





INTERNATIONAL STUDENT SERVICES



PROSPECTIVE GRADUATE F-1 STUDENT ADMISSION PROCESS 2011-2012 Academic Year



In the summer, the sun shines at midnight. In the winter, northern lights draw a shimmering curtain across the stars. On a spring morning, snow capped peaks glow pink with the rising sun. On an autumn evening, the low golden light seems to set even the waters ablaze.



It is a beautiful here in a thousand different ways, and just when you learn to appreciate them all, you'll discover the thousand and first.

The University of Alaska Anchorage is a comprehensive metropolitan university situated at the heart of a vast and magnificent state. Located on the edge of the nation's last great wilderness, UAA is far from remote in the things that matter to students. Innovative programs, a world class faculty, and a brand new state-of-the art library are just the beginning.


Admission Contacts



DONI WILLIAMS
International Student Advisor
(907) 786-1573
doni@uaa.alaska.edu



CECILE MITCHELL
Director of Admissions
(907) 786-1558
ancom@uaa.alaska.edu



Check us out on [Facebook](#) by searching for "International Student Services, University of Alaska Anchorage" and make a video visit to the campus with current international students at <http://www.youtube.com/uaaiss>


All admission materials must be sent directly to:
Attention: Doni Williams
3901 Old Seward Highway, Suite 106
Anchorage, AK 99503

UAA International Student Services Web Site:

<http://www.uaa.alaska.edu/iss>

****PLEASE NOTE: THIS PACKET ADDRESSES ONLY GENERAL UNIVERSITY REQUIREMENTS FOR A GRADUATE PROGRAM. CONSULT THE WEB SITE OF THE ACADEMIC DEPARTMENT OF YOUR PROGRAM FOR ADDITIONAL ACADEMIC ADMISSION REQUIREMENTS.**

HOW TO APPLY

- 1 Go to https://uaonline.alaska.edu/banprod/owa/bwskalog.P_DispLoginNon and click new student (if you have already been a UAA student sign in using your login). Follow the directions and make sure you choose University of Alaska Anchorage and the “Intl Graduate Bachelor Req’d” application/. Make sure to include your foreign address in the “Permanent Address” section. If you do not have adequate internet access to complete the application online, use the paper application available at http://www.uaa.alaska.edu/admissions/Printed_Application_Forms.cfm to obtain forms that can be completed by hand or by typing your answers into the form from your computer. You MUST submit your application with a check, money order, or credit card authorization for the \$60.00
- 2 Your sponsor (or you, if you will be a self-sponsoring student) must complete **2 Affidavits of Support** (forms included with this document) and have them notarized. Send one completed, notarized Affidavit to Enrollment Management and keep the other one for your visa interview or other government approval process.
- 3 You must complete and sign the **Admissions Agreement** in this packet.
- 4 Your sponsor (or you, if you are a self-sponsoring student) must provide an **original bank letter or bank statement, dated within six months of the term in which you plan to enroll, showing at least US \$28,060 in available funds** (for estimated expenses the first year of study).
 - ▶ The names of the **bank account holder** and the **sponsor** must be the same.
 - ▶ Evidence of additional funds of \$6,670.00 must be shown for each accompanying dependent adult and \$3,600.00 for each accompanying dependent child.
- 5 Arrange to have official, sealed transcripts sent to UAA from all colleges and/or universities you have attended. If the schools for which you are submitting transcripts are outside the United States, you must also have them evaluated by an international credential evaluation service. A list of such services can be accessed online at: <http://www.uaa.alaska.edu/iss/upload/International-Transfer-Credit-Evaluation-Agencies-2.pdf>. You must request that a second official copy of your transcripts be sent from your school to the agency you choose, and ask the agency to send an official evaluation directly to Doni Williams.
- 6 Arrange to take the TOEFL or IELTS exam and have the results forwarded to UAA. UAA's TOEFL reporting code is 4896. Please provide this number when you take the test so that TOEFL will send us an OFFICIAL copy of your score. To request TOEFL information, please contact: 

TOEFL/TSE Publications
PO Box 6154
Princeton, NJ 08541-6154 USA
Telephone: (609) 771-7100
Web: <http://www.toefl.org>

- 7 *If you are seeking a change of status*, submit a completed I-539 form with your application materials. I-539 forms can be obtained from the USCIS web site at <http://www.uscis.gov>.
- 8 *If you are transferring from another United States school*, the International Student Advisor from your previous school must complete a **UAA F-1 Student Transfer Eligibility Form**.

