

The Office of Undergraduate Research and Scholarship

Announces

Undergraduate Research in the Community Grants

Purpose

Undergraduate Research in the Community Grants support projects that actively involve and meet the needs of community partners. Your ultimate aim will be to define and address a pressing community problem; do intellectual work that produces a public good; or conduct artistic, critical, or historical work that contributes to a community-identified issue.

Funding

Awards will fund up to \$2,000 for project expenses plus a \$500 stipend. Funds will be awarded to offset research costs such as analyses, supplies, equipment, software, surveys, and travel. The stipend will be awarded upon successful completion of the project. If the project has multiple student investigators, the stipend will be divided among the participants.

Eligibility

Applicants must be admitted to UAA as undergraduate degree-seeking students.

Special Requirements

Your project must be a joint endeavor that includes a faculty member and one or more community members. Only projects actively involving a community organization or agency in defining the problem, hypothesis, and outcomes will be considered.

Criteria for Awards

Submissions will be judged on

- the clarity of the proposal
- the research methodology to be employed
- the significance and impact of the project within the community, and
- the evidence that the student(s) can carry out the project.

Preference will be given to students who have not previously won this award.

Responsibilities

Recipients will

- (1) work closely with the community partner to develop the research emphasis, methodology, timelines, and outcomes,
- (2) meet at least monthly with the community partner during the research project,
- (3) present their projects publicly to their community partner and UAA, and
- (4) submit a final written project report to the Office of Undergraduate Research & Scholarship. Project abstracts will be published in the proceedings of the annual Undergraduate Research & Discovery Symposium.

Submission Procedures

- Prepare your proposal according to the **Submission Guidelines** (available at www.uaa.alaska.edu/ours).
- Submit your proposal to the Office of Undergraduate Research and Scholarship (Rasmuson Hall 115).
- Awards are contingent on approval by the Institutional Review Board, the Animal Rights Committee, or other committees as appropriate.
- For more information on Research Integrity and Compliance, visit: www.uaa.alaska.edu/research/ric.

For deadlines and forms, visit:
www.uaa.alaska.edu/ours/opportunities/research/undergraduate-research-community.cfm



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Research and Scholarship
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UNDERGRADUATE RESEARCH IN THE COMMUNITY GRANT

Submission Guidelines

Your proposal should consist of the following 6 sections.

1. Cover Sheet

(Available at www.uaa.alaska.edu/ours.)

This form requires signatures from your faculty mentor and community partner, certifying that they have reviewed the proposal for content, that you are capable of performing the research or creative endeavor, and that they agree to mentor you for the project. This form includes the Research Integrity and Compliance checklist.

**Projects with more than one student investigator must complete the Cover Sheet for Group Projects. One student should be identified as the principal investigator who will take primary responsibility for overseeing the project.*

2. Project Description

A narrative, not to exceed 5 pages, that covers the following points:

- A statement of the research question or the creative context of the project
- A description of the community problem or need it addresses
- A discussion of the present understandings, community expressions, public engagement, and knowledge concerning the question or problem
- A description of how the project will be conducted (design plan, useful analytical frameworks, methods, procedures, empirical or critical analysis, the nature of community partner involvement, a description of the final form of the project, and how it will be disseminated)
- Anticipated results (the public implications of your results or the expected impact of your work, especially as it affects your community partners)

**Projects with more than one student investigator should provide a breakdown and description of duties and indicate which student is responsible for each part.*

3. Project Budget

Allow one page for the budget and a second page for justification. Include the cost of personnel, supplies, equipment and travel, with a brief justification for each item.

- Do **not** include the student stipend in the project budget.

- Travel will be allowed only if it falls within the same academic year(s) as your research and there is a direct relationship between the research and the travel being proposed (e.g., for the purposes of conducting research or to present results at a conference). Funding for travel to a conference will be granted only if the student is accepted to present at that conference.
- Expenses that will **not** be allowed include compensation for the student's time, tuition to get credit for the project, and amounts for supplies or equipment that exceed reasonable and customary expenses.
- Equipment purchased with the grant will belong to UAA after the research is concluded.
- Proposed expenses must be in accordance with UA Policy and Regulation, and funds must be expended as specified in the proposal. For this reason, please be as accurate as possible in estimating your expenses. Do not over inflate your budget; conversely, do not underestimate what your actual costs will be.

4. References

Use the standard convention of your discipline including the author, title of article, journal title, volume, pages, and date (1-2 pages).

5. Project Timeline

Outline the anticipated dates of completion of various stages of project. For example: When do you anticipate completing background research, fieldwork, creative performance, etc. Be sure to include in this timeline the following dates:

- Mid-April – Presentation at the Undergraduate Research Symposium
- May 15 – Expenditure deadline
- May 30 – Final written report deadline

6. Resume

Student's résumé (up to 2 pages). If the project has more than one student investigator, please include a résumé for each applicant.