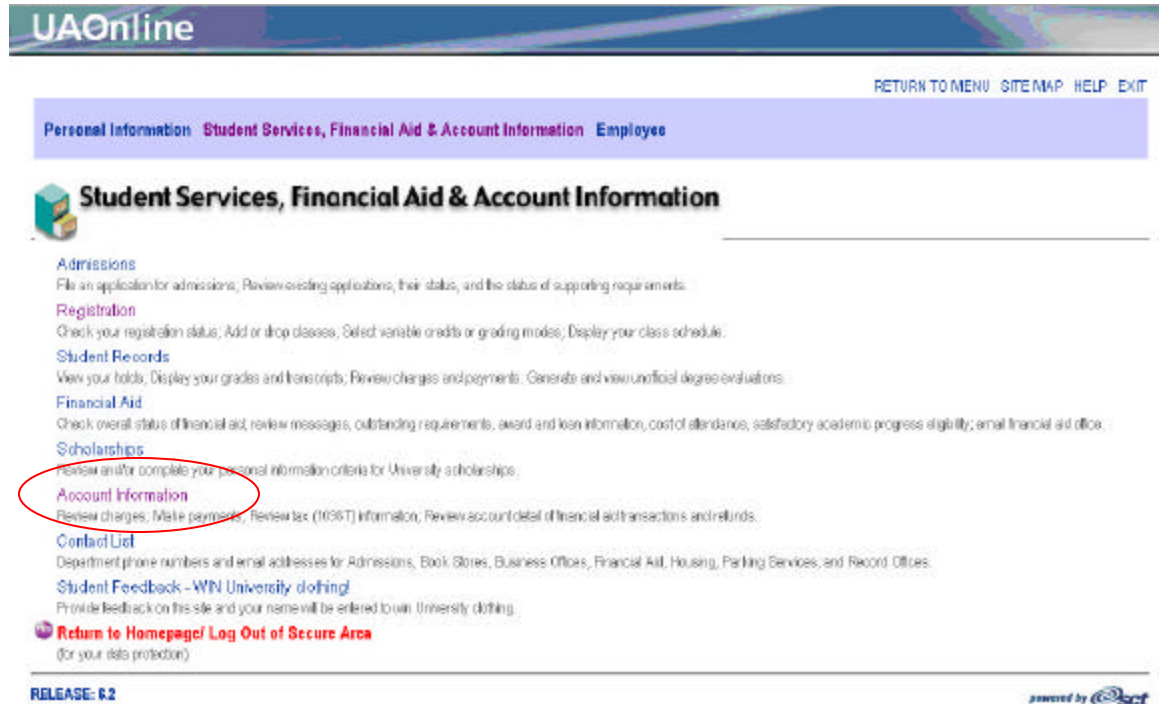


# Applying the cost of a Parking Permit to a Wolflink account

1. After logging into Wolflink and going to the Student Services Menu, you will select “Account Information.”



UAOnline


RETURN TO MENU SITE MAP HELP EXIT

Personal Information **Student Services, Financial Aid & Account Information** Employee

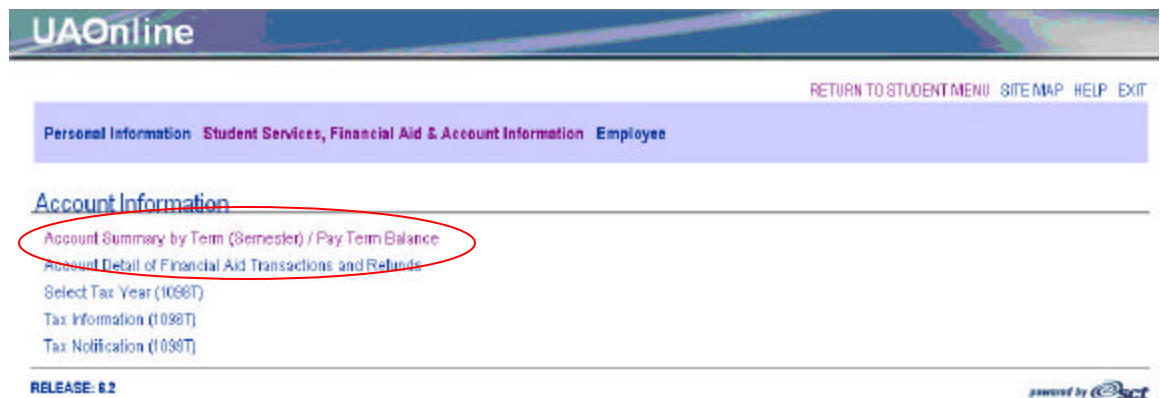
### Student Services, Financial Aid & Account Information

