresh.

Vice Chancellor of Administrative Services, Gebe Ejigu, spoke about the Budget, Planning & Facilities Advisory Committee (BPFA), and encouraged PBAC to work closely with BPFA.

Interim Provost of Academic Affairs Jan Gehler welcomed the Faculty Senate to a new year.

Chancellor Elaine Maimon will be active in encouraging the Legislature to fully fund UAA's budget, including PERS/TERS. She is looking forward to attending future Faculty Senate meetings.

#### VI. Boards and Committee Reports -

A. Academic Computing, Distance Learning and Instructional Technology

B. Advising, Placement, and Assessment Committee

C. Budget, Planning, and Facilities Advisory Committee

D. Committee on Committees

E. Diversity Committee

F. Faculty Grants and Leaves Committee

G. Graduate Academic Board (pg. 7-8)

**Motion:** Accept report. **Approved unanimously.**

H. Library Advisory Committee (pg. 6)

I. Professional Development Committee

J. Undergraduate Academic Board (pg. 9-14)

**Motion:** Accept report. **Approved unanimously.**

K. Ad Hoc Committee on Active & Engaged Learning

L. Ad Hoc Committee to Improve UAA's Research Culture

#### VII. Old Business

#### VIII. New Business

A. Ad Hoc Committee on Harassment Policies

Tim Hinterberger - Committee should go to Administration to find out and discuss what policies exist when a faculty member is harassed by a student.

Interim Provost for Academic Affairs Jan Gehler – If a faculty member is harassed by a student, the faculty member should work with their supervisor, Human Resources (Labor Relations) and the Union to resolve issue. Vice Chancellor of Student Affairs Linda Lazell would be a resource as well. E-Board will discuss this issue further.

B. Senior Tuition Waivers

President Hamilton is proposing to eliminate the senior tuition waivers. UAA administration opposes this. **Motion:** Faculty Senate supports the continuation of senior tuition waivers. **Approved** (1 abstention.)

IX. Informational Items

A. Faculty Assembly Friday September 23 from 11:30am – 1pm in Library 307

B. 2005-2006 Faculty Senate Roster and 2005-2006 FS Committee Roster

C. Revised Curriculum Handbook

Can be found online at:

<http://edit.uaa.alaska.edu/governance/upload/curriculumhandbook.pdf>

Other items discussed:

Lauren Bruce of Café contacted Kerri Morris (re: New Faculty Welcome Event.) The event this year will take place on October 7<sup>th</sup> right after the Faculty Senate meeting.

One representative from each of the two faculty unions should be invited to attend a Faculty Senate meeting to discuss health insurance and other benefits.

A representative from the Municipality of Anchorage Facilities Department should be invited to attend a Faculty Senate meeting to discuss the traffic light modifications on Tudor Rd/Piper Street.

X. Adjournment

Senate Report  
Academic Computing, Distance Learning, and Instructional Technology Committee  
October 2005

**Meeting Time**

ACDLIT meets the third Friday of the month, in Rasmuson Hall (formerly BEB) 303, from 2-4pm. The first meeting for the year was on 9/16.

**Goals and Agenda for ACDLIT 2004-2005**

1. Ensure that at least one ACDLIT representative is sitting on each of the relevant committees for academic computing, distance education and instructional technologies, at UAA and Statewide
2. Compile and maintain a list of relevant committee mission statements and policies at UAA and Statewide
3. Disseminate the information in #2 through the ACDLIT website; make the web site a one-stop reference for this type of information
4. Continue to maintain the A-Z list of technology terms created by the 2004-2005 committee; post the document to the ACDLIT web site
5. Survey the UAA faculty about technology related concerns

ACDLIT is currently reviewing two distance education documents:

- *UAA Blackboard Use Policy* (received from the eLearning working group of UTC through Kathi Baldwin)
  - List of proposed policies, with no major faculty issues
  - The question of who owns content was left out, as too contentious
  - 2 ACDLIT faculty members have commented on the document
- *Supporting Students at a Distance* (received from the University of Alaska Distance Education Steering Board via the Faculty Alliance – Greg Protasel)
  - Proposes steps towards integrating student support in distance education classes across MAUs
  - Would like to split credit between a MAU teaching the course (who will get tuition part) and the MAU providing support (who will get student fees)
  - Most troubling part is that it does not address accreditation issues
  - 2 ACDLIT faculty members have commented on the document

ACDLIT would like to request that all policies related to instructional technologies and distance education be forwarded for review *at an early stage in draft form* by ACDLIT

The next committee meeting will be on 10/21.

