

CPAB FY25 Request for Operating Budget Proposals

Submit proposals by COB 05-26-2023 to: uaa_campusplanadbd@alaska.edu

Limit of 5 pages -Times new roman 12 double spaced

1. **Request Description.** Provide a detailed narrative of the request. Include the purpose of the request and the market demand the request is intended to meet. If applicable, include the number of students affected and specific employer/workforce demand met.
2. **Strategic Purpose.**
 - a. How does this request advance UAA 2027?
 - b. How does this request support our Student Achievement Metrics?
 - c. How are equity gaps closed by this request?
 - d. How does this request address our Core Competencies?
3. **Operational Focus.** Does the request fill a gap, remedy a problem, or respond to an external requirement (e.g. accreditation or professional standard)?
4. **Department/Program Investment.** What investment, if any, is the department/program prepared to make in this proposal in addition to the funds requested from outside the present budget? Will any funds be reallocated internally or lead to new revenue to support this effort?
5. **Collaboration.** Demonstrate how the program optimizes existing capacity and expertise across UAA and throughout the system. Is the program developed collaboratively across colleges/divisions, campuses, or universities in a manner that emphasizes appropriate roles, strengths, and missions?
6. **Performance Measures.** Provide anticipated impacts to performance end results of the requested increment and long-term sustainability of the project.
7. **Funding.** What are your plans if you don't get funded? Are you seeking other alternative funding sources.
8. **Budget Detail.** How will the funds be spent, i.e., personal services, travel, etc. Please provide a budget in the template provided for the funds requested. Include the number of positions (faculty/staff) requested.

Type of request

- General Funds (Permanent Budget)
- One-time Only (One year)
- Continuous (Multiyear)