

## UAA University Technology Council

Meeting Minutes

February 22 2018

8:30 am – 10:30 am

SSB 120

### Attendance:

Present: Adam Paulick, IT Services; Andrea Miller, IT Services; Shuvajit Bhattacharya, College of Arts and Sciences; Bob Stott, College of Business and Public Policy; Frank Moore, College of Engineering; Janet Johnston, College of Health; Joel Condon, Community & Technical College; Mike Robinson, Consortium Library; Ian Bushell, Kodiak College; Vince Yelmene, Mat-Su College; Ryan Belnap, Prince William Sound Community College; Katie Walker, School of Education; Alyona Selhay, Student Affairs;; Veronica Howard, ACDLITE; David Fitzgerald, UAA Faculty Senate; Guest Eric Baldwin, Academic Innovations and eLearning

Excused: Dave Dannenberg, Academic Innovations & eLearning;

Absent: Toby Long, ACDLITE; Susan Mircovich, Kenai Peninsula College; Radamés Mercado-Barbosa, USUAA

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- 1) Meeting called to order – 8:34am
  - 2) Review and approval of agenda
    - a. A few items added and approved
  - 3) Review and approval of previous meeting minutes
    - a. Will resend meeting minutes to committee for review at next meeting
    - b. Request to add defined excused attendance category going forward
  - 4) Discussion items
    - a. Video Conference RFP – *Adam Paulick*
      - i. Committee is reviewing proposals. Currently viewing demos from vendors.
      - ii. Goal is to award contract in March
      - iii. Discussion about use of Video Conferencing RFP, requirements, difference between web and video conferencing, cost, Blackboard usage
    - b. Kaltura overview (9:00 am) – *Eric Baldwin, Academic Innovations and eLearning*
      - i. Kaltura is a third party service provider for repository for video. This is a cloud service for video storage – a little like a private YouTube. This saves us from putting the files on our own servers or embedding into Blackboard (Bb). Kaltura is connected to Bb, and has additional tools available for video editing
      - ii. Kaltura contract is bundled with KPC, UAA, and UAF

iii. Questions and Discussion:

1. Is there a charge model based on how much is uploaded/downloaded/etc.? The fee rate is associated with file storage.
2. Is there a route to access it outside of Bb? Yes, the files can be made available to the general public. There is a UAA media space that allows us to create different channels for different colleges for different purposes. The connection to the different media is underused right now. If you go into Bb and click on "my media," this leads you to your Kaltura library.
3. We are in the process of addressing captioning issues. Automatic captioning process takes much less time.
4. Why not use just YouTube? FERPA/HIPAA concerns – when a recording IDs students there are privacy rights concerns. If the recording is just a talking head, and does not capture students then it can be placed in a public forum. There is also copyright concerns with posting.
5. One point of struggle with Kaltura is getting data, such as who owns the videos, when they were last accessed, etc. There is no easy access to analytical reports.
6. Do faculty come to AI&EL with interest and level of understanding of what Kaltura offers? We see use going up, for reasons such as internal communications and curriculum. Students can upload media too.
7. Have you investigated other options such as ProCore or FTP? Would this be an option to Kaltura? Eric has not personally done this research. The Kaltura contract was arranged by Statewide. Statewide did multiyear research on this subject, which lead to the Kaltura contact.
8. May be an OLAC issue to talk about policies for high usage, retention, etc. There needs to be an automatic way to move videos to backup storage.

c. Budget – *Adam Paulick*

- i. Most of us have seen President's comments on the Governor's proposed budget. Depending on how the budget plays out, we may be asked on how to respond to that. Wanting to open up a discussion about if cuts happen quickly, how can we deal with that. Will be adding this to agenda for next couple meetings so it can be discussed.
- ii. There is always a budget point about finding efficiencies and streamline. Three years ago when budgets started tightening, they looked at IT for part of lowering those costs. Did costs end up being lowered?
- iii. The Chancellor's bulleted lists of things to think about sounds a lot like Prioritization. Prioritization took a lot of time, and people. The way to

streamline things is to do things thoughtfully over time. In the short time frame that we have, this is not likely.

- iv. Looking at the fees we have, and the logics on how they are applied. Looking at the fees, we are probably spending more time administrating these fees than the fees are worth. When coming up with a policy that should be taken into consideration. How is it going to be managed and what is the administrative overhead.
  - 1. Adam had a discussion with CMT mentioning that we should be aware of the potential for cost shifts, charging internal fees which just move costs around but don't close the budget gap
  - 2. Question of whether the cut will be across the board, if whole depts./programs/campuses/etc will be cut
- v. As much as possible it is important to have consistencies across the board. Where is it appropriate to have a consistent service, so we don't have five different approaches to how things are handled
- vi. Maybe they will look at SW bloat. Adam brought this up as well. SW will be leading the charge; will they be looking at themselves?
- vii. We did hear from OMB, during the senate finance testimony, they did call out UAF as inefficient, and UAA and the community campuses as cost efficient. There are some graphs, which Katie sent out, that show the cost efficiencies.

d. Tech Fee updates -

- i. After the last meeting, the committee wanted to look at Symantec line item to see what the student use is. There is still low student usage, around 200 students. Suggestion to leave Symantec line item out of the budget due to low student usage. Suggestion approved.
- ii. UAA manages the anti-virus for the system. We will be putting out an RFP to hopefully find more cost effective alternatives.
- iii. A question about the collapsing of the student technology fees project. Dave has been handling this project, and he is traveling this week. There was an issue with the calculation, where the calculation for the combined fee was not sufficient to continue the same level of funding for the different areas. The window to propose a change in fees will reopen again next year, and the project is on hold for now.

e. IT Personnel updates -

- i. Tom Langdon joined our team as our Infrastructure Director. He comes from SW OIT. He took it over from Brandon, who moved into our Security Analyst position.
- ii. Mike Kondrak is the new CITO for SW OIT. He was on campus this week and met with a number of people around campus.

- iii. IT Services is adding another AV technician. AV also had some carryforward that will be invested in classrooms. Will have an update on this next time. We have funding for seven rooms to take them from a tier I to at least a tier II with the capability to take them to a tier III in the future.

5) New Business

a. Classroom sharing efforts – *Alyona Selhay*

- i. Had a discussion to see if we are using our rooms as much as possible. This includes general use and department owned. We have discovered there are charges associated with the use of the room. If a class outside the unit wants to use the room, there is a charge for it and additional administrative overhead for transferring the fees. Previously there has not been a consideration of that, and we are just finding out about it. The department that has the class, was told to put a class fee on the course to cover the cost of using the room, which causes a cascade of issues and administrative overhead.
- ii. There should also be consideration for the support of those rooms. Such as high tech rooms and users needing technology support. There is also the question or who is going to pay for the damages to equipment by the dept. owned rooms.

b. Other – *Joe Condon*

- i. Had Tam Pikey pull our usage data on one of our labs, we are wanting to get this evaluated to see if it can be a supported lab. Data should be submitted to IT for review.

6) Adjourn – 10:29 am

Future Meeting Dates:

- March 22, 2019
- April 26, 2019