**Committee membership for ACDLIT 2005-2006**

Bogdan Hoanca, Co-Chair, ACDLIT representative to Classroom Technologies  
Faculty Senate Representative  
College of Business and Public Policy, Computer Information Systems

David Meyers, Co-Chair; ACDLIT Representative to eLearning and UTC  
Member  
College of Arts and Sciences, Computer Science

Kathi Baldwin; ACDLIT representative to ADEC, ASCDE and eLearning  
Member  
Allied Health Sciences, Pharmacy Technology Program

Anne Bridges  
Member  
Community and Technical College, Culinary Arts and Hospitality

Carol Coose; ACDLIT representative to eLearning  
School of Nursing

Diane Erickson  
Faculty Senate Representative  
College of Education, Adult Education

Kate Gordon, ACDLIT representative to ASCDE  
Member  
Library

Bruno Kappes, ACDLIT representative to Classroom Technologies  
Faculty Senate Representative  
College of Arts and Sciences, Psychology

Fred Pearce  
Member  
Journalism and Public Communications

Andy Veh  
Faculty Senate Representative  
Kenai Peninsula College, Physics

**Budget, Planning, and Facilities Advisory Board**  
**3211 Providence Drive, Anchorage AK 99508**  
**Maureen O'Malley, Chair**

**Report to Faculty – Sept. 30, 2005**

1. Meeting Date: Sept. 26, 2005
2. Members Present: Maureen O'Malley (Co-Chair), Yong Cao (Co-Chair), Toni Croft, Susanne Forster, Brian Wick
3. Chair Maureen O'Malley called the meeting to order.
4. UAA Facilities Board Report. M. O'Malley presented an overview.
  - A. Reviewed the Board of Regents Capital Improvement Plan and Capital Budget Request Development Guidelines. The Board of Regents provides development guidelines for the University administrators to use to development the capital budget.
  - B. Capital Projects Reviewed. C. Spear presented the capital projects as presented to Statewide. The Integrated Science Building was a top priority for UAA and it appears that it will be funded. The Committee discussed the possibility of faculty assisting to work toward positive testimonies at the public forums. UAA will likely need to wait their turn for the next large project.
  - C. UFB Representative. The Committee determined that Suzanne Forster will be the representative on the UFB from the Faculty Senate.
5. UAA Planning and Budget Advisory Committee. The Committee determined that Maureen O'Malley would be the representative to the BPAC .
6. Goals. The Committee discussed the following initiatives for the 2005-2006 academic year:
  - A. Host open forums on budget, facilities and planning issues.
  - B. Increase the faculty understanding of performance metrics.
  - C. Follow the budget development from statewide to the Governor. Work to make the budget available to faculty as it is developed.
7. Next meeting:

October 31, 1130AM, OPEN FORUM on the BUDGET  
Soren Orley, Associate Vice Chancellor, Budget & Finance.  
Informal Presentation with Question & Answer Period

Respectfully submitted,  
Maureen O'Malley

## FACULTY SENATE DIVERSITY COMMITTEE

3211 Providence Drive, Anchorage Alaska 99508

Drs Robert Boeckmann & Steven Aufrecht, Co-chairs.

**DATE:** OCTOBER 7, 2005  
**TO:** Dr. Greg Protasel, Faculty Senate President  
**FROM:** Rob Crosman, Secretary  
**SUBJECT:** Committee Status Report.

The first regular meeting for 2005-06 was held on Sept. 16, 2005 in BEB 303, from 1:00 to 2:30 P.M.

**Present:** Profs. Steven Aufrecht, Robert Boeckmann, Yong Cao, Ping-Tung Chang, Robert Crosman, Jeanne Eder, Patricia Fagan, Dave Fitzgerald, Dennis Howard, Helena Jermalovic, Sean Licka, Natasa Masanovic, Nyree McDonald, Sudarsan Rangarajan. Chairita Franklin, Director of the Campus Diversity & Compliance Office, and Russell Pressley, Academic Advising Coordinator (CHSW) also attended.

The meeting began with correction and approval of the minutes of May 6<sup>th</sup>, as corrected. Prof. Chang requested a biographical paragraph from each member for the *News Flash*, at [pfpc@matsu.alaska.edu](mailto:pfpc@matsu.alaska.edu). Prof. Fagan asked to be added to the e-mail address list.

