1) Meeting called to order – 8:32am
2) Welcome and introductions
3) Review and approval of agenda
   a. Approved with addition to new business items - door locks on campus
4) Discussion items
   a. Banner 9 update – Adam Paulick
      i. Release/go live date for Banner 9 is Monday Oct 29, 2018
         1. Ellucian is no longer supporting Banner 8, development has been cut off
            a. Banner 8 will run in parallel with Banner 9 through Feb 2019
         2. Users need not be afraid of Banner 9 and should focus on using Banner 9 whenever possible
         3. Statewide is currently working through a large punch list of items in regards to reporting and system operations
            a. users may need to login to Banner 8 to review certain reports
   b. CITO Recruitment – Adam Paulick
      i. President is meeting with top candidates – focus will narrow to one candidate
      ii. Expect announcement in a few weeks – still in confidential state of recruitment process
   c. STF Budget – initially skipped, will be first item addressed at November 30th committee meeting
d. SPSS – Adam Paulick

i. Renegotiated contract
   1. SPSS is now free to students
   2. Fee for faculty/staff/researchers

ii. Discussed how to help setup access for students
   1. Instruct students/faculty to call the Technical Support Center in IT Services
   2. Please help communicate and spread the word

iii. Discussion on why SPSS is only free for students
   1. Student fees are not allocated to SPSS
   2. Moved to FTE based model – IT does not have a fee model to accommodate free. In an ideal situation, IT Services would incur the cost and everyone has it free – budget cannot currently accommodate.

e. Door Lock Systems – Adam Paulick

i. Discussion on electronic door lock system and Wolfcard swipe door locks throughout campus
   1. Door lock system is out of support – currently looking for new system/vendor
   2. Swipe system is not all secure – technology is older
      a. Swipe is not preferred method, prox card is
   3. Facilities sold 707A (downtown building), funding is set aside for security enhancements from building sale
   4. IT is working closely with Facilities and other groups across campus
      a. First track - Technical
         i. Work with public entities in Alaska to determine vendor’s used by other businesses and the pros/cons of the system
         ii. Card technology – swipe vs. chip. Prox card is the best technology, but expensive. What is best for UAA?
         iii. Scope of project focuses on door lock, but ensure not to affect the swipe uses (student meals, managed print, lab access)
b. Second track – Policy (BOR)
   i. Access for minors and students
      1. Middle College
      2. 24-hour access
         a. Discussion on possible new policy
   ii. UPD security standpoint – determine best solution for access around campus
   iii. Working with other groups (Registrar’s Office, Cabinet, Deans/Directors, Faculty, ACIDLte) to discuss and leverage the technology that we have to allow better safety on campus

ii. Open table discussion and questions
   1. ADA accessibility considerations or problems with swipe technology - ensure we accommodate those with disabilities
   2. Key control - key access is not very safe and keys are not being returned when staff/faculty depart UAA. Final state – a rekey, pull back all keys and have electronic access only.
   3. Items to add to list for discussion:
      a. Will this replace the key pad & code access that students use to access certain labs
      b. Expand the number of locks on restroom doors at the UC mall - safety concern with homeless using restrooms

iii. Timeline
   1. Project scope is developed
   2. Meet with the Chancellor’s cabinet and eventually expand out to other groups
   3. With the Millennium system no longer being supported, tech side is narrowing down options for a replacement
   4. Unsure of overall project timeline

f. Service Center presentation – Joe Fugere (presentation slides will be sent to committee with meeting minutes)
   i. Technical Support Center (TSC) Mission
ii. Field Services
   1. Desktop Services
   2. AV Services

iii. Looking ahead
   1. New ticketing system – current system is archaic
   2. IT knowledge portal

  g. A question was asked about moving back to an enterprise email system
  i. Statewide frustrations & governance issues
     1. Focus pushing for one system that works and make it work for UA as a whole
  ii. Discussion on using different systems (Teams, Sharepoint, Blackboard, Gmail and Outlook)
     1. Would prefer support for one system and integrating other systems
     2. Challenges are staff and faculty purchasing their own systems
        a. Choice vs general consensus
     3. More guidance/support on preferred systems
     4. Institutional objections – MAUs move away from freedom of choice and focus on resolve
        a. Top down is not an effective route, more subtle support
        b. Experimentation – staff/faculty like to explore technology
  iii. Many considerations for each system, the ease of use, security, and cost – many components to analyze when choosing a product for Anchorage campus

  h. Student Fee Proposal – Dave Dannenberg (presentation slides will be sent to committee with meeting minutes)
  i. Student Tech eLearning ePortfolio Fees – only Anchorage campus
     1. Adam Paulick & Dave Dannenberg invited to present fee revision data at a USUAA public forum on Monday, October 29, 2018.
     2. Current Fees – presentation includes charts and figures
        a. Technology Fee
        b. eLearning Fee
        c. ePortfolio Fee
     3. Proposed revisions
a. Goal is not to increase fee, but combine into one fee and keep it approximately the same cost as current
b. Not recommending a solution, but responding to a request with data

4. Committee discussion
   a. Student fees
      i. Students not enrolled in an eLearning course can still benefit from eLearning system resources
      ii. Full-time students will benefit and part-time students will end up paying more in the end
      iii. If Anchorage campus goes to a flat fee, will a student be able to become exempt from paying the fee and HOW
      iv. What happens to students attending classes at community campuses – Kenai, Kodiak and PWSC
   b. Dave will research the pie chart data more in depth to determine and understand who, how and why a student is not contributing towards the student tech fees

5) Meeting adjourned - 10:45 am

Action Items:

- Adam to send Budget to the committee in preparation for discussion at next meeting
- Joe Fugere to send student job information to Joel Condon
- Dave will research the Student Fee pie chart data more in depth to determine and understand who, how and why a student is not contributing towards the student tech fees
- Next meeting update – RFP process on video conferencing system

Future Meeting Dates:

- November 30, 2018 *meeting shifted due to Thanksgiving campus closure
- December 2018 *meeting will be skipped due to Winter campus closure
- January 25, 2019
- February 22, 2019
- March 22, 2019
- April 26, 2019