



**USUAA Assembly Meeting Minutes
November 14th, 2008
Lyla Richards Conference Room, SU 103**

I. Call To Order (3:00 p.m)

A. First Roll Call

[X] President Wing	[X] V.P. Hernandez	[X] Speaker Carrick	[X] Pro Tem Buchholdt
[X] Sen. Elkins	[X] Sen. Gaina	[A] Sen. Givens	[A] Sen. Haerer
[X] Sen. Hice	[A] Sen. Holtshouser	[A] Sen. Louie	[X] Sen. McGrane
[X] Sen. Menard	[X] Sen. Murrell	[X] Sen. Stefanovich	[X] Sen. Tran
[X] Greek Council Rep.	[X] RHA Rep. Bundick	[X] GSA Rep. Robinson	[X] Club Council Rep. Yan
[X] GRD Peter Finn	[A] PRD Zach Liszka		

B. Approval of November 7th Minutes- Sen. Gaina- two amendments approved. [President's Report stated on record that the total number of ballots cast in the Student Union November 3 & 4 were 2,078; Motion was made and seconded to change to 2,076.] Sen. Hice- Finance Report was given and implemented in minutes.

II. Communications

A. Advisors

- 1. Assistant Director of Student Leadership-** Hinkley- Scholarship awardees will be notified via USUPS mail and will be recognized next Friday at the meeting. Assessment questions regarding USUAA Assembly experience will be implemented Monday November 17 through Monday December 1. Open forums for Leadership Coordinator position for Student Clubs and Greek Life just for students. Questions: President Wing- When will the Associate Dean of Students be announced? Hinkley- Should hear results within the next week.
- 2. Administrative Assistant-** Anita Bradbury- Promotional Items, Monthly management reports completed this week. Travel paperwork is wrapping up; appointment memos were sent out for DAC and Un. Technology Council.

B. Persons to be Heard

- 1. Representative Sharon Cissna-**President Wing- She is extending project till January, next step is to set up meetings with the Municipality contact person is Randy Virgin, principal person for environmental and sustainable issues. Asked if students interested about these issues could attend the meetings, no confirmation, when it is received the opportunity will be presented to Assembly. Rep Cissna will meet with us in late January, please have your projects lined up and ready discuss options with her.

Sen. Gaina- Motion to move into Old Business to discuss Bill 09-10 while advisors are present to answer questions. Second

C. Reports

1. Standing Committees

Rules Sen. Hice- Discussed two complaints and processed; two vacancies at the table Sen. Barrows and Sen. Spaulding are not seated due to absences. Questions: Sen. Stefanovich- Are the complaints you received directly related to any of the two senators who are no longer seated? Sen. Hice- No.

Finance Sen. Hice- Budget is important for everyone to understand the line items, everyone should understand it and explain it to any student.

Legislative Affairs GRD- Discussed task list for senators; figured out exact cost to Juneau, only \$215 per person for tickets. Legislative Luncheon first week of next semester. Application for Advocacy trip will be due by next Friday at 5 pm. Sen. Murrell- How many trips are there going to be? GRD- Two. Sen. McGrane- To be apart of the trip, even if we sit on the Assembly, senators still need to apply? GRD- Yes. President Wing- How many persons will be going? GRD- Looking at selecting ten, all students must meet requirements. Sen. Murrell- What is the selection process?- GRD- You apply, if you are selected for an interview and we decide you can go, then you go. Sen. Hice- You day decide, does that mean you will create a list of qualifications required, weight those per numeric's and then list them 1-5 and then do numerically. Or will it be an "I think X person should go and not this X person, so they are not going?"

GRD- Process is not formalized, but would prefer to go with the later. Sen. Hice- Can you please inform of the Assembly next week of the selection process? GRD- Yes. Sen. Buchholdt- Who is on the Selection Committee? GRD- Myself, Sen. McGrane and Kimberly Pace, Professor of Science.

Student and Academic Affairs Sen. Gaina- Looking forward to meet with Provost to discuss the faculty evaluations, interested having a student rep and will discuss his ideas. Open Forum 2:30 – 3:30 about programs and concerns, those who can come and meet with students to hear their ideas please join us. Senators will be working on projects next semester. President Wing- what is the open forum structure? No microphone, doing surveys.

Activities Sen. Murrell- Volunteer signup sheets for Thanksgiving Day Feast past around the table. Many organizations have volunteered for specific times and this is what shifts are left to cover. Hinkley- If you show up not dressed appropriately you will be sent home to change, please read the instructions.

Sustainability Sen. Stefanovich- Discussed the goal the fall retreat had, specifically the Troops bags, upcoming programs and promotional items. Sustainability Fair. Had a film and food by Organic Oasis. Questions: President Wing- Is sustainability going to do the sustainable bags for the beginning of the spring semester? Sen. Stefanovich- there is no line item for this project. Anita B- My understanding is the sustainable bags purchased earlier this semester was to be distributed 50/50 fall and spring semesters for the bookstore to hand out to students. Where are the bags? Sen. Stefanovich- Sustainability has nothing to do with that. President Wing- USUAA events that occurred during the semester was where the bags have been distributed to the student body as promotional items, so they are there, there are just out there. Speaker Carrick- the books tore was given a chunk to set aside.

2. Representatives

Club Council Rep Kyle Yan- Executive Board met today to discuss the remaining \$2100 dollars left in the budget; Amendments to outdated Bylaws; methods of distributing seed money. Questions: Sen. Hice- You have spent all of your budget except \$2100? Hinkley, The budget manager and the Chair are responsible for allocating their fund balance back into the budget. There is roughly \$4000 left from the fund balance that is left to allocate. They still have a very large budget. Rep Yan- There is still additional funds that will be poured back into the budget from inactive clubs.