Prof. Eder announced her transfer from Chair of the Alaska Native Studies Program to the History Dept., and requested a three-month leave-of-absence from chairmanship of this committee. She was granted the leave. Until her return in January, members will serve as interim co-chairs on a revolving basis, in alphabetical order starting with Prof. Aufrecht. Prof. Boeckmann will continue as co-chair. **Motion** carried with one abstention.

The Committee decided to meet on the fourth Friday of each month, from 1:30 to 3:00 P.M.

Linda Lazzell, Chair of the Chancellor's Diversity Action Council (DAC) has requested nominees from this committee to join the DAC as well. This committee nominated Prof. Gopa Venugopalar, and, if they can accommodate two additional members, Prof. Crosman asked to be renewed for a second two-year term. Profs. Chang & Narang will continue to serve as well.

The issue came up, with regard to Prof. Eder's being relieved of administrative duties, as to what recourse faculty had with administrative decisions with which they disagreed. Ms. Franklin briefly described two approaches: 1) informal resolution among the parties involved; 2) formal resolution – submit a written complaint to her office.

Prof. Aufrecht suggested that a survey of complaints be made, to ascertain if there are particular kinds of complaints, their frequency and their targets.

Director Franklin announced that her office would be engaged in diversity initiatives during the year comprising three types:

- 1) Mini-grants
- 2) Naming a Faculty Associate for Diversity Training
- 3) Workshops on diversity

The final half-hour was devoted to setting goals for the committee to achieve during the academic year ahead. Working from the list developed at last March's forum with students and faculty, we came up with the following list:

- 1) Diversity training for new and returning faculty. Make it substantial, including an annual visit to the Alaska Native Heritage Center. Make diversity-oriented activities and teaching a mandatory part of the periodic self-review that all faculty perform.
- 2) Bring speakers on diversity issues to UAA on a regular, ongoing basis. Depak Chopra, Fr. Aleksa, and bel hooks were suggested as possible speakers.
- 3) An initiative to find ways to hire more faculty of color, including targeted advertising, direct hires, salary subventions, recruitment at professional conferences.
- 4) Put sensitivity questions onto the student evaluation forms. Last May's resolution for the Faculty Senate to include questions of diversity onto the new student evaluation forms was received with some caution by that body. The committee undertook to visit that proposal again to make it more palatable to the Faculty Senate.

Prof. Licka suggested in addition that this committee try to have input into the requirements of the new Bachelor of Liberal Studies degree that is still in the planning stage. Required courses in diversity would also encourage the hiring of new faculty with that interest and competence. He suggested that we invite Gabrielle, the interim director of the BLS program, to our next meeting. Prof. Boeckmann agreed to extend the invitation.

• **Next meeting:** Next scheduled meeting will be on Friday, October 28<sup>th</sup>, 2005, in BEB 303 from 1:30 – 3:00 P.M.

• **Website:** See the Website for the latest News Flash and the Diversity Scholarship Notices - <http://hosting.uaa.alaska.edu/fsdc/diversity.html>

**ACTION ITEMS:** Prof. Boeckmann will forward names of Gopa and Crosman to Linda Lazzell; he will invite Gabrielle to our next meeting. Prof. Crosman will send out draft minutes for correction and reaction to the wording of our goals for this year. All members are asked to get a short, one-paragraph bio to Prof. Chang, for inclusion in the *News Flash*.

**APPENDIX: Here is the diversity segment proposed by this committee to the Faculty Senate last May:**

**UAA Diversity Statement**

**WITH FREEDOM OF SPEECH BEING AT OUR CORE, UAA STRIVES TO CREATE AN INCLUSIVE RESPECTFUL CAMPUS COMMUNITY THAT PROMOTES AND EMBRACES OUR INDIVIDUAL DIFFERENCES. WE ARE UNITED IN OUR BELIEF THAT DIVERSITY INCLUDES UNDERSTANDING AND RESPECTING DIFFERENCES IN IDEAS, RELIGION, GENDER, ETHNICITY, RACE, SEXUAL ORIENTATION, DISABILITY, AGE, AND SOCIOECONOMIC STATUS. WE CELEBRATE DIVERSITY IN ALL OF OUR EDUCATIONAL AND EMPLOYMENT ENDEAVORS.**

