UAA University Technology Council
Meeting Minutes
April 27, 2018
8:30 am – 10:30 am
SSB 120

Attendance:
Present: Adam Paulick, IT Services; Andrea Miller, IT Services; Dave Dannenberg, Academic Innovations & eLearning; Ian Bushell, Kodiak College; Mike Robinson, Consortium Library; Lorelei Sterling, ACDLITe; Kendra Sticka, College of Health; Bob Stott, College of Business & Public Policy; Rieken Venema, College of Arts and Sciences; Katie Walker, College of Education; Vince; Guest - Penny Kimball, Bookstore; Guest – Larry Foster, Reaffirmation of Accreditation Team

Absent: Ryan Belnap, Prince Willaim Sound Community College; Mollie Carter, Community & Technical College; Dave Fitzgerald, Faculty Senate; Susan Mircovich, Kenai Peninsula College; Frank Moore, College of Engineering; Alyona Slehay, Student Affairs; Josiah Nash, USUAA; Yelmene, Mat-Su College

1) Meeting called to order – 8:35 am

2) Review and approval of agenda
   a. approved

3) Review and approval of minutes
   a. approved

4) Discussion items
   a. 9:00 am – Digital Day One presentation by Penny Kimball
      i. Digital Day One is part of an initiative to lower costs of textbooks for students. This initiative addresses not only cost issues, but also students not having course materials at the beginning of class.

      ii. Students have access from day-one of class though the end of add/drop, not dependent on if their student account has been paid or not. Students would have to opt-out, and can change their mind throughout the add/drop period. Students can opt-out through the add/drop period. At the end of the add/drop period, the expense is charged against their student account to be paid in the way the student chooses along with tuition/fees. Texts can be access through VitalSource/Digital Day One website. For instructors who choose additional online components, they will still be housed on the publisher’s website.

      iii. Book access length depends on the way its set up. Usually it’s six months access, but sometimes instructor may choose a year in case the same book is used the next semester for the next level class. Students can opt to pay more, generally $20-50, to get permanent access. Students can also opt to get a print upgrade, $20-50, for a loose leaf, B&W version.
iv. Publishers are negotiating on pricing, and these are the lowest costs students should be able to get anywhere, outside of on-offs on craigslist, Amazon marketplace, or other resale sites.

v. Using a third party platform: VitalSource/Verba. This allows for the same platform across different textbook vendors. Platform is ADA compliant, and integrates with Banner and Bookstore software.

vi. Doing a trial this summer. Five classes this summer and 40 sections this fall. Summer includes two sections of MUS 221, one section BIO 100, and one of DN 203.

vii. Please clarify the relationship with Pearson: We have an agreement in place with Day One Digital, but you do have to have an agreement with all of the publishers, such as Pearson, which basically agrees to payment.

viii. Reminders will be sent out to students via email about opt-out deadline.

ix. Question on accessibility: Follows federal guidelines. Publishers, such as Pearson, have an initiative that all new materials are accessibility compliant and have an initiative to go back to older texts and update them for compliance. Many publishers have guidelines where they will not make the text available through Digital Day One if it is not compliant.

x. Vital Source is also FERPA Compliant. The only info they need is the students’ name. Student info is not shared or used for other reasons outside of textbook access.

xi. Are students going to be notified that their text access, ie which pages they read, is accessible by their professors? We need to think about the security and use of the information available through Vital Source.

xii. What’s the student experience for this? When does a student first know about the e-text? What is the student’s experience beginning to end. Currently it is the same as a student’s experience purchasing any other text. We are working with the Registrar’s office to create a code to notify students of Day One Digital classes. Once registered, students can go through the bookstore to purchase their books. The big difference is for this Day One Digital, the bookstore will not be bringing in copies of these texts for sale. Students get notification emails and reminders. If students miss the deadline, they can still call the bookstore and opt-out.

xiii. Concerns about opt-out option rather than opt-in, and email only notifications to students. Opt-out is not a student-centered decision.

xiv. Based on the summer trial, is there an option to change what we are doing? The agreement in place do not define the opt-in/opt-out. We will be surveying the students and faculty to ensure that they receive what is expected and that there is not any dire hardships we did not anticipate.
xv. Discount on textbooks are not related to enrollment in classes. Discounts will not go away if we are not meeting enrollment standards.

xvi. How are faculty opting in to this? They are working with their publishers. Bookstore is not selling anything. Do the faculty fully understand the program? The faculty members get training to learn how to use the program. Vital Source also provides training on how to use their platforms. McGraw Hill, and Cengage have reached out to faculty about Digital Day One texts.

xvii. Note that AI&E are currently using Vital Source as a resource for a Title III work, prior to the Digital Day One contract.

xviii. University content developed by faculty can also be made available through Vital Source. Proceeds from the sale of the content comes back to the University.

xix. Note on price point: comparison of Vital Source text to purchasing paper book. Digital Day One costs should be compared to renting an e-text instead as vital source texts are more of a rental.

b. 9:30 am - UAA Accreditation presentation by Larry Foster

i. Accreditation is not just checking the box, but also allow for transfer credits, financial aid, licensing, and opportunities for continuous improvement.