After submitting all application materials:

- Make sure to check on the status of your application through UAOnline. Instructions can be found at http://www.uaa.alaska.edu/iss/upload/Checking_Admissions_Step_by_Step_guide-2.pdf. Contact the International Student Services office at doni@uaa.alaska.edu if you have questions.
- If the application materials are complete and you are admitted, you will receive an acceptance letter, I-20 form, and instructions on how to apply for an F-1 visa and what to do upon arrival in Anchorage.
- ! DO NOT make an appointment at an embassy or consulate until your admissions process is complete and you have an I-20. Doing so could result in a delay in your enrollment.
- ! DO NOT make airline reservations or buy non-refundable airlines tickets before your F-1 visa has been approved.

How much does it cost to study at UAA and live in Anchorage?

Applicants are required to show evidence of available funds equal to estimated expenses for one year of study. This is U.S. Citizenship and Immigration Service (USCIS) policy.

Estimated Expenses for One Academic Year (Fall and Spring Semesters)	
Tuition and Fees	\$14,260.00
Room and Board	\$8,800.00
Books	\$1,200.00
Insurance & Personal Expenses	\$3,800.00
Total	\$28,060.00
Additional \$6,670 for each adult accompanying dependent and \$3,600 for each child	

Does UAA have student housing?

Yes, but space is limited and fills up quickly. Visit www.uaa.alaska.edu/housing/ or call (907) 751-7200 for more information and an application.

How will UAA evaluate my level of English proficiency? What if I am not proficient in English?

Graduate applicants **MUST** take the Test of English as a Foreign Language (TOEFL) or the IELTS and achieve the following minimum for unconditional admission into a graduate program.

Minimum TOEFL Score: 79-80	Minimum IELTS: 6-6.5
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However, students with lower TOEFL scores may be admitted with the condition that they complete ESL (English as a Second Language) or other English courses prior to beginning program courses. Admissions decisions with ESL conditions will be made on a case-by-case basis and are not guaranteed. Applicants who have completed a Bachelor's degree at a U.S. institution are not required to submit TOEFL or IELTS scores. Applicants from English-speaking countries should contact International Student Services at doni@uaa.alaska.edu to request that the requirement be waived.

Is financial assistance available to international students to meet college expenses?

International students are not eligible for government financial aid. However, there are a limited number of scholarships for which international students are eligible. You can find more information at <http://www.uaa.alaska.edu/iss/upload/Scholarship-Information-for-International-Students-2.pdf>

Is health insurance required?

Yes. International students are required to have medical insurance that meets UAA's guidelines posted at <http://www.uaa.alaska.edu/iss>.

Is an F-1 student eligible to work?

F-1 students are eligible to work on campus, but are restricted to part-time employment (20 hours per week) while classes are in session. UAA does not guarantee campus jobs. F-1 students should not rely on campus employment to meet school or personal expenses.

I have studied at another college. How can I transfer credits to UAA?

If the college or university is outside of the United States, you must request that one transcript be sent directly to UAA and request another to go to an international credential evaluation service. A list of these services can be accessed online at <http://www.uaa.alaska.edu/iss/upload/International-Transfer-Credit-Evaluation-Agencies-2.pdf>. Transcripts from schools within the United States should be sent directly to Doni Williams from your previous school.

APPLICATION CHECKLIST

Required Documentation

New F-1 students are accepted for fall and spring semester admission only (this does not include summer sessions). The entire admission process may require 8 to 10 weeks. PRIORITY attention is given to complete applications (with all required documents submitted) received by the following dates:

Fall Semester:	June 1
Spring Semester:	October 15

INCOMPLETE APPLICATIONS or APPLICATIONS SUBMITTED AFTER THESE DATES may delay the desired semester of enrollment until the next school term, or, in some cases, indefinitely. Specific programs may have earlier deadlines. **Please check the web site of the academic department of the program you have applied for.**

Forward All Required Items to



Doni Williams, Enrollment Management
3901 Old Seward Highway
Suite 106
Anchorage, AK 99503-6035

(Faxed copies will not fulfill admission requirements and will be considered unofficial.)

- Application for Admission (online or by mail)
- Application Fee (\$60.00, online or by mail)
- 2 Notarized Affidavits of Financial Support for International Students
- Remember:** Keep the second Affidavit for the visa interview or other governmental approval process!
- Original bank letter or bank account statement (on official letterhead) showing a minimum of \$28,060 in available funds. The **bank account holder** and **sponsor** (or self-sponsoring student) must be the same person.
- Admissions Agreement for Prospective F-1 Students
- College and/or University Transcripts sealed in envelopes from the issuing institutions, with evaluations (and translations if applicable).
- Official, Sealed TOEFL or IELTS Score issued directly from the testing service.
- Additional academic requirements as indicated on the department web site of the degree you have applied for.
- Transfer Students Only: F1 Transfer Eligibility Form** must be forwarded by your previous or current college or university.

