

*Note: If there have been any changes in your legal status to include arrests, convictions, pending charges, or adjudication since completing your practicum application; you must notify the Practicum Coordinator and Field Instructor in order to start the approval process for a continuing placement. You can do that by completing the form on the reverse of this document. Failure to disclose any changes to your legal status could place your enrollment at risk. If you need to update your legal status information, please complete the information on the reverse of this form and return completed continuing approval form to the Human Service Practicum Office.*

## CONTINUING APPROVAL

FALL 2012

### AT PRACTICUM PLACEMENT SITE

Application Deadline: March 19, 2012

Instructions: The student must complete the top portion of this form prior to meeting with their Field Instructor. The student must ask the Field Instructor to fill out the bottom portion of this form. It is the responsibility of the student to assure this form, upon completion, is returned to the UAA Human Services Practicum Coordinator.

Continuing Approval for:  Spring Semester 201  Practicum II  
 Fall Semester 2012  Practicum IV

#### Student Information:

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City, State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work: \_\_\_\_\_  
\*UAA Email: \_\_\_\_\_ Cell: \_\_\_\_\_  
Name of Current Practicum Instructor: \_\_\_\_\_

#### Agency Information:

Agency Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
City, State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Field Instructor Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_

\*UAA email address is required. You may set up your UAA email address to forward messages to another address, if you prefer. It is necessary to delete old messages regularly from your UAA email in order to ensure message delivery.

The signature below acknowledges that the agency information provided is accurate, and the student listed above has been approved to continue his/her practicum of 125 hours at said agency.

\_\_\_\_\_  
Field Instructor Signature

\_\_\_\_\_  
Date

Questions contact: Deborah J. Eul  
afdje2@uaa.alaska.edu  
Phone: 907-786-6449  
Fax: 907-786-6436

Practicum Coordinator  
UAA Human Services  
3211 Providence Dr. PSB 212  
Anchorage, AK 99508

*Note: If the student is not continuing practicum at the same agency, the student must schedule an appointment with the Practicum Coordinator in order to be placed at a new agency. The same date of the application deadline applies to these unique cases.*

*The Human Services Department mission is to prepare Human Service generalists through a competency based, community oriented program encompassing classroom and practical learning opportunities.*