1. m m M m m Creates an environment tolerant of diverse views, values, experiences, and backgrounds.
2. m m M m m Favors contributions from some types of students at the expense of others
3. m m M m m Encourages student participation representing diverse views (cultural, political, etc)
4. m m M m m Discourages student behavior that is disrespectful of other students
5. m m M m m Appreciates the role of under-represented viewpoints in academic discussion
6. m m M m m Incorporates examples / contributions from underrepresented groups in the curriculum.
7. m m M m m Respectful of all students (regardless of gender, age, religion, ethnicity, disability, political views, sexual orientation, etc.)
8. m m M m m Notes and attempts to correct bias in conventional curriculum when appropriate

Senate Report  
Library Advisory Committee

Minutes from September 2, 2005

In attendance: Sally Bremner, Anne Bridges, Gina Boisclair, Christine Hanson, Hiroko Harada, Janice High, Virginia Juettner, Garry Kaulitz, Sean Licka, Robert McCoy, Cora Neal, Steve Rollins, Steve Shore, and Rozanne Wilson-Marsh.

After welcoming members back to the Library Advisory Committee for the 2005-2006 academic year, our two new members, Sally Bremner and Virginia Juettner (from APU), introduced themselves.

Dean Rollins presented a very comprehensive report and update on the Library. This included the Mission of the Consortium Library which is to provide and maintain collections and resources that support the educational and research programs of UAA and APU. The library provides information services for the benefit of the university and research communities and the residents of the state of Alaska. The Consortium Library evaluates, acquires, organizes and preserves knowledge and information. It emphasizes access to information and instruction on the knowledgeable use of information resources.

Dean Rollins discussed a three page paper he handed out on library priorities for FY2006. The latter focused on six main categories:

- Student Success, Enrollment and Retention
- High Demand Programs
- Research Support-resources and systems
- Funding
- University as a public square (outreach & partnership)
- Personnel

The above are very important for the LAC regarding selection of projects for 2005-2006 that help the library's mission. The Committee will continue discussion of projects, plus relevant presentations and tours, at the next meeting.

The summer was busy for the Library and included a seamless transfer from the old computer system to the new, a new web page that was developed after a pilot study, and a new journal management software system. The library was selected for an APU faculty reception, and UAA faculty orientation included time at the library. Each new faculty member is asked to recommend books in their area to the value of \$1,000.

The next committee meeting will be October 7th, 2005.

Anne Bridges  
Co-Chair of the Library Advisory Committee  
afab@uaa.alaska.edu

# Undergraduate Academic Board Report September 2005

## 1. Program/Course Action Requests

### A. CAS

Chg PSY A261 Research Methods in Psychology (4cr)(3+3)

Chg B.A. Journalism and Public Communication

Del JPC A105 Writing for Publications (3cr)(3+0)

Del JPC A205 Feature Writing (3cr)(3+0)

Del JPC A215 History of Mass Communications (3cr)(3+0)

Del JPC A224 Beginning Photography (3cr)(0+6)

Del JPC A305 Journalistic Interviewing (3cr)(3+0)

Del JPC A323 Color Photography (3cr)(3+0)

Del JPC A324 Intermediate Photography (3cr)(3+0)

Del JPC A326 Principles of Advertising (3cr)(3+0)

Del JPC A331 Experimental Photography (3cr)(3+0)

Del JPC A364 Advertising Strategy (3cr)(3+0)

Del JPC A367 History of Photography (3cr)(3+0)

Del JPC A400 JPC Practicum (3cr)(0+3)

Del JPC A424 Advanced Photography (3cr)(3+0)

Del JPC A450 Internship in Journalism (3cr)(3+0)

Del JPC A451 Internship in Advertising and Public Relations  
(3cr)(3+0)

Del JPC A452 Internship in Telecommunications (3cr)(3+0)

Del JPC A453 Internship in Photography (3cr)(3+0)

Chg JPC A201 Reporting and Writing News (3cr)(2+5)

Chg JPC A212 Copy Editing (3cr)(2+2)

Add JPC A314 Documentary Filmmakers and Filmmaking  
(3cr)(3+0)

Chg JPC A343 Radio News Reporting (3cr)(2+2)

Chg JPC A344 Television News Reporting (3cr)(2+2)

Chg JPC A346 Magazine Writing (3cr)(2+2)

Chg JPC A362 Principles of Strategic Communications (3cr)(3+0)

Add JPC A363 Research Methods for Strategic Communications (3cr)(3+0)

Chg JPC A365 Planning and Writing for Strategic Communications (3cr)(3+0)

Chg JPC A366 Design Publications (3cr)(2+2)

Chg JPC A383 TV Studio Production (3cr)(2+2)

