

**Appendix 17.1 - RFI Template**

<b>REQUEST FOR INFORMATION/CLARIFICATION</b>	
--	--

Project:

**Discipline:**

- |  |  |
|--|--|
| <input type="checkbox"/> Civil         | <input type="checkbox"/> Mechanical - HVAC     |
| <input type="checkbox"/> Landscape     | <input type="checkbox"/> Mechanical - Plumbing |
| <input type="checkbox"/> Structural    | <input type="checkbox"/> Electrical            |
| <input type="checkbox"/> Architectural | <input type="checkbox"/> Fire Protection       |
|  | <input type="checkbox"/> Laboratory            |

**References:**

Drawings:
Specifications:
Attachments:
May have schedule or cost impact <input type="checkbox"/>

Subject:

**Requested By:**

Date:

Sub/Supplier (name/company/phone):	Sub/Supplier RFI #:

**Owner Response.**

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_