Memorandum

To: Distribution
From: Ellen Koenen
Date: April 17, 2017
Subject: University Technology Council (UTC) – March 24, 2017

Attendance:

Present: Adam Paulick, IT Services; Joe Fugere, IT Services; Ellen Koenen, IT Services; Robert Stott, College of Business & Public Policy; Lee Henrikson, Community and Technical College; Dave Dannenberg, Academic Innovations & eLearning; Ian Bushell, Kodiak College; Karen Andrews, Disability Support Services; Dennis Drinka, Faculty Senate & ACDLITE; David Fitzgerald, Faculty Senate & ACDLITE; Vince Yelmene, Mat-Su College; Mike Robinson, Consortium Library

Absent: Ryan Belnap, Prince William Sound Community College; Spring Sibayan, Kenai Peninsula College; Angelia Trujillo, College of Health; Randy Moulic, College of Engineering; Larry Foster, College of Arts and Sciences; Katie Walker, College of Education

1) Welcome and Introductions
   a. Call to Order: 8:35am

2) Review and approval of agenda
   a. Approved.

3) Review and approval of minutes
   a. Approved with spelling corrections.

4) Discussion items
   Carry Over
   a. Strategic Pathways IT Direction #1 update (Adam)
      i. Committee reviewed list of embedded IT positions
      ii. Committee charged with providing recommendations to provost and vice chancellor of administration for each positions.
      iii. Develop a matrix for duel reporting
      iv. Report will be done in 2-3 weeks
      v. Have review committee to make sure there is a place to appeal for IT personnel
      vi. Develop policies for IT
b. Captioning/Kaltura (Dave)
   i. Is installed and working
   ii. Having staff working on documentation

c. Educause survey (Dave)
   i. Have approvals
   ii. Just for undergrads that are 18 years and older
   iii. Information should be available this summer

d. Grammer checker (Bob)
   i. Has been determined the free version is not suitable for APA formatting.
   ii. Is Grammar checker DSS compliant?
   iii. Would UAA need a different program for DSS students?

e. Email, Calendar and Collaboration Strategy (Adam)
   i. Having Focus groups on what they think UA wide strategy.
   ii. Having a survey put out in April.

f. Gmail (Adam)
   i. Global address is available

G. ITC (Adam)
   i. Committee has not meet.

h. Managed print initiatives (Joe)
   i. Should survey faculty to see if they have student using paper
   ii. Purchasing Plotters for students to use
   iii. English is using the 50% grant for print station
   iv. Looking at tables that adjust for managed print stations

i. Technology upgrades updates (Adam)
   i. Current updates are done
   ii. Login for Office 365 is now alaska.edu
   iii. Adam will follow up with Skype login

j. Voicemail retention policy (Adam)
   i. Migration went easier than first thought
   ii. Purchasing Plotters for students to use
iii. English is using the 50% grant for printing
iv. Looking at tables that adjust for managed print stations

Adjourn 10:15 am

Action Items:

Next Meeting Dates:
  • April 21, 2017
  • May 12, 2017