Add JPC A384 Digital Video Production (3cr)(2+2)

Add JPC A385 Scriptwriting for Film and Television (3cr)(2+2)

Chg JPC A403 Communications and Media Research (3cr)(3+0)

Chg JPC A404 Global Media and Communication Systems (3cr)(3+0)

Add JPC A405 Communications and Media Theories (3cr)(3+0)

Add JPC A442 Web Journalism (3cr)(2+2)

Chg JPC A443 Advanced Reporting (3cr)(2+2)

Add JPC A444 Specialty Reporting (3cr)(3+0)

Add JPC A462 Corporate Communications (3cr)(3+0)

Add JPC A463 Crisis Communications (3cr)(3+0)

Add JPC A464 Development Communications (3cr)(3+0)

Chg JPC A465 Strategic Communications Campaigns I (3cr)(3+0)

Add JPC A466 Strategic Communications Campaign II (3cr)(3+0)

Chg JPC A482 TV Post-Production (3cr)(3+0)

Add JPC A483 Broadcast Graphics (3cr)(2+2)

Add JPC A484 Documentary Film Production I (3cr)(3+0)

Add JPC A485 Documentary Film Production II (3cr)(3+0)

Add JPC A486 Independent Film Production I (3cr)(3+0)

Add JPC A487 Independent Film Production Ii (3cr)(3+0)

Chg JPC A490 Selected Topics in Journalism and Public Communications (3cr)(3+0)

Add JPC A492 JPC Honors Seminar (3cr)(3+0)

## B. CTC

Del Floral Design Non-Transcripted Certificate of Completion

Del Certified Dietary Manager's Non-Transcripted Certificate of Completion

Chg TECH A302 Operational Safety (3cr)(3+0)

Add TECH A305 Technology Management (3cr)(3+0)

Chg TECH A412 Advanced Technical Experiences: Discipline Area (1-9cr)(0-9+0-27)

Chg VE A412 Advanced Technical Experiences: Discipline Area (1-9cr)(0-9+0-27)

Chg TECH A433 Project Design, Implementation, and Control (3cr)(3+0)

Chg TECH A443 Quality Leadership (3cr)(3+0)

Chg TECH A453 Capstone Project (3cr)(1+8)

Chg TECH A495 Technical Internship (1-3cr)(0+5-15)

Chg VE A495 Technical Internship (1-3cr)(0+5-15)

**Student Academic Success Committee  
Meeting Minutes  
September 23, 2005**

**Committee Members Present:** Debbie Narang (FS), Sarah Kirk (FS), Tom Skore, Trish Jenkins, Joan O’Leary, Connie Fuess, Alice Sears

**Absent Members:** Kathleen Voge (FS), Rozanne Wilson-Marsh, Roy Poole

**Overview of Meeting:**

- Sarah Kirk was approved by the committee as Chair of SAS for 2005-2006.
- Connie Fuess suggested we form some sort of communication with an ad hoc group of staff advisors, who call themselves the “Advising Coordinators Group,” in order to stay abreast of staff issues and ideas concerning student success at UAA. This groups meets the 3<sup>rd</sup> Wednesday of each month.
- Joan O’Leary and Sarah Kirk gave updates on placement testing and placement advising at MatSu and the UAA main campuses.
- Tom Skore initiated discussion regarding the need at UAA to emphasize time for successful teaching, noting that the push for faculty to be engaged in service activities has encroached upon a focus on teaching. As UAA faculty, we would like to have a definition for “sufficient service” to guide us as we work with administration on setting the yearly service components of our workloads.
- Tom Skore raised the question of changing UAA’s grading system to include +/- . Would like to know if there is continuing interest.
- Members also discussed the desire for writing, reading, technical, and speaking intensive courses at UAA to have “indicators,” such as W, R, T, and S to help students enroll in appropriate courses.
- SAS members determined goals for the 2005-2006 year. These are discussed below.

**Goals:**

1) **Enrollment Services, Orientation, and Enrollment Advising.** Become familiar with resources and tools used for UAA’s Enrollment Services, orientation, and advising systems. Will set up meeting with Mary Howard, Susan Browner, Bobbie Weber, and Lora Volden for October.

2) **Student Academic Success Programs.** Would like to increase communication with the newly organized “AMSS” unit (Academic & Multi-cultural Student Success) and receive updates on all of UAA’s student academic success programs. Get involved with Vara Allen-Jones and the grant she received this past summer. Will invite Vara and Tara Koeckritz in November to discuss the grant.

