

UAA University Police Department
INCIDENT ACTION PLAN FOR EMPLOYEES & STUDENTS
“Active Shooter on Campus”



Reduce Criminal Access to You:

- lock and barricade doors
- stay out of sight
- turn off lights and PC monitors
- close window blinds
- take cover behind heavy furniture
- do not huddle with others- spread out in the room
- do not tie up cellular telephone circuits except to report your situation to police

Call UPD at 786-1120 and give the Emergency Dispatcher:

- your location and number of occupants of the room.
- Description of suspect(s)

Leaving a Secure Area:

- a shooter will generally need to be stopped by an outside force such as University Police or APD special weapons personnel
- consider your risks before leaving
- when in doubt, stay put and wait for instructions from emergency responders

What to Expect from the Police:

- police will first work to stop the shooter
- police will then seek and evacuate any wounded victims
- police will then contact & identify everyone in the facility, arranging for medical care, interviews, and counseling
- evidence of criminal activity will need to be gathered

If the Gunman Gains Entry to Your Area:

- create a strategy for action with those in the room with you
- prepare to fight for your life: find something to be used as a weapon
- as a group you may need to attack and subdue the perpetrator
- once he is incapacitated, kick any weapons away and update 9-1-1