Greek Council- Extending applications until next Thursday at noon to have a larger pool for executive board for next calendar year. No meeting today.

Residence Hall Association Braxton Bundick- Halloween Dance October 31 went well; Met Monday planning final week extra food, other program planning for next semester. New president Trish Walberg elected November 3.

Graduate Student Association David Robinson- Lisa Madison Vice Provost of Research and sponsored programs. Regular rate of pay for research assistants. TA ships payment amount is different in comparison across campus and UAF. Advocating support through students to support actions already in process through the Dean's office. Data being compiled from past events. Sen. Buchholdt- Are you trying to standardize the wage across campus for TAships? Rep Robinson- Each school is different, the focus is the graduate school and the paperwork process which is not standardized with the federal government.

3. Boards

Concert Board Sen. Elkins- ROOTS budget breakdown, total attendance was 2128 (600 were student tickets) huge revenue only \$16,000 was spent. First review of concert board special projects funds applications today.

Media Board Sen. Menard- KRUA 50+ new volunteers (60% students, 32% community, 8% alumni) filling positions in office, \$33,000 of rollover funds.

Travel Board Sen. Menard- Applications for second round is due next Friday, November 21 by 5:00 pm.

4. **Directors-** GRD gave report during Legislative Affairs report; PRD not present.

5. **Vice President Michaela Hernandez-** Thanksgiving Feast volunteers giving very high support; all sororities have volunteered every member for a shift. Looking for opportunities to open to volunteers. Mentor ship program forming and will be working close with Sen. McGrane. Introduction of mentorship will be introduced before next semester.

6. **President Karl Wing-** Section 10 of Bylaws; please provide feedback to Chairs. Coalition could not meet today, will next week. Discussing Juneau trip. Annual Resources Development Council of Alaska Conference the Dean's office has been pushing free registration please fill out applications and get them into the Dean of Students office.

D. Appointees to UAA Committees

Sen. Buchholdt- UAA Assembly met November 13; Joan Haering when over budget passed by BoR one thing of interest, \$25 million, o system to figure out who gets that UAF or UAA for a new Engineering building. Ron Swartz gave updates on campus safety walk and the mock eco terrorism events will send out on list serve when report is received.

President Wing- Rep. Stephen Long will be coming next week to give a report on the University Technology Council.

III. Old Business

A. **Bill 09-10, "Additional Funding of Thanksgiving Feast"** - Allsion Murrell 2nd reading. Questions: GSA- How does funding compare with previous years? Last years funding was \$1000 donation. Sen. Stefanovich- Can a breakdown of cost be given to prove how money was spent? Sen. Murrell- Could do a survey at the event but could possibly be provided to Assembly in another form. Sen. Buchholdt- How does this event coincide with the Dinner for residential students? Lisa VonFumetti- We are opening for dinner that evening after the Thanksgiving Day feast for residential students. The week before we are sponsoring an event for students prior to their departure for the holiday. Sen. Gaina- Expenditure of the event? Lisa Von- Yes. Sen. McGrane- Two meals served the day of from 11 to 1? Sen. Murrell- student will pay for their meal in the evening. Sen. Gaina- What is the difference between the two meals? Lisa von- The afternoon will be a full on thanksgiving traditional meal. The evening will be normal stations open for students to dine as part of the meal plan meals. Anita B.- Any money left to return to contingency as stated in section six, seeing as how we are funding half the event, it seems there will not be any left to return. Sen. Murrell- Very good point. Discussion: Vice President- We should do an evaluation at the event to gain insight to whether or not we should spend more or less in the future. GRD- Why is this additional funding different from last year? Sen. Murrell- Last year was the first year NANA was on contract and budgeted items according to tradition to take on the extra cost; this year it is not feasible for NANA to pay the whole amount, they are offering to pay half the cost and asking us to do meet them with the other half. Sen. McGrane- Number of volunteer hours is quite high. Sen. Murrell- Sign up sheets for blocks of time to volunteer days before and the day of, it is students sponsoring it students should be the ones volunteering. Sen. McGrane- In years past this was the only meal available to the residential students the day of Thanksgiving? Sen. Murrell- Yes. CC Yan- Encourage you to sponsor the Bill it is an excellent use of students' fees and to give back. Sen. Menard- Still provides a meal during the day. Sen. Murrell- Please approve the Bill and don't deny students a good Thanksgiving Feast just because they can't go home for the holiday. Lot of money and in theory we should have known about it in April to be budgeted. Annie Route- this is also available for off campus students who can't get home for the holiday and this is the only meal they will be able to enjoy. RHA- Student are hurting with dinning dollars and are struggling to pay for food at this point, so a \$3000 donation is not much in the big picture and would be appreciated. Immediate Vote: 13/0/1 Bill 09-10 passes. Moving back to Persons to be heard. President Wing- Please give me a clean copy to sign. Speaker- also include the bill number.

IV. New Business- None

IV. For the Good

Anita Bradbury- Promotional line items need to be addressed; USUAA no longer has any stock left. See me for catalogs. Election Board ballots are still being counted, official results will be posted by Tuesday at 5:00 pm. Sen. Gaina- Asking for feedback if we should write progress comments on each other. Discussion: Sen. Murrell- Sounds good, but concerned that it will turn into an opportunity to vent frustrations without critical feedback. Have to have a system. Student at large- is this an open vote of the assembly? Sen. Gaina- It was supposed to be an online survey for seated members. Sen. Murrell- The survey could be written general.

V. Closing Roll Call

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