

University of Alaska Anchorage	Section EHS/RMS
<b>ADMINISTRATIVE SERVICES MANUAL</b>	Statement 5
<b>Policies and Procedures</b>	Page 1 of 1
Title <i>EMERGENCY EVACUATIONS</i>	Effective Date 05/07/12

*Evacuation  
Determination*

Due to an emergency or incident, EHS/RMS and/or University Police may determine that a building or portion of a building is not safe for occupancy. An attempt will be made to rectify unsafe conditions through user groups or appropriate administrative action. On rare occasions, EHS/RMS may have to initiate emergency evacuation. The evacuation will be coordinated by EHS/RMS and University Police when the following conditions exist:

1. There is an imminent threat to life or health because of fire; explosions; loss of building structural integrity; and chemical, biological, radiation, or other physical hazards.
2. There is reason to believe that a situation may rapidly escalate to an imminent danger.

In the event of an emergency need for evacuation for any reason, employees should activate the building fire alarm system and contact the University Police Department at 786-1120. Building Safety Coordinators and their assistants should be involved in the evacuation. Each building has its own evacuation process; they are outlined in the Building Evacuation Plan. In addition, render first aid to injured employees. If needed, EHS/RMS will activate the [Post Disaster Damage Assessment Team \(PDDAT\)](#).

More information on emergency and disaster preparedness is located at <http://www.uaa.alaska.edu/EHSRMS/safetyemergency/emergency.cfm> .