1) Meeting called to order - 8:33 am

2) Review and approval of agenda
   a. Added items to new business, approved

3) Review and approval of minutes
   a. Approved

4) Discussion items
   a. UA IT Review – Adam Paulick
      i. President Johnson sent out the review on UA IT which was done by an outside group.
      ii. Report calls out governance gaps, lack of comprehensive and agreed to strategy plan, failure in leadership, UAF not having their own IT, etc. Provided options to address.
      iii. Additional investigation going on about the UAF-Statewide tie. Finances are co-mingled and not a lot of transparency.
      iv. Thoughts:
         1. Consultant, in talking with Adam, in early conversations seemed to be developing an option closer to option C.
         2. Depending on who would be the CITO, changes which recommendation is the preference.
         3. Feedback to finish out current process of Strategic Pathways before moving forward with any one recommendation option.
         4. Overarching recommendation for clear IT Governance structure.
   b. Innovative Technology Solutions Fund – Dave Dannenberg and ITSF Sub-committee
      i. Two rounds call went out. First was for deadline Feb. 9 for funds to be spent this fiscal year. Looking at proposals that have come in for the first round. Nine proposals were received with a variety of proposal types with a total requested amount of just over $500k. We had about $350k to award. The sub-committee reviewed proposals and recommend that we fund seven of the proposals in an amount of $342,460.
ii. One of the funded proposals are only paying for half. This proposal was for classroom improvements and laptops for check out. We are funding the classroom improvements that will effect Tier 1 classes.

iii. Proposals are posted to the UTC Sharepoint.

iv. Questions on rubric and quality of proposals: Subcommittee learned from this first round, and will make some changes to the rubric. The proposals received were well written and addressed universal design.

v. The proposals that were not funded did not fit the criteria or had a lower impact on students.

vi. Sub-committee will provide feedback to the submitter for proposals that were not funded.

vii. Notification letters will be generated to be sent out next week with publicity about the first round of awards to go out on the G&G.

c. Online Learning Advisory Council Updates – Dave Dannenberg
   i. The first thing OLAC will be addressing is accessibility for online and course content.

   ii. Statewide is working on addressing this in a policy as well.

d. Information Technology Council Updates - Adam Paulick
   i. Council met in February. Key element of discussion during this meeting is Banner 9 and the upgrade. A few dates have been missed. Not sure how that effects the Oct. deadline.

   ii. Council discussed a project review process proposed by OIT. The IT Council is still working on figuring out the role it wants to play in IT Governance and at what level. A few people feel the IT projects aren’t under control and not being communicated/collaborated. There were some concerns about the process. There was a lot of discussion of this topic within the committee and there will be further discussion

   iii. Email policy was discussed. We are currently on version two. Different groups are reviewing and giving feedback.

      1. Question about DSS exemptions: Karen mentioned that DSS has provided proposals to BOR. Discussion about policy has included DSS options.

e. Video Conference RFI – Adam Paulick
   i. Also discussed at ITC. Currently on a near final draft.

f. Web Accessibility project – Adam Paulick
   i. We had a meeting this week for Web Accessibility, which is a bi-weekly meeting. Web Accessibility training will be held next week Feb. 28 and March 1.

   ii. Some people did not receive the notification. Andrea will resend the notification and will confirm that the WebApps team sent out a notification to their groups including CMS/OUCampus users.

   iii. Next deadline is the Web Accessibility training, and getting a plan for new content, which is being coordinated with extended campuses. Need to have a plan for new content and how to we ensure content is accessible going forward.

5) New Business

   a. Password Policy language change – Adam Paulick
i. Change to regulation about sharing password. This policy was approved by President Johnson. Adam will be following up on feedback about DSS exception

b. Spam issue – Adam Paulick

i. We have been troubleshooting issues with legitimate emails going to the spam folder. The Gmail spam algorithm is inconsistent in its application. We have opened a ticket with Google about this issue.

ii. Any recommendations from group:
   1. Notification to users with information on what we are doing to address.

c. ELMO Data breach – Adam Paulick

i. There are three versions of ELMO, one at each of the main campuses. UAA’s version was updated yesterday to address data breach gap. Attacker used easily available personal data to reset passwords and access financial information.

ii. Email from statewide encourages users to set custom questions.

iii. Options 2 and 3 does not work if you don’t have questions set. Call Center can help with resets if students need to ID their username/UAID.

iv. Breach only effected faculty/staff. Change in ELMO effects all users, included students.

v. Feedback that notification did not identify size and scope of exploit. Did not give enough info to let people know if they needed to take action, or how to go about finding out if they are effected.

d. Blackboard change window survey – Adam Paulick

i. Survey requesting feedback on best dates for Blackboard changes/updates was sent out via Faculty Alliance on Feb. 21. Please share and encourage people to give feedback.

ii. Question on where dates come from. Dates seem pretty limited.

iii. Recommendation to send out to Deans and Directors with request to send out to their faculty.

e. Voicemail Policy – Adam Paulick

i. Sent out updates about the Voicemail policy and new feature.

ii. Feedback:
   1. The pilot project participants were not asked for feedback.
   2. Call Center does not know anything about helping with these issues.

f. General Data Protection Regulation – Adam Paulick

i. GDPR will kick-in in May. There is currently work going on, such as a draft cookie policy, coming out of Statewide. Shiva Hullavarad named as GDPR Compliance Director

6) Adjourn 9:52 am
**Action Items**

- Andrea to resend Web Accessibility training notification to web accessibility list serv and check to ensure CMS authors were notified.
- Adam to get additional communication out about spam filter issue.
- Lorelei to work with ACDLiTe for better distribution of Blackboard change window survey

**Future Meeting Dates:**

- March 23, 2018
- April 27, 2018