

University of Alaska Anchorage Policy (Draft)

Policy Category: University Governance

Responsible Office: Office of the Chancellor

Related Policy: Board of Regents Policy P03.01.010. Faculty, Staff, and Student Governance.

I. Scope

This policy establishes the process by which the University supports the Academic Colleges in providing workload credit for members of the Faculty Senate's Executive Board.

II. Policy Overview

University of Alaska Board of Regents Policy P03.01.010. Faculty, Staff, and Student Governance, governs the formal and informal mechanisms that provide for faculty (and staff and student) participation in the governance of the University. This policy outlines how Faculty Senate leaders' workload relating to governance activities is supported.

- A. Workload Release – each elected Faculty Senate leadership position listed below will receive the set number of workload credits shown. The funding to cover these credits will be provided from a fund within the Office of the Chancellor to the College or Campus where the faculty member is appointed.
 - a. President – 12 workload credits per 9-month AY, plus 1.5 units Summer Assignment
 - b. President-elect – 6 workload units per AY
 - c. Vice President – 3 workload units per AY
 - d. UAB Chair – 6 workload units per AY
 - e. GAB Chair – 3 workload units per AY
- B. Process for Reimbursement to College/Campus is as follows
 - a. Faculty member submits proposed workload to Dean/Director according to the timelines established in the CBA with the inclusion of the number of credits shown, specifying their proposal as to how many credits would apply toward each category of *Teaching, Research, and/or Service*.
 - b. Following the regular process, the Dean/Director will confer with the faculty member to determine the workload, including final determination as to which category the release will be credited.
 - c. A copy of the faculty member's approved AY workload shall be provided to the Governance Coordinator not less than 10 business days after CBA's workload deadline by the faculty member.
 - d. The Governance Coordinator shall confirm the election of the individuals to the respective positions, and then forward the copies to the Chancellor's Strategic Budget Officer.

- e. The SBO will work with their counterparts in the relevant College/Campuses to ascertain the pay rate, and provide Fund/Org information to be charged.
- f. For the President's summer workload: the faculty member will work with their Dean/Director to include the 1.5 units on a Summer workload, and then forward a copy to the Governance Coordinator, who then proceeds as above.

III. Approval

Chancellor Approval

Date