- Admissions**  
File an application for admissions; Review existing applications; their status; and the status of supporting requirements.
- Registration**  
Check your registration status; Add or drop classes; Select variable credits or grading modes; Display your class schedule.
- Student Records**  
View your holds; Display your grades and transcripts; Review charges and payments; Generate and view unofficial degree evaluations.
- Financial Aid**  
Check overall status of financial aid; review messages; outstanding requirements; award and loan information; cost of attendance; satisfactory academic progress eligibility; email financial aid office.
- Scholarships**  
Review and/or complete your personal information criteria for University scholarships.
- Account Information**  
Review charges; Make payments; Review tax (1098T) information; Review account detail of financial aid transactions and refunds.
- Contact List**  
Department phone numbers and email addresses for Admissions, Book Stores, Business Offices, Financial Aid, Housing, Parking Services, and Record Offices.
- Student Feedback - WVN University of Virginia**  
Provide feedback on this site and your name will be entered to win University clothing.

[Return to Homepage!](#) [Log Out of Secure Area](#)  
(for your data protection)

RELEASE: 6.2 powered by 

2. You will then select “Account Summary By Term.”




UAOnline

RETURN TO STUDENT MENU SITE MAP HELP EXIT

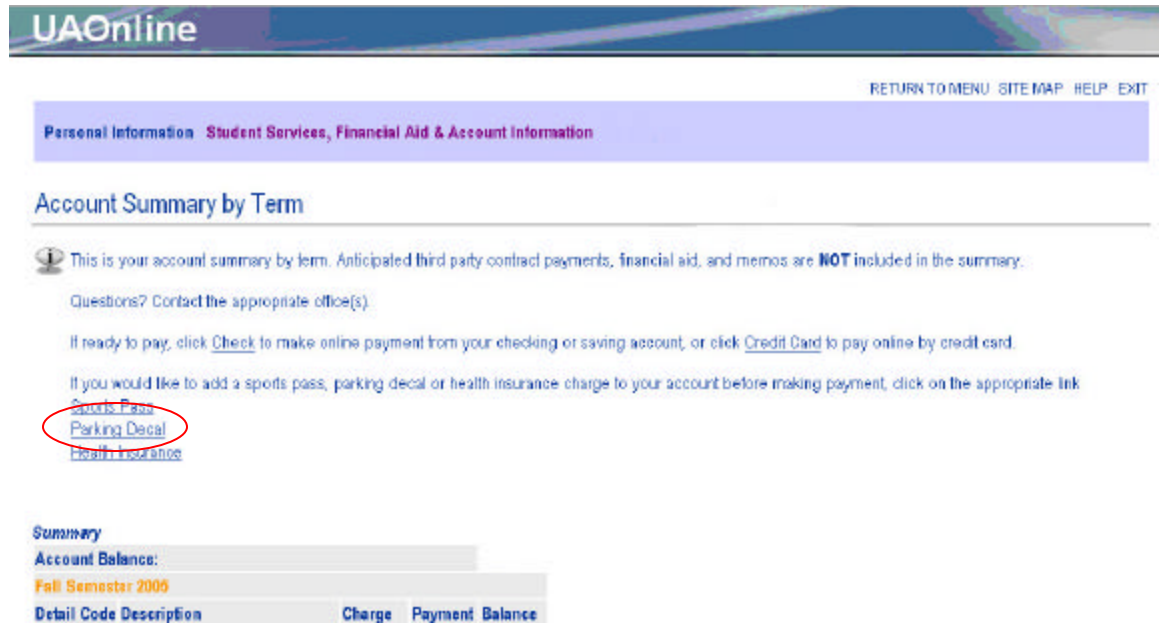
Personal Information **Student Services, Financial Aid & Account Information** Employee