3) **Placement Tools and Validation Studies.** Would like to stay abreast of UAA campus’ use of placement tools and faculty who determine course placements for English and Mathematics courses. Will support faculty who engage in course placement work (i.e. essay writing placements) and validation studies on placement tools. Sarah Kirk and

Joan O’Leary are SAS members who do this work and they will report periodically on

the status of these tools, essay writing placements, and validation studies.

4) **Admission Pathways.** Track progress of “Admission Pathways” and be of service where possible. This is a continuation of a previous year’s goal. Will invite Rick Weems to a meeting for ideas.

5) **Ad Hoc Committee on Attrition.** Would like to know if this committee is being revived and if so, would like to work in conjunction with it. Will speak with Lauren Bruce for status of committee.

# **Professional Development Committee**

**Report from 31 Sept 05**

**Members present:** Jeff White (Chair), Mari Ippolito, Richard Cohen

**Next meeting:** 21 Oct at 3:30 in GHB 103 (subsequent meetings on 3<sup>rd</sup> Fridays at 3:30)

The committee discussed several items, including the Faculty Senate's charge that PDC oversee UAA's continued consideration and piloting of the Individual Development and Educational Assessment instrument (IDEA).

## **Committee's statement on uses of survey data**

Professional development opportunities differ in use from institutionally-required teacher evaluation reports; however, the committee recognizes that each can be available, in part, from student-supplied data.

Currently, UAA uses an institutionally-developed student survey as the primary instrument of teacher evaluation in retention and tenure reports. Faculty Senate has heard criticisms from OPRA, distance education and other faculty, and several administrators regarding the validity, return rate, reporting, and relevance of the current student survey.

This committee acknowledges, as has the Senate, that UAA will (and should) continue to survey student perceptions of teaching in the future; but it hopes to concentrate attention on the potential the data holds for faculty committed to developing their teaching skills.

## **IDEA-related focus for 2005-2006**

The PDC will focus its attention regarding the IDEA survey on the following issues:

- considering how the diagnostic version of IDEA could fit into the UAA system to best assist faculty members in improving their teaching
- working with the Diversity committee on cultural sensitivity consideration in the instrument
- inviting ACDLIT to collaborate with us how IDEA might serve distance education faculty
- ensuring a balance of faculty from different disciplines, teaching formats, and delivery formats pilot IDEA in the Fall 2005
- organizing a forum of faculty who pilot IDEA in the Fall 2005

## **Other issues to consider in 2005-2006**

the committee discussed addressing this senate session included the following:

- Providing information to faculty on alternative methods of learning about one's teaching (as distinct from institutional assessment)
  - Peer observations
  - Classroom Assessment Techniques
  - Informal mid-term questionnaires
- Meeting with CAFE Director and/or being on the agenda at the Advisory Council to identify current status of funding and support
- Making guidelines and standards for retention, promotion, and tenure documentation easier to find across campus

**Faculty Senate President's Report**  
**October 7, 2005**

1. Anissa Hauser, after six years, is leaving the Governance Office to coordinate the new Ph.D program in psychology. A search for her replacement is underway.
2. Board of Regents Meeting 9/20 & 9/21 Update
  - a. New eligibility rules for Senior Tuition Waiver
  - b. Abolition of Super Tuition for Social Work
  - c. Capital Budget #1 priority – Integrated Science Bldg
3. Faculty Alliance Issues
  - a. Policy and Regulation for Academic Unit Establishment, Major Revision, and Elimination 10.02.02-.05
  - b. Distance Education
  - c. Academic oversight and representation on statewide committees
  - d. Retreat with President Hamilton Oct 13<sup>th</sup>
4. Items for discussion by Professional Development Committee
  - a. Call for faculty volunteers for expanded pilot test of IDEA Center student evaluation of instruction instrument for Fall Semester 2005
  - b. Budget Estimates – cost per student
  - c. Contact with IDEA center – send someone to UAA to give overview
  - d. Upcoming IDEA Seminar in February 2006
5. Items for discussion by Institutional Unit and Assessment Committee
  - a. Who has Access to Evaluations of Deans, Directors and Chancellor?
  - b. How will data be used?
6. Governance/Union Issues to be defined in discussions with:
  - a. ACCFT, Trish Jenkins;
  - b. UNAC, Carl Shepro
7. E-board discussion with Interim Provost Jan Gehler regarding proposal for Honors College