



Project Management Using Microsoft Project



April 26-27, 2012 8:30am – 4:30pm, University Center Room 155 (Free Parking)
CRN: 41349 Course No.: A590 Section: 001 CEU: 1.0 PDU: 14

This course will allow participants to learn how to schedule activities EFFICIENTLY, assign resources ECONOMICALLY, and track project performance EFFECTIVELY. Participants will master scheduling and tracking concepts while experiencing MS Project hands-on.

Registration: Call Megan Poulson, Program Coordinator, (907) 786-1924 or pm@uaa.alaska.edu
Visit www.uaa.alaska.edu/pm

Register before 5:00PM Wednesday, April 18, 2012

Course registration fees: \$ 1,425.00

Trainer: Roger Hull

Prerequisite: The participants are expected to have general computer skills and an understanding of project management principles.

Meals: Buffet Breakfast (8-8:30am) and Lunch (Noon – 1:00) Included in Course Fee

Parking: UAA parking near La-Z-Boy entrance.

Course Schedule

Table with 2 main columns: DAY 1 (April 26th, Thursday) and DAY 2 (April 27th, Friday). Each column contains a schedule of activities from 8:30 to 4:30, including topics like PM Fundamentals, Getting Started with MS Project, Advanced Project Scheduling, Special Projects, Consolidating Projects and Resources, and Introducing Project Server.