### Account Information

- Account Summary by Term (Semester) / Pay Term Balance**
- Account Detail of Financial Aid Transactions and Refunds**
- Select Tax Year (1098T)**
- Tax Information (1098T)**
- Tax Notification (1098T)**

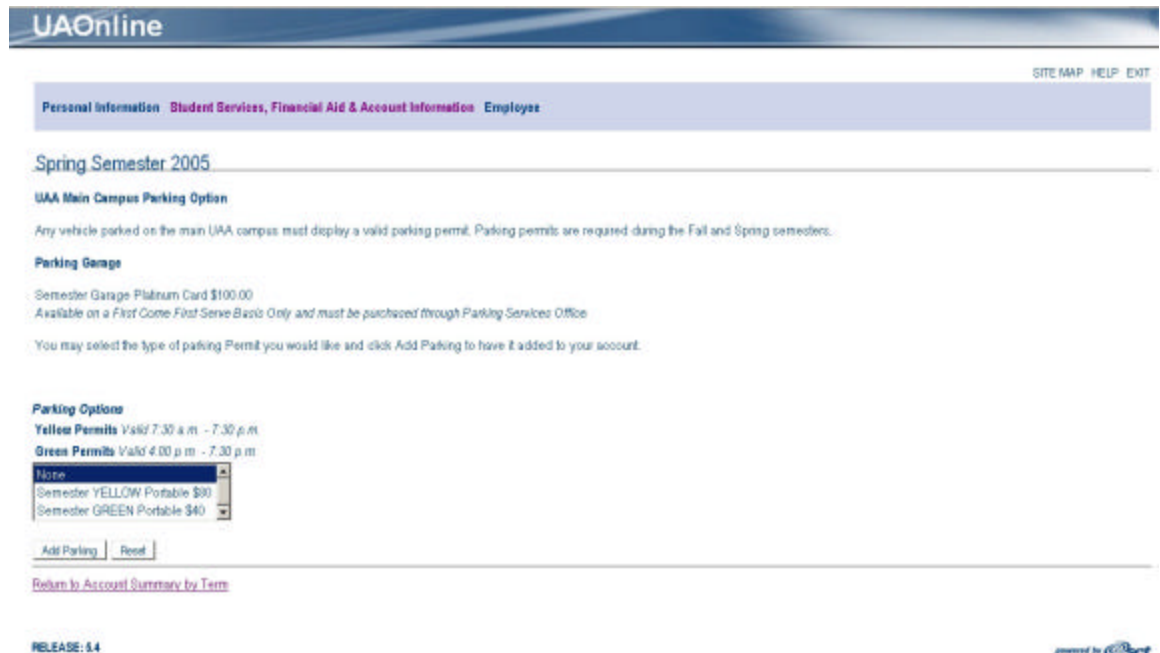
RELEASE: 6.2 powered by 


3. Once in the Account Summary screen, you will select "Parking Decal" to add to your account.



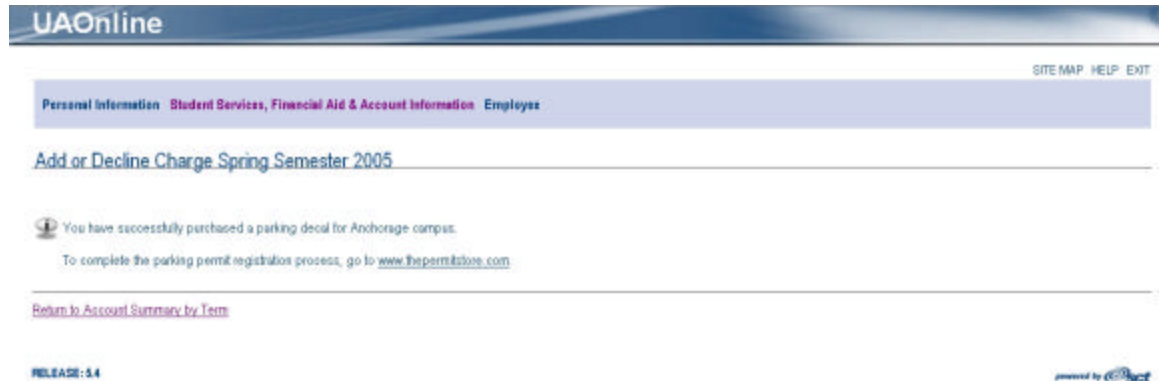
The screenshot shows the UAOnline interface. At the top, there is a navigation bar with "UAOnline" on the left and "RETURN TO MENU | SITE MAP | HELP | EXIT" on the right. Below this is a purple banner with the text "Personal Information Student Services, Financial Aid & Account Information". The main heading is "Account Summary by Term". A message icon indicates a note: "This is your account summary by term. Anticipated third party contract payments, financial aid, and memos are NOT included in the summary." Below this, there are instructions: "Questions? Contact the appropriate office(s).", "If ready to pay, click [Check](#) to make online payment from your checking or saving account, or click [Credit Card](#) to pay online by credit card.", and "If you would like to add a sports pass, parking decal or health insurance charge to your account before making payment, click on the appropriate link". A list of links is provided: "Sports Pass", "Parking Decal" (circled in red), and "Health Insurance". Below the links is a "Summary" section with "Account Balance:" followed by a greyed-out field, and "Fall Semester 2005" in orange. At the bottom of this section is a table header: "Detail Code Description Charge Payment Balance".

4. You will then select the permit type that you want to have added to your account.



The screenshot shows the UAOnline interface for "Spring Semester 2005". At the top, there is a navigation bar with "UAOnline" on the left and "SITE MAP | HELP | EXIT" on the right. Below this is a purple banner with the text "Personal Information Student Services, Financial Aid & Account Information Employee". The main heading is "Spring Semester 2005". Below this is the "UAA Main Campus Parking Option" section, which states: "Any vehicle parked on the main UAA campus must display a valid parking permit. Parking permits are required during the Fall and Spring semesters." The "Parking Garage" section describes the "Semester Garage Platinum Card \$100.00" and notes it is "Available on a First Come First Serve Basis Only and must be purchased through Parking Services Office". It also says: "You may select the type of parking Permit you would like and click Add Parking to have it added to your account." The "Parking Options" section lists "Yellow Permits Valid 7:30 a.m. - 7:30 p.m." and "Green Permits Valid 4:00 p.m. - 7:30 p.m.". Below this is a dropdown menu with "None" selected, and two other options: "Semester YELLOW Portable \$80" and "Semester GREEN Portable \$40". At the bottom of this section are "Add Parking" and "Reset" buttons. Below the buttons is a link: "Return to Account Summary by Term". At the very bottom of the page, there is a "RELEASE: 1.4" on the left and "powered by 

5. After selecting the permit type, you will be presented the confirmation screen. You must still go to [www.thepermitstore.com](http://www.thepermitstore.com) to finish the permit application process.



Note: Adding a permit to your Wolflink account only adds the cost of the permit to your student account. It does not order a permit for you. That must be done at [www.thepermitstore.com](http://www.thepermitstore.com). You will log into the account you have created in the past or create a new account. You will be asked for contact and vehicle information. You will select the same permit type that you applied to your Wolflink account when selecting a permit. When you are asked for payment type, you will select "Student Account" from the list. It will then ask you for your Student ID number. Once it has been verified that you have applied the permit to your student account, the permit will be approved and mailed to you. You will also be able to print a temporary permit by logging into your account once the permit has been approved. You can use this until your actual permit arrives.

DO NOT activate a permit you have not received. By activating the permit, you are claiming to have received the permit.