You can check the status of your application for admission at:
http://www.uaa.alaska.edu/iss/upload/Checking_Admissions_Step_by_Step_guide-2.pdf



AFFIDAVIT OF FINANCIAL SUPPORT FOR INTERNATIONAL STUDENTS

Please type or print answers clearly, in ink.

Student's Name: _____
Last First Middle

Sponsor's Name: _____
Last First Middle

Sponsor's Address: _____

City State/Province Postal Code Country

Phone Number E-Mail Address

Declaration of Support (check all that apply):

- I, _____ (student) am at least 21 years old and I will financially sponsor myself.
- I, _____, am the Sponsor for the applicant/student named above, and I agree to assume PRIMARY FINANCIAL RESPONSIBILITY for all expenses (tuition, fees, books, living expenses, and health insurance) of the person named above during his or her attendance at the University of Alaska Anchorage. I guarantee that he or she will not be without adequate financial support and necessary resources during his or her stay in the United States. I am aware that the estimated financial cost for an F-1 student attending UAA is US \$28,060.00 (additional funds required for each accompanying dependent). I am aware that this estimate is subject to change without prior notice.
- I am the sponsor of _____ additional students.
- It is my intention to sponsor the applicant's accompanying dependent(s):

Name (last name, first name)	Birth Date (mm/dd/year)	Country of Birth/ Citizenship	Relationship

I understand that this Affidavit of Support is a binding document and that eligibility for continuation of studies depends upon satisfactory academic progress and the financial support of the sponsor or the self-sponsoring student. Loss of financial sponsorship will result in the student being advised to return to his or her home country.

 Signature of Sponsor or Self-sponsoring Student / Relationship to Student

Notary Public/Attorney/U.S. Consular Certification

[Official Notary Stamp or Seal Below]

Subscribed and sworn before me this _____ day of _____,

20_____, at _____.

 Signature of Official Administering Oath

 Printed Name



AFFIDAVIT OF FINANCIAL SUPPORT FOR INTERNATIONAL STUDENTS

Please type or print answers clearly, in ink.

Student's Name: _____
Last First Middle

Sponsor's Name: _____
Last First Middle

Sponsor's Address: _____

City State/Province Postal Code Country

Phone Number E-Mail Address

Declaration of Support (check all that apply):

- I, _____ (student) am at least 21 years old and I will financially sponsor myself.
- I, _____, am the Sponsor for the applicant/student named above, and I agree to assume PRIMARY FINANCIAL RESPONSIBILITY for all expenses (tuition, fees, books, living expenses, and health insurance) of the person named above during his or her attendance at the University of Alaska Anchorage. I guarantee that he or she will not be without adequate financial support and necessary resources during his or her stay in the United States. I am aware that the estimated financial cost for an F-1 student attending UAA is US \$28,060.00 (additional funds required for each accompanying dependent). I am aware that this estimate is subject to change without prior notice.
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 Signature of Sponsor or Self-sponsoring Student / Relationship to Student

Notary Public/Attorney/U.S. Consular Certification

[Official Notary Stamp or Seal Below]

Subscribed and sworn before me this _____ day of _____,

20_____, at _____.

 Signature of Official Administering Oath

 Printed Name



ADMISSIONS AGREEMENT FOR PROSPECTIVE F-1 STUDENTS

Please read carefully, complete the required information, and sign.

- ▶ I have read "Prospective F-1 Student Admission Process" (or the document has been translated and explained to me), and I understand the terms of acceptance to University of Alaska Anchorage.
- ▶ I agree to comply with the University's policies regarding student conduct and academic standards during my enrollment, as stated in the Student Handbook and College Catalog [at http://www.uaa.alaska.edu/studentaffairs/fact-finder.cfm](http://www.uaa.alaska.edu/studentaffairs/fact-finder.cfm) and <http://www.uaa.alaska.edu/records/catalogs/catalogs.cfm>
- ▶ I agree to comply with U.S. Citizenship and Immigration Service policy, and regulations that apply to non-immigrant students attending colleges and universities in the United States.
- ▶ I certify that all information provided by, or on behalf of, the applicant is true and correct.
- ▶ I understand that loss of financial sponsorship without immediate and adequate replacement may result in a student being advised to exit the United States and return to his or her home country.
- ▶ I acknowledge that the University and/or its representatives may engage in an exchange of information regarding student enrollment, academic progress, conduct, or unmet obligations with UAA faculty and staff, and United States federal and local government law enforcement agencies.

Student Signature

Printed Name

Date

Address (Home Country)

City/Province/Postal Code/Country

Current E-Mail Address