ii. Cycle is a seven-year process. Through the cycle there are three major steps done throughout the seven-year cycle beginning with defining the project, and ending with a site visit and accreditation.

iii. We should have been reconfirmed last year. NWCCS has redone their accreditation process, and their backlog is large. NWCCS asked us to delay a year.

iv. New accreditation process emphasizes student success, so areas such as IT are integral.

v. Accreditation process and preparing for self-study started a number of years ago. The results are published in our self-study report. The report is 99% done, and currently available.

vi. UAA has met its mission and five core themes. The mission and core themes are also the drive for UAA2020.

vii. How to prepare for accreditation visit:

1. Know the core themes. Read the core themes, recognize how you connect with a particular theme, and connect it back to UTC/your area.

2. Read the first chapter of the self-study report, which sets up the study, then read chapter 5, 4, 7, and 2.

viii. After the visit, in Jan we will get a list of recommendations and commendations. Immediately after that is when we reset and start the project over again.
UTC is key to the reset, as we drive the technology for the next seven-year cycle.

Questions

1. How do we tie technology to student success? Think about what would happen if your department disappears. How would students be affected? That is how your area ties into student success.

2. Are there other ways we are measuring student success, knowing that some of our metrics are problematic? Before we had over 200 metrics, we’re now down to five. Within each five are some additional components. This question will be addressed at the beginning of the next cycle. Be involved in the next cycle to help address this.

3. In more detail, how can IT make more of a difference on these different metrics? Rather than focusing on the shut-the-lights-out question mentioned previously, what difference can IT make on some of the other metrics other than the student success metric? For the next cycle, we need input to help answer these questions.

c. Innovative Technology Solutions Fund – Dave Dannenberg/Andrea Miller

   i. FY19 recipients have been notified. Two acceptance letters received back, waiting on one.

   ii. One FY19 proposals requested additional feedback, in more depth than their notification email, and a meeting is scheduled upcoming.

   iii. FY18 recipients have been added to the website. FY19 will be added one all are confirmed.

   iv. Received one budget revision/extension request from OER Textbook Week recipient.

   v. Working on updating requirements and rubric in preparation for next cycle.

d. Information Technology Council Updates – Adam Paulick

   i. Major topic of the last meeting was GDPR. While it has been in effect for the past year, penalties start May 25. According to a report, a full 0% of higher education institutions are prepared.

   ii. Question of what our risks are, and what we are required to do under the rules. The process of determining these items and coming into compliance will probably be a project completed over the next couple of years. UA wide group that are working on what to do by the 25 Risk of us having a fine applied is relatively low, as the EU is more likely to go after a large corporations.

   iii. Difficulties for us is knowing where our data is, being able to track our data from cradle to grave.

   iv. Some college are not worried about complying with GDPR as it may not affect them due to it being based in the EU. May only cause in effect if an EU student
applies at our university from the EU. General Counsel is still working on determining the affects.

v. If the US created a similar law, by addressing GDPR we would be ahead of the game.

e. Video Conference RFI – Adam Paubick

i. Sessions last week, with six total sessions over three days. Five sessions open to all and one session specific for School of Nursing

ii. Heard many frustrations with current systems. Heard feedback on currently used vendors. Other items include concerns with legacy equipment, i.e. polycom equipment; can we leverage that; statewide support and what that looks like; and user interface, usability, and support. Updating cost model has been discussed.

iii. Video Conferencing at OIT is expecting to change, positive thing to hear.

iv. Is there an expectation of the cost paid to statewide to lower with a new system? Yes, the cost model is expected to go away and be updated.

v. Next steps, OIT project management office is compiling feedback from sessions and are working together to develop an RFP. Timeline is for a new system to roll out at the end of this calendar year/beginning of next calendar year.

f. OIT reorganization – Adam Paubick

i. President made a decision to break apart OIT as we know it to two distinct group. One will be dedicated to UAF, working underneath the chancellor and vice chancellor of Admin services, the other will be statewide and enterprise services. Waiting on new CITO, and of course they will go out for a new CIO for Fairbanks. Will be recruiting externally, and will be taking a fresh look at the PD and do a full recruitment for both. The CITO search will be starting here shortly. Another draft of the position description was out this week. The CITO position will be posted in the next few weeks. Fairbanks has some work to do to determining what the CIO position will look like.

ii. Does the position description for the CITO reflect any of the framework? Does have some items that lend itself to the demerging of OIT and UAF IT.

g. Bulk computer order

i. Ordered over 500 machines, over $600k in spend, and a savings o over $100k.

ii. This will be an ongoing program. Learned from this initial run, and will be making changes to the program in the future to meet the needs of the University.

iii. Worked with departments to find models that met needs of specific departments.
iv. Feedback: calling into the help desk to give order over the phone. Would like a user completed form in the future, with immediate confirmation. Would lower the need for a separate confirmation to be sent and confirmed to departments.

5) New Business
   a. No new business.

6) Adjourn – 10:27 am

Action Items
   • None.

Future Meeting Dates:
   • Have a good summer!